



**POTTSWORTH SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
June 21, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 21, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Kurt Heidel, Mrs. Kimberly Stilwell, and Mr. Emanuel Wilkerson. Absent were Mrs. Susan Lawrence and Mr. Raymond Rose. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Mary Ellen Urquhart, Mrs. Kelly Leibold, members of the press and interested citizens.

**PRESENTATION**

NAMM – Mr. Kelly, Zeswitz Music, presented the Best Communities in Music Education award to the district and music department. The award recognizes the district, teachers, students and parents that excel in music education. Accepting the award on behalf of the Pottstown School District were Mr. Stephen Rodriguez, Mrs. Amy Francis, Mr. Michael Vought and Mrs. Katie German.

Foundation for Pottstown Education - Mr. Rusiewicz gave an overview of the 2017-2018 funding and events that provided support to the students of the district. Funding has increased by 23.5% during this fiscal year with one month still remaining. The Early College Program has seen a total of 45 graduates to date. All graduates have entered into secondary education or enrolled in colleges or universities. Mr. Rusiewicz introduced supporters of the program, representatives from The Ziegler Family Foundation, Exelon Energy and Montgomery County Community College. He acknowledged the 2018 Early College graduates.

**COMMUNICATION(S)**

Mr. Rodriguez reviewed the two letters presented to the district from the Governor's office.

1. Opportunity Zones Program
2. Senate Bill 2 Resolution

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting held on May 17, 2018 for board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-097**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for May 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-098**.

## **COMMITTEE REPORTS**

### **COMMUNITY RELATIONS - Ms. Bearden**

The Community Relations Committee met on June 7. Discussion focused on following up with staff, district and community as a whole on what is working versus not working in regards to safety for the students. Ms. Bearden noted that Mr. Rodriguez has put together options that will be shared with each committee for review/discussion. The committee reviewed proposed dates for the 2018-2019 student and staff events that were successful events last year. The committee is working on creating an information sheet about the programs and groups that are accessible to parents. The goal is to get the information to the parents at the start of the school year.

### **CURRICULUM / CO-CURRICULAR COMMITTEE – Ms. Bearden**

The Curriculum and Co-Curricular Committee met on June 7. The meeting focused on looking ahead at the 2018/2019 school year. The district will be transitioning to a 10-point grading scale and electronic report cards. The Technology Department will be rolling out a new Google product “ClassLink”. The product provides single log-in to all apps and files for staff and students.

### **FACILITIES / FINANCE COMMITTEE – Mr. Heidel**

The Facilities / Finance Committee met on June 14. Highlights from the meeting were the final budget presentation for 2018/2019 and facility options regarding the administration building and the middle school. Contracts and resolutions presented on tonight’s agenda were also reviewed and are recommended for board approval.

### **POLICY/PERSONNEL COMMITTEE – Mrs. Francis**

The Policy/Personnel Committee met on June 14. The meeting started with an executive session for the purpose of personnel. Three (3) policies were reviewed to be placed on tonight’s agenda for board approval. Two (2) positions to support the Beech Street Learning Studio and a job description update were also reviewed and are recommended for board approval.

### **BOROUGH LIAISON REPORT – Mr. Heidel (no report).**

### **MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT – Mr. Wilkerson**

Several legislative bills have been passed by the House of Representatives. Mr. Wilkerson reviewed highlights on the various bills. 1) HB 2121:General Appropriations Act 2018, 2) HB 564 Civics Education Graduation Requirements, 3) HB 85: Parents opt-out of Keystone Exams, and 4) HB 2327: School Board Executive Sessions for the purpose of school security and emergency preparedness. Details can be found in the committee report attached to tonight’s agenda. Several Board Members, staff, students and community leaders along with Mr. Rodriguez participated in a rally held in Harrisburg organized by POWER Interfaith. Mr. Rodriguez gave a powerful speech advocating for fair funding.

### **PSBA REPRESENTATIVE REPORT – Mrs. Stilwell**

PSBA sponsored a day of Advocacy in May. Superintendents and school board members were invited to Harrisburg to rally for educational issues. PSBA continues to focus on legislation and pushes out information that is shared by others.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

Mr. Wilkerson requested that the Non-Consent Personnel item on tonight's agenda be moved to Consent as a result of Mrs. Lawrence's absence.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

None.

**Board Members Comments (consent items)**

Mr. Wilkerson asked for clarification on the legislative bills in connection with the agenda item Resolution to support funding basic and special education funding laws and the legal services rate schedule for insurance matters.

Mr. Rodriguez stated the resolution is connected to House Bill 2501.

Mr. Kalis explained insurance companies pay different rates based on the individual matters. Fox Rothschild accepts whatever the insurance company offers.

**BOARD ACTION: Minutes, List of Bills and Treasurer's Report**

It was moved by Mr. Wilkerson and seconded by Mrs. Barnhill that the Board approve the minutes from the Regular Board meeting held on May 17, 2018, the list of bills for the period of May 2018 and the treasurer's report for May 2018.

All members were in favor. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

**CONSENT**

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

**POSITION(S)**

EXEMPT

Student Services Program Coordinator, support to VAL Academy and Beech Street Learning Studio, Student Services, effective July 1, 2018. \* **Addendum #2017-2018-099**

CLASSIFIED

Learning Coach (up to 4 part-time coaches), 10 month position, Beech Street Learning Studio, Student Services, effective July 1, 2018. \***Addendum #2017-2018-100**

**RESIGNATIONS/TERMINATIONS**

ADMINISTRATIVE

Robert Kripplebauer, Supervisor of Buildings and Grounds, resignation for the purpose of retirement, effective September 4, 2018; employed since August 1, 2013.

Steven Anspach, Director of Co-Curricular Activities, resignation effective July 27, 2018; employed since August 29, 2012.

Kevin Downes, Principal, Franklin Elementary, resignation for the purpose of retirement, effective August 26, 2018; employed since June 21, 2001.

PROFESSIONAL

Ratify Britney Oxenford, Elementary Teacher, Rupert Elementary, resignation effective June 15, 2018; employed since May 1, 2004.

Leon Kanopka, Elementary Teacher, Pottstown Middle School, resignation effective August 14, 2018; employed since October 1, 2007.

Ratify Jared Leimeister, Secondary Teacher, Pottstown Middle School, resignation effective June 15, 2018; employed since August 18, 2008.

Ratify Nicole Accor, Secondary Teacher, Pottstown Middle School, resignation effective June 15, 2018; employed since August 23, 2016.

Ratify Long Term Substitutes, termination due to end of assignments, effective June 15, 2018:  
Ashley Baker (HS)      Gwenanne Hartshorn (Barth Elementary)      Kathryn Jamieson (MS)  
Iris Bucci      (MS)      Danielle Moser (Barth Elementary)

EXEMPT

Ratify David Smith, JROTC Instructor, Pottstown High School, resignation effective June 8, 2018; employed since December 14, 2017.

CLASSIFIED

Ratify Reon Astheimer, Part-time Front Door Clerk, Pottstown Middle School, resignation effective June 12, 2018; employed since February 2, 2017.

Ratify Michael Quill, Custodian I, Pottstown Middle School, resignation effective June 6, 2018; employed since July 9, 2011.

Seth Lawrence, Library Classroom Assistant, Pottstown Middle School, resignation effective June 30, 2018; employed since August 26, 2015.

Substitute Support Staff terminations due to no work activity over one year, effective June 30, 2018:

|                 |                 |                  |               |
|-----------------|-----------------|------------------|---------------|
| Lynette Andrews | AnnMarie Devlin | Jordon Little    | Sheridan Walt |
| Michele DeJohn  | Naseer Gibbs    | DeJanee Louallen |               |
| James Diamond   | Edward Girton   | Valerie Raffa    |               |

CO-CURRICULAR ASSIGNMENTS

Ratify Chris Jackson, Girls Basketball Head Coach, PHS, resignation effective May 29, 2018.

Ratify Mark Agnew, Cross Country Head Coach, PHS, resignation effective May 30, 2018.

Ratify Jared Leimeister, Boys Soccer Head Coach, PMS, resignation effective June 5, 2018.

Ratify Kaitlynn Bortz, Strength Training, PHS, resignation effective June 12, 2018.

Ratify Ira Watts, Girls Tennis Head Coach, PHS, resignation effective June 12, 2018.

Ratify Elisabeth Yoder, Girls Softball Assistant Coach, PHS, resignation effective June 18, 2018.

## **LEAVES**

### PROFESSIONAL

Ratify Lauren Himmelreich, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective May 22, 2018, end date tbd.

Ratify Katherine German, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date October 22, 2018, end date tbd.

### EXEMPT

Ratify Diane Meck, Data Manager, request for intermittent leave of absence covered by Family Medical Leave Act, effective May 18, 2018, end date tbd.

### SUPPORT

Jessica Friend, Secretary, Pottstown High School, request for leave of absence covered by Family Medical Act, anticipated effective date August 8, 2018, anticipated end date to be October 5, 2018.

## **CHANGE IN POSITION AND/OR SALARY**

### CLASSIFIED

Ratify Zach Davis, from Summer Cleaner to Part-time IT College Intern, effective June 8, 2018, \$12.00/hr.

Ratify James Calvario, from Student Intern, Facilities to Substitute Support Staff, effective June 8, 2018, hourly rate per schedule.

Ratify Rachel Smith, from Long Term Substitute Teacher to Substitute Support Staff, hourly rate per schedule.

Correction in hours: Ratify David Tokarski, Part-time Van Driver, from 3 hrs. to 6 hrs., effective January 1, 2018.

## **ELECTIONS**

### ADMINISTRATIVE

Kimberly Perry-Malloy, Head Nurse, Pottstown Middle School, effective July 1, 2018, \$65,000/yr. (replacing A. Frederick).

Daniel Perez, Assistant Principal, Pottstown Middle School, effective July 1, 2018, \$82,781.00/yr. (replacing M. Dziura).

### CLASSIFIED

Ratify David Robinson, Substitute Support Staff, effective June 1, 2018, hourly rate per schedule.

### CO-CURRICULAR ASSIGNMENTS

2017/2018: Ratify Kaitlynn Bortz, Strength Training, (second half year), Level 1, \$1,068.50

2018/2019: Michael Hewitt Assistant Football Coach MS Level 2 \$2,779.00

Chris Jackson Assistant Boys Basketball Coach HS Level 5 \$5,015.00

ADDITION(S) TO SUMMER PROGRAMS

Wyatt Hessler, Summer Cleaner, \$11.51 (6/18/18 to 8/24/18)  
Bianca Kelly, Classroom Asst., 21st Century, \$13.65/hr (6/18/18 to 7/26/18)

Amanda Conlon, Summer District Services, Guidance, \$29/hr (not to exceed 30 hrs)  
Michael Pagano, Summer District Services, Guidance, \$29/hr (not to exceed 30 hrs)

HOMEBOUND INSTRUCTION, \$29/hr

Ratify Kelly Smale, Pottstown High School, from May 25, 2018 to June 12, 2018, assignment not to exceed 5 hrs/ per week.

COMPENSATION FOR MISSED PLANNING TIME, \$23/hr

Michaela Johnson, PHS, 15 missed planning times, \$345.00 (4/23/18 to 5/16/18)

ABC OF FITNESS PROGRAM, \$29/hr (2017/2018 after-school program, grant funded)

Joshua Pierce - Instructor - Barth  
Matthew Cohen - Instructor - Franklin

MUSIC ACCOMPANISTS - 2017/2018: Fall and Spring

Christopher Sperat \$280.00 (rehearsals/concerts)  
Frances Emrick \$280.00 (rehearsals/concerts)  
Robin Ward \$510.00 (rehearsals/concerts)

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>  | <u>Conf. Title</u> | <u>Location</u> | <u>Dates Attend</u>   | <u>Cost</u>                    |
|--------------|--------------|--------------------|-----------------|-----------------------|--------------------------------|
| Admn         | Karen Crable | PAFPC Conference   | Hershey, PA     | 4/30/2018 - 5/02/2018 | \$1,041.00 pd by Title 1 Grant |

**FIELD TRIPS**

The Superintendent recommends the Board approve/ratify the following field trips:

| <u># Students/<br/>.....Groups</u> | <u>Conference<br/>Name/Activity</u> | <u>Destination</u>     | <u>Date of Trip</u>     | <u>Cost to<br/>Student</u> | <u>Cost to<br/>District</u> | <u>Chaperone(s)</u>                         |
|------------------------------------|-------------------------------------|------------------------|-------------------------|----------------------------|-----------------------------|---|
| 20                                 | Cross Country Camp                  | Camp Canedensis        | 08/23/2018 - 08/26/2018 | \$50                       | \$0.00                      | Mark Agnew<br>Mary Ann Hill<br>Nathan Smith |
| 22                                 | HS Cheerleading                     | Pine Forest Cheer Camp | 08/12/2018 - 08/15/2018 | \$0                        | \$0.00                      | Megan Miller Carol Livingston               |

**POLICIES**

The Superintendent recommends the Board approve/ratify the following polices as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-101:**

- #202: Eligibility of Non-Resident Students (replacing 6010)
- #221: Student Standard of Dress (replacing 6182)
- #324: Personnel Files (replacing 3030)

## **2018/2019 SCHOOL CALENDAR**

The Superintendent recommends the Board approve the following revised 2018/2019 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-102.**

## **RESOLUTION TO FUND BASIC AND SPECIAL EDUCATION FUNDING LAWS**

The Superintendent recommends the Board approve the resolution to fund basic and special education funding laws as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-103.**

## **ACKNOWLEDGMENT OF OAC MEMBERS/MINUTES**

The Superintendent recommends the Board acknowledge the Occupational Advisory Committee member list and meeting minutes as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-104.**

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-105:**

- |                          |                            |                                 |
|--------------------------|----------------------------|---------------------------------|
| 1. New Story Schools ESY | 7. New Story Schools ESY   | 13. Valley Forge Edu. Serv ESY  |
| 2. New Story Schools ESY | 8. New Story Schools 18-19 | 14. Valley Forge Edu. Serv. ESY |
| 3. New Story Schools ESY | 9. New Story Schools 18-19 | 15. Camphill Special School ESY |
| 4. New Story Schools ESY | 10. Progressions 18-19     | 16. Camphill Special School ESY |
| 5. New Story Schools ESY | 11. Melmark Inc 18-19      | 17. CMD Transportation Services |
| 6. New Story Schools ESY | 12. Melmark Inc 18-19      |                                 |

## **APPOINTMENT OF DISTRICT SOLICITOR**

The Superintendent recommends the Board approve the appointment of Stephen Kalis and the law firm of Fox Rothschild LLP, as the district solicitor for a two year term, 2018/2019 and 2019/2020 as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-106.**

## **BID AWARD: CAFETERIA SUPPLIES**

The Superintendent recommends purchase orders be awarded as presented, the award being made to the lowest bidder meeting the required specifications.

- Cafeteria Supplies Bid Award: Webco Packaging Inc. \$23,368.70

## **BUDGET TRANSFER RESOLUTION**

The Superintendent recommends the Board approve the Budget Transfer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-107.**

## **INVESTMENT OF FUNDS RESOLUTION**

The Superintendent recommends the Board approve the Investment of Funds Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-108.**

## **COMMIT FUNDS FOR FUTURE EXPENDITURES RESOLUTION**

The Superintendent recommends the Board approve the Commit Funds Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-109.**

## **DESIGNATION OF DEPOSITORIES 2018/2019**

The Superintendent recommends the Board approve the updated Designation of Depositories for the 2018/2019 school year and a copy be filed in the Secretary's office as **Addendum #2017-2018-110.**

## **HOMESTEAD/FARMSTEAD EXCLUSION RESOLUTION**

The Superintendent recommends the Board approve the updated Homestead/Farmstead Exclusion Resolution and a copy be filed in the Secretary's office as **Addendum #2017-2018-111**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

### **NON-CONSENT:**

Mr. Rodriguez reviewed the Waiver of Policy 201: Admission of Students as presented for board action. The policy states that Board approval is required for early entrance into Kindergarten. Students are evaluated by district psychologist and recommended for early entrance into Kindergarten.

Mrs. Jampo reviewed the 2018/2019 Final Budget as presented for discussion and board action. The final budget for 2018/2019 remains the same as the preliminary budget adopted at the May 17 Board meeting. The power point presentation reviewed the challenges faced by the district to balance the 2018/2019 budget. The final 2018/2019 budget is balanced at \$62,677,927 with a tax increase of 3.5% or 1.3738 mills.

### **Board Comments:**

Mr. Wilkerson asked if all organizations have increased their contributions to P.A.I.D. as indicated as a line item in the budget presented.

Mr. Rodriguez stated that not all entities have increased their contributions. The Pottstown School District has demonstrated leadership in support of the economic growth in Pottstown and therefore others are also stepping up as a result of the district's leadership.

Mr. Armato stated he understands the challenges faced by the district to present a balanced budget. He cited the past years zero tax increases and lose revenue from the hospital that cost the district to close the copy center and eliminate the transportation department. He expressed concern that more cuts could follow in the coming years. Mr. Armato encouraged property owners to take advantage of the Homestead program as a means to reduce their school property tax and to participate in the Golden Sage program offered to senior citizens.

Mrs. Barnhill voiced her disappointment in the hospital administration's stand not to support the community through tax dollars.

Mr. Wilkerson encouraged tax payers to contact their legislators and participate in advocating for fair funding.

Ms. Bearden states she recognizes the impact a tax increase has on the community. She appreciates the efforts of the administration and community to maintain a zero tax increase for the past three years and realizes the challenges faced this year to present a balanced budget. She continues to advocate for fair funding and to continue a proactive approach in planning for future budgets.

### **Hearings from Patrons of the Schools (limited to non-consent items)**

None.



## **WAIVER OF POLICY 201: ADMISSION OF STUDENTS**

It was moved by Mr. Wilkerson and seconded by Ms. Bearden that the Board approve the Waiver of Policy 201: Admission of Students as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-112**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **ADOPTION OF 2018/2019 FINAL BUDGET**

It was moved by Mr. Heidel and seconded by Mrs. Stilwell that the Board approve the adoption of the 2018/2019 final budget as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-113**.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **NEW BUSINESS**

### **BOARD WORKSHOP:**

It was agreed by all members present to conduct a Board Workshop on Thursday, July 26, 2018.

### **MERCURY BUILDING**

Mr. Wilkerson presented a copy of a letter addressed to Digital Media regarding the closing of The Mercury building on Hanover Street.

Mr. Armato reviewed the letter content and asked the Board approve the letter with their individual signatures. The signed letter will be sent to the president and editor of Digital Media.

All members present were in agreement to sign the letter.

## **INFORMATION**

1. School Board Directors Professional Development Article
2. Monthly Meeting Notice: August 2018

## **FEDERATION REMARKS**

Mrs. Kelly Leibold thanked the administration for the opportunity to participate in the Middle School Assistant Principal interviews and welcome Mr. Perez to the district. She was impressed with the attendance and the energy demonstrated at yesterday's Power Rally in Harrisburg. Mrs. Leibold and fellow teachers thanked Mr. Rodriguez for his powerful and moving speech.

## **ROUND TABLE**

Mr. Wilkerson shared messages from staff, parents and students to Mr. Rodriguez expressing their gratitude and appreciation for his dedication to supporting education and the students of Pottstown.

Mr. Armato – no comment.

Ms. Bearden congratulated the 2018 graduates and thanked Ms. Parry for her service as a Student Board Representative. She thanked the Foundation for supporting the students, fellow Board

Members for their strong support at district events and Mr. Rodriguez for his passion and presence at community events.

Mr. Heidel – no comment.

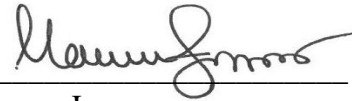
Mrs. Barnhill thanked the Board and the administration for the achievements of this school year. She noted that she is not in favor of a tax increase but understands the challenges faced by the district.

Mrs. Stilwell – no comment.

Mrs. Francis thanked the Board for the opportunity to serve as the Board President and to officiate at her son's graduation. She reminded the Board there is an executive session at the close of the meeting for the purpose of personnel.

**ADJOURNMENT**

It was moved by Mr. Wilkerson and seconded by Mrs. Barnhill that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:45p.m.



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Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
May 17, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, May 17, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose, Mrs. Kimberly Stilwell, and Mr. Emanuel Wilkerson. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Kelly Leibold, Mr. Joseph Schroeder, members of the press and interested citizens.

**PRESENTATION**

Co-Curricular Student Support: GoFourth

Mr. Anspach presented Mrs. Francis with a check in the amount of \$1,000. Co-Curricular athletic teams donated funds to support the Go-Fourth event.

Teacher of the Year

Dr. Cellini introduced the building nominees for the 2017-2018 Teacher of the Year. Mr. Rodriguez and Mrs. Francis presented each honoree with a plaque.

|  |                  |
|--|------------------|
| Franklin Elementary:                                       | Susan Hallman    |
| Pottstown High School:                                     | Kristen Ellis    |
| Elizabeth Barth Elementary School:                         | Kelli Wolfel     |
| Lincoln Elementary:  | Jill Bolonski    |
| Pottstown Middle School 7 <sup>th</sup> /8 <sup>th</sup> : | Jason Bergey     |
| Pottstown Middle School 5 <sup>th</sup> /6 <sup>th</sup> : | Dana Didonato    |
| Ruppert Elementary School:                                 | Britney Oxenford |

Mr. Rodriguez announced the recipient of the 2017-2018 District Teacher of the Year Award. Mr. Rodriguez and Mrs. Francis presented the winner with a plaque.

Pottstown Teacher of Year: Kelli Wolfel

The Federation of Pottstown Teachers presented each honoree with a bouquet.

**The Board adjourned for a brief recess at 7:23 pm.  
The Board reconvened 7:37pm.**

**COMMUNICATIONS**

Letter from Senator Mensch: Qualified Opportunity Zone

Letter from Grace Foundation: PSD Trojan Fundraiser

## MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on April 19, 2018 for board approval.

## LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of April 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-084**.

## TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for April 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-085**.

## COMMITTEE REPORTS

### COMMUNITY RELATIONS - Ms. Bearden

The committee elected to attend STEAM night. Ms. Bearden recognized the Middle School band and the Parks & Recreation dance recital for their outstanding performances.

### STUDENT BOARD REPORT – Ms. Bearden

The Student Government members participated in assisting at the voting polls. May events include JROTC awards, Senior Awards, National Honor Society Banquet on May 31, Prom on May 18, Baccalaureate scheduled for June 7 and Graduation on June 8.

### CURRICULUM / CO-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum and Co-Curricular Committee met on May 3. The committee continues to work on collaborating with Montgomery County Community College. The committee is recommending board approval of the Math Adoption Grades 7 to 12 as it appears on tonight's agenda. Co-Curricular updates included a report on the achievements and student participation for all co-curricular activities and a facilities update on the Franklin fields, softball field and track.

### FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The Facilities / Finance Committee met on May 10. Facility items reviewed by the committee were an update on capital expenses projected over the next seven years including an update on the Admin Building's HVAC assessment. It was determined the committee will continue to review options. Other facility projects discussed were the condition of the Grigg Stadium track, progress on the meadow at Edgewood and the Rotary Tree Nursery project. Finance topics were a presentation by P.A.I.D., contracts for board approval as presented on tonight's agenda, an update on the formation of a Budget Advisory Committee and the 2018/2019 Proposed Budget presentation.

- Grigg Stadium Track: Mr. Mitterling, Technical Sales Representative, Nagel Athletic Services Mr. Mitterling presented a proposal to resurface the track. He reviewed the track conditions as outlined in the inspection report. Deterioration is evident which includes loose track on the runways. The life span for track resurfacing is approximately seven to eight years depending on the application process. The current track was resurfaced in approximately 2003 and again in 2011.

Board Members were in agreement to send the proposed track resurfacing back to committee for more discussion.

### POLICY/PERSONNEL COMMITTEE - MRS. Lawrence

The Policy/Personnel Committee met on May 10. The committee is recommending board approval of seven (7) policies, Exempt Guidelines and a change in a job title as presented on tonight's agenda.

Other topics discussed were lesson planning, dress code, and summer hours of operation for staff and buildings.

BOROUGH LIAISON REPORT – Mr. Heidel (no report).

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT – Mr. Wilkerson  
Legislative alerts include HB1914 addressing outsourcing procedures for non-instructional services, SB 2 changes in language regarding eligibility and HB 638, Cross-filing of School Board Candidates, was approved by the house and is moving to the senate.

### **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

### **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Evan Brandt, resident, inquired about consent items on the agenda. He asked for clarification on how consent items are achieved prior to the monthly meeting and what determines consent / non-consent?

- Mrs. Stilwell stated the committee consents to items placed on the board agenda. Any issues at the committee level determines a non-consent item.
- Mr. Kalis added that depending on the action required ( a full board roll call vote) would be a non-consent item.
- Mrs. Francis noted that at any time during the board meeting, a board member may request to move an item to non-consent.

Shana Williams, resident, expressed her concerns about the closing of the YMCA. She is looking for support from community organizations, neighboring communities and the school board to stop the closing of the Y. The NAACP met at YWCA with other community members and are planning a rally to support the mission to stop the closing of the Y.

### **Board Members Comments (consent items)**

None.

### **BOARD ACTION Minutes, List of Bills and Treasurer’s Report**

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the Board approve the minutes from the Regular Board meeting held on April 19, 2018, the list of bills for the period of April 2018 and the treasurer’s report for April 2018.

All members were in favor. Ayes: Nine. Nays: None. Motion carried.

### **CONSENT**

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

POSITION(S)

Classified

Information Management Specialist to Data Management Specialist - Addendum #2017-2018-086

RESIGNATIONS/TERMINATIONS

Administrative

Michael Dziura, Assistant Principal, Pottstown Middle School, resignation effective July 12, 2018; employed since August 22, 2017.

Exempt

Ratify Michilea Patterson, PEAK Community Engagement Coordinator, resignation effective May 10, 2018; employed since October 2, 2017.

Classified

Ratify Denise Williams, Temporary Intervention Assistant, Pottstown Middle School, resignation effective May 6, 2018; employed since January 17, 2018.

Maria Cain, Transportation Clerk, Administration Building, resignation effective May 18, 2018; employed since December 20, 2017.

Co-Curricular Assignments

Ratify Oscar Gans, Asst. Track Coach, Pottstown High School, effective April 30, 2018.

LEAVES

Classified

Ratify William Grim, Custodian II, Elizabeth B Barth Elementary, request for leave of absence, covered by Family Medical Leave Act, effective May 7, 2018, end date tbd.

Ray Golden, Custodian II, Rupert Elementary, request for leave of absence, covered by Family Medical Leave Act, effective June 19, 2018, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Ratify Andrea Kulp, Full-time Cafeteria Worker, Pottstown High School, from 7.0/hrs day to 7.5/hrs. per day, effective September 9, 2016, no change in hourly compensation rate.

Shilid Ford-Bey, from Full-time to Intermittent Copy Center Printing Clerk, Administration Building, effective May 21, 2018, no change in hourly rate.

ELECTIONS:

Classified

Ratify Kimberly Baldwin, Attendance Clerk, Pottstown High School, effective May 7, 2018 , \$14.04/hr, (replacing R. Blackwell).

Ratify Ronald Sterner, Substitute Support Staff, effective May 16, 2018, hourly rate per schedule.

Ratify Marissa Bush, Child Accounting Specialist, Administration Building, effective April 26, 2018, \$19.00/hr (replacing C. Miller).

Ratify Robert Macadangdang, Substitute Support Staff, effective May 2, 2018, hourly rate per schedule.

Ratify Nicholas Vivian, Substitute Support Staff, effective May 11, 2018, hourly rate per schedule.

Compensation for Missed Planning Time, \$23/hr

Michaela Johnson - PHS - 8 missed planning times - \$184.00 (4/9/18 to 4/20/18)

## PAYMENT OF SICK LEAVE

### Accumulative Sick Leave Payment at time of retirement

Carol Miller, In accordance with Support Guidelines, \$9,918.40

## MENTORS

The Superintendent recommends the Board approve the following mentor as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-087**.

## SUMMER PROGRAMS 2018

The Superintendent recommends the Board approve the following 2018 Summer Programs as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-088**.

## FIELD TRIPS

The Superintendent recommends the following field trips be approved as presented:

| #Students | Conference        | Destination                             | Date of Trip               | Cost       | Cost to         | Chaperone(s)  |
|-----------|-------------------|---|----------------------------|------------|-----------------|---|
| ...Groups | Name / Activity   |   |                            | to Student | District        |   |
| 2         | Engineering Club  | Quito, Ecuador,<br>Chimborazo<br>Region | 07/05/2018 -<br>07/14/2018 | \$0.00     | \$0.00          | Andrew Bachman  |
| 60        | PHS Marching Band | Disney World &<br>Univ.Studios,<br>FL   | 11/09/2018 -<br>11/13/2018 | \$1,147.00 | \$945 - \$1,035 | Michael Vought<br>Kevin & Kelly Owens<br>Julie and Jim Wilson<br>Tony Wunderlich<br>Gayle Aquino<br>PSMA, tbd |

## POLICIES

The Superintendent recommends the Board approve the following policies as presents and copies be filed in the Secretary's office as **Addendum #2017-2018-089**.

124: Alternative Instruction (replacing 5160)

212: Reporting Student Progress (update)

335: Family and Medical Leaves (replacing 2810 & 4250)

618: Student Activity Fund (replacing 8230, 8242,8250)

800: Records Management

819: Suicide Awareness, Prevention & Response (update)

912.1: Research Involving District Students, Faculty, Staff, Facilities

## EXEMPT GUIDELINES

The Superintendent recommends the Board approve the Exempt Guidelines as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-090**.

## MATH RESOURCE ADOPTION GRADES 7 to 12

The Superintendent recommends the Board approve the Math Resource adoption as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-091**.

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-092**.

1. Invo HealthCare Associates
2. New Story Schools
3. Martin Luther School ESY
4. The Pathway School ESY
5. Timothy School ESY
6. Devereux Foundation ESY
7. MCIU: Internet/Internet Services
8. MCIU: Discovery Education
9. PA School for the Deaf ESY
10. Frontline Education
11. MOU Interim Adm. Transportation Services

## **MCIU JOINT PURCHASING BID AWARDS**

The Superintendent recommends purchase orders be awarded to the companies as presented, the award in each case being made to the lowest bidder meeting the required specifications and a copy be filed in the Secretary's office as **Addendum #2017-2018-093**.

## **MCIU INTERGOVERNMENTAL AGREEMENT FOR SHARED STUDENT SERVICES**

The Superintendent recommends the Board approve the MCIU Intergovernmental Agreement for Shared Student Services as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-094**.

## **STUDENT ACCIDENT INSURANCE**

Student Accident Insurance 2018/2019 coverage provided by All Risk Ltd. through American Management Advisors as the plan administrator at the following rates: (prices listed below reflect no change over the 2017/2018 prices)

|                     |                    |
|---------------------|--------------------|
| School Time:        | \$ 36.00           |
| 24 Hour Coverage:   | \$130.00           |
| Dental:             | \$ 8.50            |
| Football insurance: | \$60.00 per player |

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.

## **NON-CONSENT:**

Administrators presented the non-consent items for discussion and board action.

## **ELECTION OF TREASURER**

In accordance with Section 404 of the School Code, the Board shall annually elect a Treasurer to serve for one year beginning the first day of July following such an election. The Treasurer's term shall run from July 1, 2018 to June 30, 2019.

Mr. Wilkerson nominated Mrs. Stilwell.

It was moved by Mr. Heidel and seconded by Mr. Wilkerson to close the nominations and proceed with roll call vote to approve Mrs. Stilwell as Treasurer.

Upon roll call vote, the vote was recorded as follows: Mrs. Stilwell: abstain, Mr. Wilkerson: aye, Mrs. Lawrence: aye, Ms. Bearden: aye, Mr. Heidel: aye, Mr. Armato: aye, Mrs. Francis: aye, Mrs. Barnhill: aye, Mr. Rose: aye. Ayes: Eight. Abstention: One. Motion carried.



### **Board Comments: Non-Consent**

Board Members inquired about outsourcing crossing guards, how savings in transportation is determined, what would need to be done to have a zero tax increase, other state funding options and refinance options.

Mrs. Jampo stated the crossing guards are outsourced. A price increase is anticipated and determined to be similar to other years. She explained that due to recent legislation, the district is not eligible for refinance options this year.

Mr. Rodriguez explained how the transportation savings is being determined. The district is preparing to submit a Request for Proposal to outsource the district transportation as a result of shortfalls experienced in the budget process. This decision was made as a means to balance the budget and not cut programs. He clarified that if the board would direct the administration to balance the budget without a tax increase, the district would need to cut back on programs (example: co-curricular, foreign languages, arts, music..). He confirmed that state funding options are exhausted.

### **Hearings from Patrons of the Schools** (limited to non-consent items)

David Miller, resident, asked the Board Members to vote no on the preliminary budget. He opposes payment to P.A.I.D. He asked what program generates a catering bill as indicated on the list of bills. He supports the track and all athletic events.

### **HOMESTEAD/FARMSTEAD RESOLUTION**

The Superintendent recommends the Board approve the 2018 Homestead and Farmstead Exclusion Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-095**.

It was moved by Mr. Wilkerson and seconded by Mrs. Stilwell that the board approve the Homestead Farmstead Resolution as presented.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

### **ADOPTION OF 2018/2019 PROPOSED BUDGET**

Mrs. Jampo gave a detailed overview of the 2018/2019 Proposed budget. The total proposed budget for 2018/2019 is \$62,677,927.00 representing a proposed tax increase of 3.5% from the current budget. The proposed budget includes utilizing PSERs reserve in the amount of \$432,873. Mrs. Jampo reviewed the budgetary challenges which includes a loss in tax revenue and refund of tax assessments.

It was moved by Mr. Heidel and seconded by Mrs. Stilwell that the Board adopt the 2018/2019 Proposed Budget as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-096**.

Upon roll call vote, the vote was recorded as follows: Mrs. Francis: aye, Mr. Heidel: nay, Mr. Rose: aye, Mr. Armato: aye, Ms. Bearden: aye; Mrs. Barnhill: nay, Mr. Wilkerson: aye; Mrs. Stilwell: aye, Mrs. Lawrence: aye. Ayes: Seven. Nays: Two. Motion carried.

### **NEW BUSINESS:**

#### **HIGH SCHOOL DRESS CODE**

Mr. Wilkerson made a motion to suspend the temporary dress code at the high school and make it a permanent dress code. Mrs. Francis seconded the motion.

Board Discussion:

None.

Hearings from the Patrons:

Mr. Miller is in favor of a uniform policy. He believes uniforms demonstrate self respect and respect for others. He considers the motion as being made under “New Business” is unfair to the community.

Shana Williams supports dress code for all ages. Uniforms create an expense for families.

Upon roll call, all members voted to suspend the temporary dress code at the high school and make it a permanent dress code. Ayes: Nine. Nays: None. Motion carried.

**K-8: REMOVE UNIFORMS, REPLACE WITH DRESS CODE**

Mr. Wilkerson made a motion to suspend the uniform attire code K-8 and direct the Policy Committee to take the current high school dress code and make a comprehensive professional attire code for the entire district. Mrs. Lawrence seconded the motion.

Board Discussion:

Board Members discussed options for a dress code versus uniforms. The general consensus of the Board favors appropriate attire versus specific colors, etc. The Board was in agreement to make the change effective with the start of the 2018/2019 school year.

Mr. Rodriguez stated the administration will support the decision of the Board and will communicate the Board’s direction to the parents and community prior to the end of the school year. He asked that the Board be thoughtful as to the apparel going forward and not attach specific caveats that would revert back to specific types of clothing (ex: polo shirt, etc).

Mrs. Francis clarified the motion is to remove the uniforms K-8 and replace with a somewhat stringent dress code for the following school year.

Hearings from the Patrons:

Mr. Bradshaw, parent, stated he is in favor of the motion to remove the uniform policy. He talked about the expense and the stigma associated with wearing uniforms.

Upon roll call vote, all members voted aye to remove the uniforms from K-8 and replace with a dress code. Ayes: Nine. Nays: None. Motion carried.

**INFORMATION**

1. Monthly Meeting Notice: June 2018
2. PHS Wrestling: 2017/2018

**FEDERATION REMARKS**

Mrs. Liebold congratulated all the teachers and recipients ‘of the awards. She thanked the Board for their decision to remove the uniform policy.

**ROUND TABLE**

Board Members congratulated the teachers and for their representation of all the professional staff that do a great job teaching the students.

Mr. Wilkerson was proud to hear the stories of the teachers. He commended the Board for making good decisions for the students.

Mr. Armato looks to a final budget that provides a quality education for the students and mindful of the community that supports the school district.

Mr. Rose invited the public to attend the coalition meeting to stop the closure of the Y and the “Let’s Talk” to be held at Barth Elementary.

Ms. Bearden was glad for the Board’s action to remove the uniform policy.

Mr. Hiedel looks forward to the graduation ceremonies.

Mrs. Barnhill thanked the administration for their hard work to prepare a balanced budget.

Mrs. Lawrence was glad to move forward with a dress code and is hopeful that the energy spent on opposing the closure of Y will promote other entities to step in and take over.

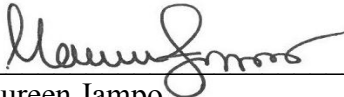
Mrs. Stilwell looks forward to continuing working on the budget and following up with grant opportunities.

Mr. Rodriguez spoke about the grant process and stated the district is always seeking opportunities for grant awards. He noted the catering expense that was on the list of bills was grant funded. District updates included the positive exposure via live streaming the board meetings; Mrs. Francis was the recipient of the Tri County Chamber of Commerce WOW award; May 18<sup>th</sup> is a Professional Development Day which includes a ride on the Colebrookdale RR; May 22<sup>nd</sup> is PA League of Urban Schools visit to Harrisburg; Foundation for Pottstown Education supported Middle School students to attend an I5 event in Philadelphia.

Mrs. Francis thanked everyone for their support and appreciated receiving the WOW award. She spoke of behalf of the board that brought on the uniform policy, it was an effort to support the community and make it better. “Today is a new day.”

**ADJOURNMENT**

It was moved by Mr. Wilkerson and seconded by Mrs. Barnhill that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 9:33p.m.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
April 19, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, April 19, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose, and Mr. Emanuel Wilkerson. Absent was Ms. Katina Bearden and a vacancy created by the resignation of Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Representative Ms. Courteney Parry; Mrs. Elisabeth Yoder, Mrs. Kelly Leibold, Mr. Robert Decker, Mr. Christopher Sperat, Mrs. Erin Jacobs, Mrs. Danielle McCoy, Mr. Brian Hostetler, Mr. Kevin Downes, Mr. Joseph Schroeder, members of the press and interested citizens.

**Ms. Bearden entered the meeting at 7:04 pm.**

**PRESENTATION**

Little Mermaid Musical Report – Mr. Decker and Mr. Sperat presented a Power Point on details about the show and back stage learning that took place. The musical provides many opportunities and experiences for the students that are unique to this co-curricular activity.

**The Board adjourned for an executive session for the purpose of litigation at 7:18 pm.  
The Board reconvened 7:41 pm.**

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting held on March 15, 2018 for board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of March 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-070**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for March 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-071**.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS** - Ms. Bearden

The Community Relations Committee met on April 5. The Mother/Son event on April 13<sup>th</sup> was a successful event. Topics discussed at the committee meeting included an update on the YMCA closure, upcoming advocacy events and safety concerns at the middle school. A complete report can be accessed under "committee reports" on tonight's agenda.

STUDENT BOARD REPORT – Ms. Parry

April club events included “Mr. Pottstown” coordinated by Student Government and a fundraiser by the Interact Club to raise funds for Human Trafficking Awareness. Ms. Parry gave an update on various sports events taking place this month. Upcoming events include PEAK/YMCA’s Celebration of the Young Child on April 21<sup>st</sup>, the opening of the Chestnut Street Garden and Senior Awards to be held on May 1<sup>st</sup>.

CURRICULUM / CO-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum and Co-Curricular Committee met on April 5. The committee is recommending board approval of the Math Adoption as it appears on tonight’s agenda. The committee supports the high school’s ESL reading books as presented at the meeting. Other topics discussed by the committee were community partnerships and a comprehensive transition plan for grade 4 going to grade 5. A complete report can be accessed under “committee reports” on tonight’s agenda.

POLICY/PERSONNEL COMMITTEE - Mrs. Lawrence

The Policy/Personnel Committee met on April 12. The committee is recommending board approval of three (3) policies as presented on tonight’s agenda. Personnel items reviewed and recommended by the committee for board approval include the Act 80 Resolution, School Calendars and the 2018 Hours of Operation.

BOROUGH LIAISON REPORT – Mr. Heidel (no report).

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MCIU REPRESENTATIVE REPORT

Mr. Rodriguez gave an update on several current legislative bills: SB 1078 is a school safety bill that would allow security and safety issues to be discussed in executive session; HB 638 proposes removing the ability to cross-file nomination petitions; SB 1095 addresses graduation requirements, proposes not to reinstate the Keystone Exam requirement and allows students to graduate in multi ways.

FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The Facilities / Finance Committee met on April 12. Facility items reviewed by the committee were the Lincoln Outdoor Learning space, the Franklin Fields Change order as presented on tonight’s agenda for board approval, and updates on the Administration Building HVAC and replacement cost for Franklin Water/Sewer Main. Invitations were sent out to the candidates for the Budget Advisory Committee. The committee reviewed an update on the 2018/2019 preliminary budget. The projected adjusted deficit is \$356,763.00 and reflects a tax increase at the index of 3.5%. The current projections do not reflect any cuts in programs or staff.

Mrs. Jampo gave a detailed overview of the 2018/2019 preliminary budget update. The projected revenues and expenses show a current deficit of \$1,785,681. A proposed tax increase of 3.5% and use of PSERs reserve in the amount of \$432,873, the adjusted deficit is projected at approximately \$356,763.00. Mrs. Jampo presented a summary of the budget revisions and recap of the 2016/2017 and current year budgets.

**HEARINGS FROM PATRONS OF THE SCHOOLS** (specific to Budget)

Crystal Somerset , resident and nurse at Tower Health, asked the Board to support their resolution asking Tower Health to pay their fair share of the real estate taxes and restore the Pediatric Unit at the hospital.

Kris Carter, nurse at Tower Health, spoke on behalf of all the nurses who are residents of Pottstown, pledging their support to encourage Tower Health to fulfill their obligation to the Pottstown students, parents and community. She provided a copy of their proposed resolution for board review.

### **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval.

Administrators reviewed the consent items as presented on the board agenda.

### **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Aram Ecker, resident, spoke on behalf of the Alumni Honor Roll Candidates and the upcoming event recognizing the achievements of the candidates. He encouraged everyone to attend and looks forward to growing this event as a fundraising event.

Julian Weber, student, spoke on behalf of the students in the arts programs and the student body as a whole. He asked the Board to continue supporting the arts and talked about how much the programs mean to the students and the many opportunities the programs provide for them.

### **Board Comments: Consent Items**

Mr. Wilkerson inquired about setting a graduation dated for the 2018/2019 school year.

Mr. Rodriguez explained the process for building the calendar which includes allowing for five snow days. He noted that graduation always takes place on the 180<sup>th</sup> day of school. The administration has looked at stabilizing a graduation date, taking into consideration all factors and has determined that the current process is most effective.

### **BOARD ACTION: Minutes, List of Bills and Treasurer's Report**

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the Board approve the minutes from the Regular Board meeting held on March 15, 2018, the list of bills for the period of March 2018 and the treasurer's report for March 2018.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **CONSENT**

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

### **PERSONNEL**

#### RESIGNATIONS/TERMINATION

##### Classified

Ratify Lena Martinez, Substitute Support Staff, termination due to non-compliance with new hire procedures, effective March 28, 2018; hire date February 2, 2018.

Ratify Randy Blackwell, Attendance Clerk, Pottstown High School, resignation for the purpose of retirement, effective March 27, 2018; employed since November 1, 2001.

Ratify Rebecca Baldwin, Classroom Assistant, Pottstown Middle School, resignation effective April 13, 2018; employed since August 24, 2016.

Michael Fiorillo, Custodian I, Franklin Elementary, resignation for the purpose of retirement, effective November 27, 2018, employed since March 4, 1991.

## LEAVES

### Professional

Nichola Pezzino, Special Education Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be September 10, 2018, end date tbd.

Ratify Lori Hoshaw, Elementary Teacher, Barth Elementary and Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective date April 16, 2018, end date tbd.

### Classified

Samantha Duncan, Intervention Assistant, Rupert Elementary, request for leave of absence, anticipated effective date to be May 27, 2018, end date tbd.

Kaitlynn Bortz, Intervention Assistant, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be August 21, 2018, end date tbd.

Ratify Paul Woodley, Head Custodian, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective April 17, 2018, end date tbd.

Ratify Philip Thees, Custodian, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective April 6, 2017, end date tbd.

## CHANGE IN POSITION AND/OR SALARY

### Classified

Ratify Whitney Williams, from Temporary Intervention Assistant to Intervention Assistant, Pottstown Middle School, effective March 20, 2018, \$13.65/hr (replacing M. Barrett).

Ratify Susan Marie Davis, from Substitute Nurse to Substitute Certified School Nurse, effective March 23, 2018, \$33.45/hr.

## ELECTIONS:

### Classified

Ratify Denise L. Williams, Temporary Intervention Assistant, Pottstown Middle School, effective March 26, 2018, \$13.65/hr (coverage for J. Schwoyer).

### Compensation for Missed Planning Time, 2017/2018 school year, \$23/hr

|                          |    |                          |                               |
|--------------------------|----|--------------------------|-------------------------------|
| Beth Mason               | MS | 5 missed planning times  | \$115.00 (10/26/17 - 11/7/17) |
| Beth Taylor              | MS | 8 missed planning times  | \$184.00 (2/20/18 - 3/8/18)   |
| Deborah Wilson           | MS | 10 missed planning times | \$230.00 (2/20/18 - 3/5/18)   |
| Krista Smith-Corropolese | MS | 9 missed planning times  | \$207.00 (2/20/18 - 3/5/18)   |
| Michaela Johnson         | HS | 8 missed planning times  | \$184.00 (2/26/18 - 3/9/18)   |
| Michaela Johnson         | HS | 14 missed planning times | \$322.00 (3/13/18 - 4/6/2018) |

### Co-Curricular Assignments

Ratify Pamela Pascal, Interim Athletic Trainer (as need basis), \$29/hr

Co-Curricular Assignments: 2018/2019: Winter Sports

| <u>Name</u>     | <u>Professional Agreement Category</u> | <u>Level</u> | <u>Salary</u> |
|-----------------|--|--------------|---------------|
| Scott Palladino | HS - Basketball: Boys Head Coach       | 1            | \$6,837.00    |

Tuition Reimbursement

Professional

| <u>Name</u>    | <u>School</u> | <u>3/31/2018 deadline</u> |
|----------------|---------------|---------------------------|
| Craig Ollivier | PHS           | \$2,724.00                |
| Theresa Dundon | PHS           | \$ 885.00                 |
| Joshua Wagner  | Lincoln       | \$ 885.00                 |
| Leslie Swartz  | Lincoln       | \$ 885.00                 |

Accumulative Sick Leave Payment at time of retirement

Bernard Gallagher, In accordance with Professional Agreement, \$80.00

**PROFESSIONAL LEAVES**

| <u>Bldg.</u> | <u>Name</u>              | <u>Conf. Title</u>     | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                  |
|--------------|--------------------------|------------------------|-----------------|----------------------------|------------------------------|
| Admin        | Ratify Stephen Rodriguez | Superintendent Academy | Harrisburg, PA  | 04/17-2018 -<br>04/19/2018 | \$25.00 pd by<br>dept budget |

**FIELD TRIPS**

| <u># Students /...<br/>Groups</u> | <u>Conference<br/>Name/Activity</u> | <u>Destination</u> | <u>Date of Trip</u>       | <u>Cost<br/>to Student</u> | <u>Cost to<br/>District</u> | <u>Chaperone(s)</u>            |
|-----------------------------------|-------------------------------------|--------------------|---------------------------|----------------------------|-----------------------------|--------------------------------|
| 2                                 | Math & Science<br>Students          | London & Paris     | 09/23/2019-<br>09/30/2019 | \$3,137                    | \$630.00-<br>\$690.00       | Robert Decker<br>Jennifer Mohr |

**POLICIES**

The Superintendent recommends the Board approve the following policies as presents a copies be filed in the Secretary's office as **Addendum #2017-2018-072.**

Policy 302: Employment of Superintendent (replaces #2000,2001)

Policy 907: School Visitors (update)

Policy 908.1: Late Pick Up of Students (new)

**ACT 80 EXCEPTIONS RESOLUTION**

The Superintendent recommends the Board approve the Act 80 Exceptions Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-073.**

**2017/2018 REVISED SCHOOL CALENDAR**

The Superintendent recommends the Board approve the revised 2017/2018 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-074.**

**2018/2019 SCHOOL CALENDAR**

The Superintendent recommends the Board approve the 2018/2019 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-075.**

**2018/2019 HOURS OF OPERATION**

The Superintendent recommends the Board approve the 2018/2019 Hours of Operation as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-076.**



## **2018 ALUMNI HONOR ROLL CANDIDATES**

The Superintendent recommends the Board approve the 2018 Alumni Honor Roll Candidates as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-077**.

## **MATH RESOURCE ADOPTION**

The Superintendent recommends the Board approve the Math Resource adoption as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-078**.

## **SPECIAL EDUCATION PLAN**

The Superintendent recommends the Board approve the Special Education Plan as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-079**.

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-080**.

1. Opportunities School
2. Opportunities School
3. Opportunities School
4. MCIU: Technology Services
5. Pediatric Therapeutic Servs.
6. MCIU: Transportation Support Services
7. MCIU: Medical Practitioner Review/Authorization
8. Creative Health Services Inc.
9. School Operation Services (S.O.S.)
10. ESS/Source4Teachers

## **DESIGNATION OF DEPOSITORIES**

The Superintendent recommends the Board approve the 2017/2018 revised Designation of Depositories as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-081**.

## **FRANKLIN FIELDS PROJECT CHANGE ORDER**

The Superintendent recommends the Board approve the Franklin Fields Project Change Order as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-082**.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **NON-CONSENT:**

### **MCIU BOARD OF DIRECTOR NOMINATION**

The Superintendent recommends the Board elect a representative to serve two years beginning the first day of July following such election. The representative's term shall run from July 1, 2018 to June 30, 2020.

Mr. Heidel nominated Mr. Wilkerson.

It was moved by Mr. Wilkerson and seconded by Mr. Heidel to approve Mr. Wilkerson as the representative for MCIU Board of Director.

Upon roll call vote, all members voted aye for Mr. Wilkerson as the MCIU Board of Director representative. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **SETTLEMENT AGREEMENT**

Motion to approve the terms and conditions of the signed Settlement Agreement and Release involving a former employee.

Mr. Kalis reviewed the motion to approve the terms and conditions of the settlement agreement as presented.

It was moved by Mr. Wilkerson and seconded by Mr. Heidel to approve the terms and conditions of the settlement agreement presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-083**.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **BOARD MEMBER APPOINTMENT**

Appointment of School Board Director to fill vacancy created by the resignation of Mr. Ron Williams.

Mr. Kalis reviewed the process chosen by the Board to appoint a school board director. The Board conducted interviews of the candidates who submitted Letters of Interest. The Board Member appointment is placed on tonight's agenda for discussion, nominations and board action. Board Members may name their candidate of choice. The successful candidate must have five (5) votes.

**Board Comments:** Mrs. Barnhill thanked the candidates and recognized all the candidates as qualified for the role of school board director.

**Nominations:** Mr. Wilkerson nominated Mr. Morton. Mr. Heidel nominated Mrs. Stilwell. Ms. Bearden nominated Mr. Hylton

It was moved by Mr. Wilkerson to close the nominations. Mrs. Lawrence seconded the motion.

Upon roll call vote, all members voted aye to close the nominations: Ayes: Eight. Nays: None. Absent: One. Motion carried.

#### **Appointment:**

Upon roll call vote, each member named their candidate of choice: Mr. Wilkerson: Morton; Ms. Bearden: Hylton; Mr. Heidel: Stilwell; Mrs. Barnhill: Stilwell; Mrs. Francis: Stilwell; Mr. Rose: Morton; Mrs. Lawrence: Stilwell; Mr. Armato: Hylton.

Hylton: Two. Morton: Two. Stilwell: Four. Motion denied.

Ms. Bearden offered her comments on the importance of serving on the Board. She spoke about responsibilities and the ability to work collectively. She asked board members to consider Mr. Hylton as the candidate to fill the board vacancy.

#### **Board Member Appointment:**

Upon roll call vote, each member named their candidate of choice: Mr. Rose: Morton; Mrs. Lawrence: Stilwell; Mr. Heidel: Stilwell; Mrs. Francis: Stilwell; Ms. Bearden: Hylton; Mrs. Barnhill: Stilwell; Mr. Armato: Hylton; Mr. Wilkerson: Morton.

Hylton: Two. Morton: Two. Stilwell: Four. Motion denied.

Mr. Kalis explained the board's options to fill the vacancy. Options to consider include continuing discussion and board action, postpone the appointment until next board meeting, or seek additional candidates for interview process. He reminded the Board of their obligation to fill the vacancy within the required timeline.

At the suggestion of Mr. Rose, it was determined by the Board to continue with another roll call vote.

**Board Member Appointment:**

Upon roll call vote, each member named their candidate of choice: Mr. Armato: Hylton; Mrs. Barnhill: Stilwell; Ms. Bearden: Hylton; Mrs. Francis: Stilwell; Mr. Heidel: Stilwell; Mrs. Lawrence: Stilwell; Mr. Rose: Stilwell; Mr. Wilkerson: Stilwell.

Hylton: Two. Stilwell: Six. Mrs. Stilwell was appointed to fill the school board director vacancy.

Mr. Kalis explained Mrs. Stilwell may choose to be sworn in at the next public meeting or privately at the office of the magistrate.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None.

**INFORMATION**

1. Monthly Meeting Notice: May 2018
2. Board Professional Development Articles

**FEDERATION REMARKS**

Mrs. Yoder invited everyone to attend the Fair Funding Rally, sponsored by the Federation of Pottstown Teachers, on May 3<sup>rd</sup> at the high school. She asked that the Board consider including a teacher to serve on the Budget Advisory Committee.

**ROUND TABLE**

Board Members thanked the candidates for their interest in serving on the board. All members welcomed Mrs. Stilwell to the board. Members encouraged the public to be active in the advocacy issues that support the growth of community and the education of the students.

Mrs. Barnhill stated the Board needs to hear from the public. The Board looks for direction from the public.

Ms. Parry, on behalf of all students, thanked the teachers, staff and board for all they do.

Mr. Wilkerson congratulated Mrs. Yoder on her recent YMCA art award.

Mr. Armato spoke about the leadership demonstrated by the school district and community. He is encouraged by the positive affect the actions have to move the community and district forward. He recognized three students for their achievements and leadership that demonstrates the quality of a good education in Pottstown.

Mr. Rose invited all to participate in the upcoming Habitat for Humanity “Rock the Block” event.

Ms. Bearden thanked all the volunteers for their support with the Mother/Son event. She looks forward to working collectively with the community to share ideas that support the students.

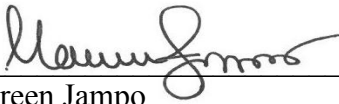
Mr. Rodriguez invited everyone to the end of year district events. He shared some of his encounters at the Superintendents Academy in Harrisburg. Mr. Rodriguez met a recent Pottstown graduate who is

working with Senator Patrick Stefano. Mr. Rodriguez was encouraged by comments from Secretary Pedro Rivera stating that “school districts have the power and voice to change things”.

Mrs. Francis thanked Ms. Bearden for the opportunity to share in the Mother / Son event. She reminded the Board of the workshop scheduled for Tuesday, April 24. The workshop is open to the public.

**ADJOURNMENT**

It was moved by Mr. Wilkerson and seconded by Mrs. Barnhill that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 9:18 p.m.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
March 15, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, March 15, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Katina Bearden, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose, and Mr. Emanuel Wilkerson. Absent was Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Director of Human Resources, Dr. Deena Cellini; Student Representative Ms. Courtney Parry, Mrs. Kelly Leibold, members of the press and interested citizens.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting held on February 15, 2018 for board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of February 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-064**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for February 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-065**.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS** - Ms. Bearden

The Community Relations Committee met on March 1. Major points of discussion were concerns about the YMCA closure's impact on the community and the upcoming Mother/Son event.

**CURRICULUM / CO-CURRICULAR COMMITTEE** – Mrs. Lawrence

The Curriculum and Co-Curricular Committee met on March 1. The committee heard presentations from the Director of Special Education and Director of Pupil Services regarding various programs in the departments. Updates were provided on the Comprehensive Plan and the upcoming Math adoption. The committee was in agreement to table Technology as a specific component of the committee and to add updates when needed.

**FACILITIES / FINANCE COMMITTEE** – Mr. Heidel

The Facilities / Finance Committee met on March 8. The committee is recommending the 2018 Masonry/Roof Repairs and the Middle School Lighting Repairs as presented on tonight's agenda for board approval. A preliminary budget projection for 2018/2019 was presented to the committee detailing the projected revenues and expenditures. The current projection indicates a \$2,403,533 deficit; the adjusted deficit, which would include a proposed tax increase not to exceed the 3.5% index,

would result in an approximate deficit of \$1,000,000. The District financial audit for June 30, 2017 was reviewed and the committee recommends the Board acknowledge receipt of the audit.

POLICY / PERSONNEL COMMITTEE –Mrs. Lawrence

The Policy / Personnel Committee met on March 8. The committee is recommending ten (10) policies for board approval as presented on tonight’s agenda. The committee discussed drafting a policy to address late student pick up and will be discussing the dress code policy at the next committee meeting in preparation for any recommended changes to be implemented at the start of the next school year. Discussion continues on Guidance Counselors and working on ways to meet the needs of the students.

STUDENT REPRESENTATIVE REPORT –Ms. Parry

Ms. Parry gave a report on various student events and co-curricular activities. Students participated in a “Walkout Vigil” to honor the 17 lives lost at the Parkland shooting. The Student Government is preparing for the student male talent show “Mr. Pottstown” and for a school swap with Boyertown Area School District.

BOROUGH LIAISON REPORT – Mr. Heidel (no report).

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MCIU REPRESENTATIVE REPORT

Mr. Wilkerson provided an update from the Montgomery County Legislative Committee. He noted that a federal commission will be established regarding school safety.

Mrs. Francis asked Board Members to consider serving as representatives due to the vacancy caused by Mr. Williams pending resignation.

**APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval.

Dr. Cellini presented personnel items for board approval.

Mrs. Jampo presented consent items for board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS**

Seven (7) parents/community members and eight (8) students addressed the Board about their concerns regarding student safety in the schools. Patrons and students shared their stories and suggestions on ways to deal with the issues. Some suggestions included establishing a hot line for students, more security staff and imposing stricter discipline. Parents that addressed the board: Anthony DiPietro, Kristin DiPietro, Bob Richards, Crystal Orfield, Erin Galaniba, and Emily Wojton.

**Board Comments: Consent Items**

None.

**CONSENT**

It was moved by Ms. Bearden and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **RESIGNATIONS/TERMINATIONS**

#### Professional

Tyler Kammerle, Elementary Teacher, Pottstown Middle School, resignation effective May 11, 2018; employed since October 5, 2017.

#### Classified

Ratify Heather Allan, Student Proctor, Rupert Elementary, resignation effective March 2, 2018.

Ratify Jolene Lawrence, Part-time Cafeteria Worker, Pottstown Middle School, termination effective December 15, 2017, employed since August 3, 2015.

Ratify Marlene Barrett, Intervention Assistant, Pottstown Middle School, resignation effective March 2, 2018; employed since December 4, 2017.

### **LEAVES**

#### Professional

Ratify Arden Moore, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective February 20, 2018, end date tbd.

#### Classified

Ratify Karen Carter, Intervention Assistant, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective February 20, 2018, end date tbd.

### **ELECTIONS**

#### Professional

Renee Walker, Part-time Health and Physical Education Teacher, Pottstown Middle School, effective March 15, 2018, 3 days/week, \$26,7000/yr, Step 1-Bach.(contract of B. Gallagher)

Kelsey Shafer, Secondary Teacher, initial assignment to be Pottstown High School, effective April 16, 2018, \$44,500/yr, Step 1- Bach (contract of D. Borusiewicz).

Ratify Kathryn Jamieson, Long-Term Substitute Teacher, Pottstown Middle School, effective March 5, 2018, end date to be end of 2017/2018 school year, \$194/day (coverage for M. Regensburg)

Correction to degree: Alison Moyer, Secondary Teacher, initial assignment to be Pottstown Middle School, effective February 26, 2018, \$45,00/yr, Step 1 B+15 (contract of K. Slemmer)

#### Classified

Ratify Brandi McClincy, Substitute Nurse, effective March 5, 2018, \$22.15/hr.

Denise Byrnes, Classroom Assistant, Pottstown High School, effective March 19, 2018, \$13.65/hr, (replacing K. Bortz)

Emily Overdorf, Social Media and Communications Specialist, Administration Building, effective March 19, 2018, \$20/hr (\* grant funded; replacing A. Finlaw).

Ratify Michael Kibler, Jr., Classroom Assistant, Pottstown Middle School, effective March 9, 2018, \$13.65/hr (replacing R. Deckert).

Compensation for Missed Planning Time, 2017/2018 school year, \$23/hr

Michaela Johnson PHS 23 missed planning times \$529.00 (12/4/17 to 2/23/18)

Homebound Instruction, \$29/hr

Ratify Lori Freese, Franklin Elementary, from March 7, 2018 to April 13, 2018, assignment not to exceed 5 hrs. per week.

Volunteers: HS Baseball - Nicholas Zippay, Michael Breidenbach

2017/2018 21st Century Tutoring, \$29/hr (funded by 21st Century grant)

Deirdre Yeager - PMS - Substitute Tutor/Teacher

Ellen Kanaley - PMS - Substitute Tutor/Teacher

2018/2019 21st Century Summer Program, (funded by 21st Century grant)

Jaime Parris - PMS - Coordinator - \$29/hr

Michale Ishler - PMS - Coordinator - \$29/hr

Laurie Gresko - PMS - Coordinator - \$29/hr

2017/2018 Salary Corrections \* Addendum #2017-2018-066

**CO-CURRICULAR ASSIGNMENTS**

| <u>2017/2018 Spring Sports:</u>           | <u>Bldg.</u> | <u>Professional Agreement Category</u> | <u>Name</u>         | <u>Level</u> | <u>Stipend</u> |
|---|--------------|--|---------------------|--------------|----------------|
|   | MS           | Baseball Assistant Coach               | Richard Masciarelli | 1            | \$1,469.00     |
|   | HS           | Skills USA                             | * Michael Hewitt    | 1            | \$ 609.28      |
| <i>*effective 11/20/17 68% of stipend</i> |              |  |                     |              |                |

|                              |    |                          |             |   |            |
|------------------------------|----|--------------------------|-------------|---|------------|
| <u>2018/2019 Fall Sports</u> | HS | Football Assistant Coach | Thomas Barr | 5 | \$5,790.00 |
|------------------------------|----|--------------------------|-------------|---|------------|

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u>                 | <u>Name</u>   | <u>Conf. Title</u>  | <u>Location</u>      | <u>Dates Attend</u>        | <u>Cost</u>                           |
|------------------------------|---|---|----------------------|----------------------------|---------------------------------------|
| PHS<br>PMS<br>Barth<br>Frkln | Desiree Schmoyer<br>Margaret Taraboletti<br>Stephanie Roethlisberger<br>Melissa Lopez | PDE Migrant<br>Education Program &<br>ESL                               | Harrisburg,<br>PA    | 03/14/2018 -<br>03/16/2018 | \$405 each pd by<br>dept budget       |
| Admin                        | Karen Crable  | ELO Conference  | Harrisburg,<br>PA    | 03/20/2018 -<br>03/22/2018 | \$460.00 pd by 21st<br>Century Grant  |
| Admin                        | Karen Kile  | 2018 PC Sustainability  | State College,<br>PA | 05/07/2018 -<br>05/08/2018 | \$217.00 pd by dept<br>budget         |
| Admin                        | Valerie Jackson   | Strengthening<br>Partnership Shared<br>Leadership Early<br>Intervention | Pocono<br>Manor, PA  | 04/24/2018 -<br>04/25/2018 | \$140.00 pd from<br>PreK Counts Grant |



## **POLICIES**

The Superintendent recommends the Board approve the following policies as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-067**.

|   |                                     |
|---|-------------------------------------|
| Policy 005: Board Organization          | Policy 617: Petty Cash              |
| Policy 008: Administrative Organization | Policy 622: GASB Statement 34       |
| Policy 601: Fiscal Objectives           | Policy 624: Taxable Fringe Benefits |
| Policy 607: Tuition Income              | Policy 702.2 : Crowdfunding         |
| Policy 614: Payroll Authorization       | Policy 801: Public Records          |

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-068**:

1. New Story Schools
2. MCIU Head Start Lease Amendment
3. The Devereux Foundation

## **SCHOOL DISTRICT FINANCIAL AUDIT**

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending June 30, 2017 as prepared by Herbein + Company, Inc.

## **BID AWARD: 2018 MASONRY/ROOF REPAIRS**

The Superintendent recommends that purchase orders or contracts be awarded as indicated, the award being made to the lowest bidder meeting the required specifications.

- 2018 Masonry/Roof Repairs: Detwiler Roofing - \$683,731.50

## **MS LIBRARY LIGHTING REPAIRS/UPGRADES**

The Superintendent recommends the Board approve the MS Library Lighting Repairs and Upgrade Project as presented.

- MS Library Lighting Repairs Project: United Electric (Costars) \$43,590.00

**Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried**

## **NON-CONSENT:**

Mr. Rodriguez reviewed the non-consent items for Board consideration.

**Board Comments:** None.

**Hearings from Patrons of the Schools (limited to non-consent items):** None.

## **YMCA Closure Resolution**

The Superintendent recommends the Board approve the YMCA Closure Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-069**.

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the Board approve the YMCA Closure Resolution as presented.

Upon roll call vote, all members voted aye: Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **School Board Director Resignation**

The Superintendent and Board President recommend the Board accept the resignation of Mr. William R. Williams from the Board of School Directors effective March 15, 2018.

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the Board accept the resignation of Mr. William R. Williams.

Upon roll call vote, all members voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

Mr. Kalis explained the Board's options on how to fill a Board vacancy and the requirements to serve on the board. Vacancies can be filled by court appointment at the end of a 30 day vacancy, appointed by the school board or request letters of interest to conduct public interviews. Candidates must be 18 years of age or older and must be a resident of the borough for a period of one year prior to appointment.

Board Members were in agreement to pursue Letters of Interest and conduct interviews. Letters of Interests are due by April 4 close of the business day and interviews will be scheduled for April 10. Advertisements will be published in the local newspaper and on the district website .

### **NEW BUSINESS**

#### **Budget Advisory Committee**

Mrs. Francis asked Board Members to review the list of names submitted along with the draft outline for the committee. The draft outline defines the purpose and parameters of the committee. Board Members discussed an option to also include business owners in the list of names.

### **INFORMATION**

1. Monthly Meeting Notice: April 2018

### **FEDERATION REMARKS**

Mrs. Leibold commented on the concerns and fears expressed by the community and families. She noted that the school has put into place some things with respect to concerns from last year. The results are not immediate but are more long term. The solution to issues spoken about tonight is much bigger than the school and teachers can remedy. She stressed the importance of working together towards long term solutions. Mrs. Leibold asked the Board to be transparent to the community and teachers about potential program cuts as mentioned at last month's budget talk.

### **ROUND TABLE**

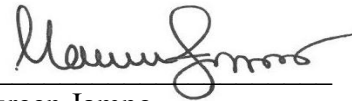
The Board President and each Board Member thanked the community members, parents and students for sharing their stories and invited all to attend the informal committee meetings to continue discussion on ways to make the schools safe. Board Members encouraged residents to get involved with community organization and groups and to consider submitting Letters of Interest to serve on the Board of Directors.

Mr. Rodriguez welcomed the parents and noted that the Board and Administrators are interested in hearing their concerns. The Board and Administrators recognize the issues and work hard together to find solutions. He encouraged everyone to get involved. The Parent Advocacy Committee is a committee of 30 individuals focused on getting much needed funding and resources to meet the needs of the students and community. The District supported the student walkout in part to demonstrate the significance of democracy and getting involved, letting their voices be heard.

Mrs. Francis shared her regrets and concerns for the community and students at the news of the YMCA closure. She stressed the need for advocacy to speak out and work towards solutions. Mrs. Francis reminded Board Members that an executive session for the purpose of litigation will take following the close of the meeting.

**ADJOURNMENT**

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:57 p.m.



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Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
February 15, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, February 15, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with Vice-President Mrs. Katina Bearden presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mrs. Amy Francis via telecommunication, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose, Mr. Emanuel Wilkerson, and Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Student Representatives Ms. Courteney Parry and Ms. Johnay Cranford; Mr. Brian Hostetler, Mr. Ryan Regensburg, Mr. Matthew Moyer, Dr. Steven Park, Mrs. Kelly Leibold, members of the press and interested citizens.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting held on January 22, 2018 for board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of January 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-053**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for January 2018 to be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-054**.

It was moved by Mr. Williams and seconded by Mr. Heidel that the board approve the minutes, list of bills and treasurer's report as presented.

All in favor: Nine. Opposed: None. Motion carried.

**HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS** - Ms. Bearden

The Community Relations Committee met on February 1<sup>st</sup>. A Parent Advocacy group is being headed up by Mrs. Stilwell. The committee was in favor of video streaming board meetings starting with tonight's board meeting. The committee continues to work on organizing the upcoming Mother/Son event scheduled for April 13<sup>th</sup>. More information will follow.

CURRICULUM / CO-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum and Co-Curricular Committee met on February 1<sup>st</sup>. The committee reviewed updates on the Comprehensive Plan and the upcoming math adoption for this year. The majority of discussion was focused on a proactive approach with the social, emotional, psychological well being of students. Some suggestions included more guidance counselors, help the transition from elementary to middle school, building/strengthening relationships and exploring ways to improve SEL. A Co-Curricular presentation was given highlighting achievements of athletic and non-athletic activities, which is another element of social and emotional learning.

FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The Facilities / Finance Committee met on February 8<sup>th</sup>. The committee reviewed updates on the Administration Building HVAC replacement plan, the Middle School Library Lighting and the Franklin Fields project. Due to anticipated budget constraints, the committee was not in favor of moving forward with the HVAC proposal. The committee supports the Middle School Library Lighting project. The Montgomery County Conservation Board has approved the permit to proceed with the Franklin Street Fields project. The Finance committee is recommending the Buxmont lease termination including contracts, acceptance of the e-rate bids in connection with participation in the E-Rate Discount Program, the 2018/2019 MCIU Member Services Budget and approval of the Judicial for 750 Spruce Street as presented tonight for board approval. In addition, the committee supports the forgiveness of delinquent taxes for 215 South Washington Street subject to conditions as presented.

POLICY / PERSONNEL COMMITTEE – Mr. Williams, Mrs. Lawrence

The Policy / Personnel Committee met on February 8<sup>th</sup>. Mr. Williams gave a summary of each policy reviewed by the committee. The committee recommends the policies for board approval as presented on tonight's agenda. Information on a new substitute teacher agency was provided to the committee. The benefits associated with the new agency include a cost savings to the district and better customer service. Mrs. Lawrence gave an overview of the committee's discussion on the motion from the Curriculum Committee regarding guidance counselors. The committee talked about the anticipated costs and ways to proceed that would be a proactive approach to meet the needs of the students.

STUDENT REPRESENTATIVE REPORT – Ms. Cranford, Ms. Parry

Ms. Cranford gave a report of various club activities and fundraisers of the Interact Club, Student Government and Art Major.

Ms. Parry provided updates of the achievements of the Winter Sport teams. Other events happening in March are the district wide musical "The Little Mermaid", The Foundation for Pottstown Education Gala, and The Military Ball.

BOROUGH LIAISON REPORT – Mr. Heidel (no report).

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MCIU REPRESENTATIVE REPORT

Mr. Williams provided handouts of the 2018/2019 MCIU Membership Services Budget. The MCIU welcomed (7) new members. Legislative highlights include the governor's proposed budget for additional funding for the Basic Education funding formula and special education. He added that districts across the county are drafting resolutions opposing SB 2. No new information on real estate tax issues. Plan Con Appropriations Committee has yet to schedule a meeting to determine the distribution of funds for applications that have been approved and draft a plan to simplify the application process.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented and reviewed the personnel consent and non-consent items for Board discussion and approval.

Mrs. Jampo presented and reviewed consent and non-consent items for board discussion and approval

## **Hearings from Patrons of the Schools** (limited to consent and non-consent items)

None.

## **Board Comments: Consent**

Mr. Wilkerson expressed concern regarding the structure of the agenda. His concerns centered on separating consent and non-consent items individually for board discussion, public comment and voting.

It was determined that the agenda structure would be revisited at the March 22 Board workshop.

Mr. Wilkerson asked that future OAC minutes be presented at the committee level for review prior to board action. He asked if the full board had an opportunity to hear about the E-Rate Discount program prior to taking board action.

The committee chair acknowledged discussion had taken place at the committee level and board orientation.

## **CONSENT**

It was moved by Mr. Wilkerson and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **RESIGNATIONS/TERMINATIONS**

#### Professional

Desiree Borusiewicz, Secondary Teacher, Pottstown High School, resignation effective March 2, 2018; employed since August 27, 2013.

Ratify Eric Santiago, Long Term Substitute Teacher, Pottstown Middle School, termination due to end of assignment, effective January 19, 2018.

Ratify Jordan Thomas, Secondary Teacher, Pottstown High School, resignation effective January 30, 2018; employed since August 30, 2016.

#### Exempt

Ratify Robert Spencer, Network Administrator, Administration Building, termination effective January 15, 2018.

#### Classified

Ratify Carol Dugan, Part-time Cafeteria Worker, Pottstown High School, resignation effective January 23, 2018; employed since December 5, 2017.

Amanda Finlaw, Social Media and Communications Specialist, Administration Building, resignation effective March 16, 2018; employed since July 11, 2016.

Ratify Ryan Glenn, Classroom Assistant, Rupert Elementary, resignation effective February 9, 2018, employed since October 2, 2017.

LiPing Chao-Nuissl, Classroom Assistant, Pottstown Middle School, resignation effective February 16, 2018; employed since November 20, 2015.

Carol Miller, Child Accounting Specialist, Administration Building, resignation for the purpose of retirement, effective May 4, 2018; employed since June 10, 1969.

#### Co-Curricular Assignments

Ratify Andrew Lowe, Assistant Flex Football Coach, resignation effective January 23, 2018.

Ratify Andrea Roberts, Assistant Track Coach, resignation effective January 19, 2018

Ratify Cal Benfield, Head Boys Basketball Coach, resignation effective February 12, 2018

### **LEAVES**

#### Classified

Stephen Hoffman, Custodian I, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective March 7, 2018, end date tbd.

William Grim, Custodian II, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective April 7, 2018, end date tbd.

### **CHANGE IN POSITION AND/OR SALARY**

#### Classified

Ratify Joanne Loeper, from Elementary School Cleaner to Part-time Cafeteria Worker, Pottstown High School, effective February 5, 2018, 4 hrs/day, \$12.70/hr (replacing C. Dugan).

Ratify Nicolas Yashinsky, from Substitute IT to Full Time Technician 1, Technology Department, effective November 28, 2017, \$19.20/hr (replacing W. Bitler).

### **ELECTIONS**

#### Professional

Alison Moyer, Secondary Teacher, initial assignment to be Pottstown Middle School, effective February 26, 2018, \$45,000/yr, Step 1 - Bach. (contract of K. Slemmer)

Diana Bilardo, Special Education Teacher, initial assignment to be Pottstown Middle School, effective March 29, 2018, \$54,000/yr + \$800/yr Special Education Stipend (contract of P. Dewald)

Kelsey Hultz, Elementary Teacher, initial assignment to be Rupert Elementary, effective February 20, 2018, \$44,500, + \$800 (Special Education Stipend), Step 1 - Bach (contract of C. Emerick)

#### Exempt

Kelly High, Nurse, Franklin Elementary, effective March 5, 2018, \$17.46/hr. (replacing A. Gruneling)

Classified

Ratify Lena Martinez, Substitute Support Staff, effective February 2, 2018, hourly rate per schedule.

Ratify Kathryn Staska, Part-time Cafeteria Worker, Pottstown Middle School, effective January 31, 2018, 4 hrs/day, \$11.74/hr (replacing J. Lawrence).

Ratify James Calvario, Student Intern, Facilities, effective January 18, 2018, \$10.79/hr.

Ratify Nawal Zaidi, Classroom Assistant, Pottstown Middle School, effective February 13, 2018, \$13.65/hr (replacing T. Zodrow).

Janai Robinson, Substitute Nurse, effective February 20, 2018, \$17.46/hr.

Terry Phillips, Part-time Elementary School Cleaner, Rupert Elementary, effective February 21, 2018, 4 hrs/day, \$11.92/hr (replacing J. Loeper).

Addition to 2017/2018 Game Worker, \$12.00/hr, in addition to all PSD staff

Ray Guss

21st Century Program, \$29/hr (funded by 21st Century Grant):

Eric Santiago Tutor PMS

21st Century, iSucceed Program, \$29/hr (funded by 21st Century Grant)

Denise Williams Coordinator

The Little Mermaid Production Team

| <u>Position</u>       | <u>Name</u>        | <u>Stipend</u> |
|-----------------------|--------------------|----------------|
| Vocal Director        | Thomas Marsden     | \$ 3,000.00    |
| Producer/Stage Mgr.   | Robert Decker      | \$ 5,000.00    |
| Set Designer          | Candi Haas Simmons | \$ 2,500.00    |
| Properties Mgr.       | Candi Haas Simmons | \$ 750.00      |
| Costume Designer      | Michele Boyd       | \$ 1,000.00    |
| Costume Manager       | Gail Cooper        | \$ 1,000.00    |
| Hair & Make-up        | Diane Shoffstall   | \$ 750.00      |
| Accompanist           | Amy Anderson       | \$ 1,000.00    |
| Orchestra Director    | Michael Vought     | \$ 1,500.00    |
| Theatrical Director   | Chris Sperat       | \$ 3,500.00    |
| Choreographer         | Lauren Emes        | \$ 2,000.00    |
| Set Construction Mgr. | Jennifer Mohr      | \$ 1,000.00    |
| Sound Director        | Thomas Marsden     | \$ 800.00      |
| Lighting Director     | Nick Yashinsky     | \$ 1,300.00    |
| Publicist/House Mgr.  | Amanda Finlaw      | \$ 1,000.00    |

Horizontal Salary Movement

| <u>Name</u>     | <u>Bldg</u> | <u>From</u> | <u>Step</u> | <u>Salary</u> | <u>SPE to</u> | <u>Step</u> | <u>Salary</u> | <u>SPE</u> | <u>New Salary</u> |
|-----------------|-------------|-------------|-------------|---------------|---------------|-------------|---------------|------------|-------------------|
| Ishler, Michael | PMS         | B           | 2           | \$45,000.00   | B+15          | 2           | \$45,500.00   |            | \$45,500.00       |
| Lopez, Melissa  | Frkln       | B+15        | 2           | \$45,500.00   | M             | 2           | \$49,000.00   |            | \$49,000.00       |



## Co-CURRICULAR ASSIGNMENTS

2017-2018 Additions/Corrections to Co-Curricular Assignments

| <u>BLDG</u> | <u>PROFESSIONAL AGREEMENT<br/>CATEGORY</u> | <u>EMPLOYEE</u>  | <u>LEVEL</u> | <u>STIPEND</u> |
|-------------|--|------------------|--------------|----------------|
| HS          | Baseball Head Coach                        | Geoffrey Thomas  | 2            | \$4,163.00     |
| MS          | Softball Assistant Coach                   | Aaron Torrence   | 1            | \$1,469.00     |
| MS          | Track Assistant Coach                      | Carol Livingston | 1            | \$1,469.00     |

Non-Professional Agreement Category:

|       |                    |              |      |            |
|-------|--------------------|--------------|------|------------|
| MS/HS | Event Game Manager | Karen Mazzie | ---- | \$1,000.00 |
|-------|--------------------|--------------|------|------------|

## TUITION REIMBURSEMENT

Name:                    Bldg.      Amount:  
Matthew Moyer      Rupert      \$1,500.00

## PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>         | <u>Conf. Title</u>              | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                       |
|--------------|---------------------|---------------------------------|-----------------|----------------------------|-----------------------------------|
| Admin        | Heather Moyer       | ELO Conference                  | Harrisburg, PA  | 03/20/2018 -<br>03/22/2018 | \$438.00 pd by<br>21st CCLC Grant |
| Admin        | Mary Ellen Urquhart | PASBO Annual<br>Conference      | Hershey, PA     | 03/07/2018 -<br>03/09/2018 | \$922.00 pd by<br>dept. budget    |
| PHS          | Steven Anspach      | PA State Athletic Ann.<br>Conf. | Hershey, PA     | 03/21/2018 -<br>03/23/2018 | \$686.28 pd by dept.<br>Budget    |

## FIELD TRIPS

The Superintendent recommends the Board approve/ratify the following field trips:

| # Students/<br>Groups | .... Conference<br>Name/Activity | Destination  | Date of Trip              | Cost to<br>Student | Cost to<br>District   | Chaperone(s)     |
|-----------------------|----------------------------------|--------------|---------------------------|--------------------|-----------------------|------------------|
| 4                     | HOSA                             | Lancaster PA | 03/07/2018-<br>03/09/2018 | \$350.00           | \$315.00-<br>\$345.00 | Michaela Johnson |

## POLICIES

The Superintendent recommends the Board approve the following policies as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-055**.

1. Policy 103: Non-discrimination in School/Classroom(replacing /updating #248)
2. Policy 104: Non-discrimination in Hiring Practices (replacing/updating #348)
3. Policy 121: Field Trips (replacing #5600)
4. Policy 123: Athletic Program (replacing #5850, #7400)
5. Policy 140: Charter Schools (replacing #1801)
6. Policy 150: Title 1 Comparability of Services
7. Policy 207: Confidential Communication of Students ( update)
8. Policy 220: Student Expression: Distribution /Posting of Materials (replacing #6280)
9. Policy 235: Student Rights and Responsibilities (replacing #6180)
10. Policy 906: Public Complaints
11. Policy 305: Employment of Substitute Professional Employees (replacing #3920)

## **BOARD MEETINGS: SOCIAL MEDIA COMMUNICATION**

The Superintendent recommends the Board approve the use of social media communication to video record and publish public board meetings.

## **SOUTH WASHINGTON STREET REHABILITATION**

Motion to forgive all delinquent real estate taxes, together with all accumulated penalties and interest, imposed by the School District against the property located at 215 South Washington Street (the "Property") in response to the request made by South Washington St., LLC (the "Requestor"), conditioned, however, upon Requestor's taking legal title to the Property, the Requestor's submission and obtainment of all required approvals of a plan of redevelopment/rehabilitation deemed acceptable to the School District, in its sole and absolute discretion, and subject further to the forgiveness of all other delinquent real estate taxes imposed by the Borough and County against the Property.

## **JUDICIAL SALE- Parcel #16002786006**

The Superintendent recommends the Board approve moving forward with the judicial process as outlined in the sale notice and a copy be filed in the Secretary's office as **Addendum #2017-2018-056**.

## **OCCUPATIONAL ADVISORY COMMITTEE**

The Superintendent recommends the Board acknowledge receipt of the Fall 2017 Occupational Advisory Committee member list and meeting reports for the Career and Technical programs as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-057**.

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-058**:

- |                                       |                        |
|---------------------------------------|------------------------|
| 1. MOU: Pottstown Family Center       | 5. River Rock Academy  |
| 2. MOU: Fresh Start Fitness           | 6. Bancroft            |
| 3. Lease Termination: Buxmont Academy | 7. The Hughes Center   |
| 4. Valley Forge Educational Services  | 8. ESS/Source4Teachers |

## **E-RATE BID**

The Superintendent recommends the Board accept the quotes from Dauphin Datacom and e+plus to participate in the E-Rate Discount Program and a copy be filed in the Secretary's office as **Addendum #2017-2018-059**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried

## **NON-CONSENT:**

### **Board Comments: Non-Consent**

Mr. Heidel commented on the recommendation to approve 2017/2018 salaries. He expressed his appreciation to the staff for their support to the students and district and extended his apology for the delay in board action. He noted that current salary increase will extend to the 2018/2019 and possible 2019/2020 school year due to budget constraints.

Mrs. Barnhill asked for confirmation that the salary increases are retroactive to July 1.

Mr. Rodriguez confirmed the salaries are retroactive to July 1.

### **PERSONNEL**

The Superintendent recommends the Board approve/ratify the following personnel items:

- A. Approval of 2017/2018 Act 93 Salaries
- B. Approval of 2017/2018 Exempt Salaries
- C. Approval of 2017/2018 Support Salaries

It is was moved by Mr. Williams and seconded by Mrs. Barnhill that the Board approve the salaries as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-060**.

Upon roll call vote, the vote was recorded as follows: Mrs. Francis: aye, Mr. Williams: aye, Ms. Bearden: aye, Mr. Heidel: aye, Mr. Rose: aye, Mrs. Barnhill: aye, Mr. Armato: aye, Mrs. Lawrence: aye, Mr. Wilkerson: aye. Ayes: Nine. Nays: None. Motion carried.

### **RESOLUTION OPPOSING ESA / TUITION VOUCHER PROGRAMS**

The Superintendent recommends the Board approve the following resolution opposing ESA and Tuition Voucher Programs.

It was moved by Mr. Heidel and seconded by Mr. Williams and a copy be filed in the Secretary's office as **Addendum #2017-2018-061**.

Upon roll call vote, the vote was recorded as follows: Mr. Heidel: aye, Ms. Bearden: aye, Mr. Wilkerson: aye, Mrs. Barnhill: aye, Mr. Rose: aye, Mr. Williams: aye, Mrs. Lawrence: aye, Mrs. Francis: aye, Mr. Armato: aye. Ayes: Nine. Nays: None. Motion carried.

### **MCIU 2018/2019 MEMBERSHIP SERVICES BUDGET**

The Superintendent recommends the Board approve the 2018-2019 MCIU Membership Services Budget as presented. Pottstown School District's contribution to the Montgomery County Intermediate Unit for the 2018-2019 fiscal year shall be as follows:

|  |            |        |
|--|------------|--------|
| Office of Professional Learning            | = \$       | 926    |
| Office of Community & Government Relations | = \$       | 3,515  |
| Office of Technical Services               | = \$       | 17,135 |
|  | Total = \$ | 21,576 |

This would be a decrease in the Pottstown School District's contribution over the amount contributed for the 2017-2018 school year of \$137 which represents a .63% decrease.

It was moved by Mr. Wilkerson and seconded by Mr. Williams that the Board approve the 2018-2019 MCIU Membership Services Budget as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-062**.

Upon roll call vote, the vote was recorded as follows: Mrs. Lawrence: aye, Mr. Armato: aye, Mr. Heidel: aye, Mr. Wilkerson: aye, Mrs. Barnhill: aye, Mr. Rose: aye, Mr. Williams: aye, Ms. Bearden: aye, Mrs. Francis: aye. Ayes: Nine. Nays: None. Motion carried.

### **APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENTS**

Motion to approve the Special Education award settlement agreements pursuant to the terms and conditions outlined in the confidential settlement release agreements. The Board secretary is further authorized to sign the settlement agreements on behalf of the Board.

It was moved by Mr. Rose and seconded by Mr. Wilkerson that the Board approve the special education agreements as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-063**.

Upon roll call vote, the vote was recorded as follows: Ms. Bearden: aye, Mrs. Barnhill: aye, Mr. Rose: aye, Mr. Williams: aye, Mr. Wilkerson: nay, Mr. Heidel: nay, Mr. Armato: aye, Mrs. Lawrence: nay, Mrs. Francis: aye. Ayes: Six. Nays: Three. Motion carried.

## **NEW BUSINESS**

### **Task Force: 2018/2019 Budget**

Board Members expressed interest in establishing a task force for the 2018/2019 budget. It was the general consensus of the Board Members to invite community members to serve as an advisory group for their input on ways to balance the budget. Mr. Rodriguez agreed to put together a plan to form an advisory group. He asked the Board to give the administration direction on their goals for the 2018/2019 budget. The Board asked to see a preliminary budget based on what they see now which will allow them to determine future direction.

## **INFORMATION**

1. Monthly Meeting Notice: February 2018
2. School Board Professional Development
3. Black History Month Update

## **FEDERATION REMARKS**

Mrs. Leibold announced the third annual Tri-County Art Exhibit will be at the Montgomery County Community College from February 28<sup>th</sup> through March 30<sup>th</sup>. She recommended resources that are available on the American School Councilors website that reflect on ways to deal with tragedies.

## **ROUND TABLE**

Mr. Heidel thanked the cast of the musical for tonight's preview of "The Little Mermaid".

Mrs. Barnhill expressed her sadness to the families of the Florida tragedy.

Mrs. Lawrence stressed the importance of meeting the needs of the students educationally and psychologically. She voiced concern about determining budget cuts and ways to find funds to meet the needs of the students.

Mr. Williams spoke about number of school tragedies that have occurred this year. He expressed the need to address security at the schools, educate the students on how to speak out and to come up with a plan that could help to prevent future tragedies from happening.

Ms. Parry offered her condolences to the families. Feeling safe in school is important.

Ms. Cranford agreed with Ms. Parry's comments.

Mr. Wilkerson agreed with Mr. Williams comments. He believes the country needs to do a better job of awareness and he supports the need for more councilors.

Mr. Armato congratulated the students and staff for their display of citizenship by participating in the recent blood drive.


Mr. Rose commented on his roles as a parent to keep children safe; as a Board Member to help shape the school. He enjoyed the musical preview and looks forward to the upcoming show.

Mr. Rodriguez was proud of the work accomplished tonight. He noted that some of the agenda items will support the Borough Land Bank. He invited students and community to attend the Parent Advocacy Workshop on March 6<sup>th</sup>. In addition there is a free workshop on March 2<sup>st</sup> at the Montgomery County Intermediate Unit on "Keeping Kids Safe Online"

Ms. Bearden extended her appreciation to the Board and Superintendent. She urged the public to attend the monthly committee meetings. The focus and purpose is children first. She thanked Mr. Decker for his dedication to the musical.

**ADJOURNMENT**

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:53 p.m.

  
Maureen Jampo  
Board Secretary

**POTTSTOWN  
BOROUGH AND SCHOOL BOARD  
JOINT MEETING MINUTES  
January 22, 2018**

The Joint Borough and Pottstown School District Board of Directors meeting was held on Monday, January 22, 2018 at 7:30 PM in the Cafeteria of the Pottstown High School. Members present were School Board Directors: President, Amy Francis; Vice President, Ms. Katina Bearden; Mr. John Armato, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose, Mr. Ron Williams. Borough Council: President, Councilor Dan Weand; Vice-President, Councilor Carol Kulp; Councilor Ryan Proscal, Councilor Donald Lebedynsky, Councilor Dennis Arms, Councilor Rita Paez, Mayor Stephanie Henrick. Also present were Superintendent, Stephen Rodriguez; Business Administrator, Maureen Jampo; Interim Borough Manager, Justin Keller, members of the press and interested citizens.

WELCOME

Mr. Rodriguez and Mr. Keller welcomed everyone to the joint meeting. Mr. Keller introduced Jon Leshner and Donna Fabry, Montgomery County Planning Commission, to present the final draft of the Sustainability Plan. The goal of tonight's presentation is to adopt the final draft as presented.

SUSTAINABILITY PLAN PRESENTATION

Jon Leshner, Montgomery County Planner and Manager of the Sustainability Plan, gave a brief description of the plan and the development process.

Donna Fabry, Montgomery County Community Planner, reviewed the final draft and highlights from the plan. Each entity has its own individual actions as well as joint actions that are the core of the plan. Examples were presented for joint and individual entities including a "Report Card" that tracks the progress of various actions. She explained that grant applications can be cited as actions and implementations of the plan. The Montco 2040 has a grant program for implementation projects. This year the county has \$1.5 million to award to communities throughout the county. The focus is on three areas that are addressed in the Sustainability Plan. Applications are due March 1<sup>st</sup>. The average award is \$100,000; maximum is \$200,000. Ms. Fabry requested the adoption of the plan.

Mr. Rodriguez stated that both the school district and borough recommend the adoption of the plan as presented.

Mrs. Francis called for a motion to approve the final draft of the sustainability plan.

It was moved by Mr. Williams and seconded by Ms. Bearden that the board approve the Sustainability Plan as presented.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

President Weand asked Council for a motion to approve the Sustainability Plan.

Motion by Council Procsal and seconded by Councilor to approve the final draft of the Sustainability Plan as presented.

Councilor Arms opposed. His concern is sustaining programs when the funding run outs. He feels financial concern is important.

|                 |       |       |            |       |
|-----------------|-------|-------|------------|-------|
| Roll call vote: | Arms  | - no  | Paez       | - no  |
|                 | Kulp  | - yes | Procsal    | - yes |
|                 | Weand | - yes | Lebedynsky | - yes |

Motion carried: 4 ayes, 2 nays.

### ROTARY TREE NURSERY PROJECT

Mr. Rodriguez gave a brief summary of a proposed tree nursery that was introduced to the school board a few months ago. He introduced Tom Hylton and Deb Penrod to speak on behalf of the Rotary Club and the proposed municipal tree nursery.

Deb Penrod gave an overview of the Rotary Club, memberships, sponsorships and various fundraising efforts. Six components of the Rotary mission are: disease prevention, clean water, maternal and child health, peace, literacy and economic and community development. This year marks the 100<sup>th</sup> Anniversary for the Pottstown Rotary with a Gala event scheduled for February 10<sup>th</sup>. A goal of the rotary club is to plant 100 trees by Earth Day, April 22<sup>nd</sup>. Ms. Penrod introduced Tom Hylton to speak on the Rotary Tree Nursery project to coincide with the Earth Day plant a tree challenge.

Mr. Hylton gave a Power Point presentation on the proposed tree nursery to be planted on the old basketball courts located behind the Pottstown High School. Ground preparation would include removing some asphalt, adding top soil and connecting a water line for soaker hoses. The proposed municipal tree nursery would be privately funded, no cost to the school district. The anticipated schedule would be to begin the planting process in March. The growing time is five years at which time the trees would be ready for transplanting in municipal and school district areas. Questions were welcomed.

Questions asked: 1) the types of trees to be planted and 2) maintenance and water consumption.

Mr. Hylton named a variety of trees to be ordered. He noted that little maintenance is required and mentioned a local resident has volunteered to assist in any maintenance. Mr. Hylton stated that water consumption is anticipated to cost approximately \$150 per year and talked about installing a timer to the water line.

### P.A.I.D. Update

Peggy Lee-Clark, Executive Director of Pottstown Area Industrial Development, gave a Power Point on the 2017 Annual P.A.I.D. Report. The draft report presented tonight does not include the financials. The audit report will be available in a few weeks. Ms. Lee-Clark reported that the employment potential for 2017 engagements was 97. The number of companies engaged were 37. Two larger projects that are moving forward are: 1) Cedarville Engineering expanding to utilize the 3<sup>rd</sup> and 4<sup>th</sup> floor of the BB&T Bank building at 159 E High Street; 2) Keystone Employment and Economic Plan (KEEP) concept plan will be presented to the Borough and West Pottsgrove in February. Ms. Lee-Clark stated that Pottstown was one of 248 applicants for the Amazon satellite

location. Although not chosen, she feels other potential growth could stem from the visibility of the application. P.A.I.D is funding two feasibility studies that should be completed by mid-February. The studies should provide guidance on targeting high technical work forces conducive to the Pottstown area. Other endeavors include collaboration with PDIDA and Hobart's Run and "I Pick Pottstown" initiative to engage the community and promote new businesses in the area.

### LAND BANK ORDINANCE

Justin Keller presented a Power Point presentation outlining the development, purpose and basic structure of a Land Bank program. The program is geared towards more residential than commercial properties with goals to eliminate blighted properties, stabilize neighborhoods, promote home ownership and strengthen the tax base. The Land Bank is governed by a Board of Directors appointed by Council. He reviewed operating principles, policy, procedure, and funding options. Mr. Keller explained the funding options include municipal contributions, grants, proceeds from sales/leases and 50% of the real estate tax revenues up to 5 years. The next step is to draft an intergovernmental agreement between the county, school district and borough.

Mr. Rodriguez recapped the previous school board's support of the Land Bank program and asked for the Board's direction to have the solicitors review the ordinance to move forward with the program.

Ms. Bearden voiced her concern regarding total forgiveness of the liens. She suggested setting a percentage to be paid by the owner. Her concerns centered on accountability and not setting a loop hole for new owners.

It was determined that the school district and borough solicitors would review the Land Bank Ordinance for any potential loop holes and Mr. Weand noted that the ordinance could be amended at any time should there be an occurrences.

### WALK BIKE POTTSTOWN UPDATE

Justin Keller gave an update on the Walk Bike Pottstown. Phase 3, sidewalk replacements, is near completion. Line stripping has been delayed to weather conditions and other projects within the borough. The project should be completed by this summer. The borough recognizes the need for public education and has been working together with the school district, police department and county health department along with the Greater Valley Forge Transportation Management Association on a grant request from the Pottstown Area Health and Wellness Foundation to educate adults and children. Some ideas to help with educating students include a bike challenge with incentives, presentations to students and parents, maps, signage along the route and a bike rodeo. Questions were welcomed.

Mrs. Francis inquired about more bike racks.

Mr. Williams and Mrs. Francis inquired about safety measures for the bicyclists on the routes and trails.

Mr. Keller noted that there is not specific funding in the grant for additional racks but could possibly incorporate into the grant, funds to re-secure the existing bike racks. He noted that the areas will have reflectors as specified by the Federal Highway Administration standards for guiderails and trails.

Mr. Rodriguez spoke about promoting the Walk Bike project. He encouraged all to lead by example by using the bike trail whenever possible.



## ROUND TABLE

Mr. Armato recognizes that sustainability is a challenge and he looks to how we are going to be sustainable after the grants are acquired. He noted that all presentations shared a theme of promoting a positive image of Pottstown. The school district shares in this theme and an example of this a publication “Pottstown Pride” that is posted on all of the district’s social media platforms.

Mr. Rose appreciated the presentations made tonight.

Vice-President Kulp noted the information presented was very informative, good representation and she looks forward to future meetings.

Ms. Bearden thanked the presenters for their presentations. She noted as a native of Pottstown she is extremely supportive of the town. Her objective is to ask questions that lead to longevity and not stagnation, to move forward successfully.

Mr. Williams was pleased with everything that got accomplished at tonight’s meeting and the representation from both entities. He encouraged continuing liaisons at each board meeting.

Councilor Paez appreciated the good information that was shared.

Councilor Porscal congratulated the new school board members on their recent election. He agreed with Mr. Williams comments.

Mayor Henrick thanked the representatives and presenters for sharing information and the collaborative efforts by everyone to get things accomplished. She looks forward to the next joint meeting.

Mr. Keller noted the borough is still working on a final budget. A special exception was made to adopt a final budget with a deadline of February 15<sup>th</sup>.

Mr. Rodriguez spoke about the district’s work to make the district efficient and environmentally friendly that connects to the sustainability plan. He noted many things are happening in the district available to the public including sports events and the upcoming district musical scheduled in March.

President Weand thanked everyone for attending. He spoke about the difficult process of preparing a balanced budget. He stressed the need to raise the assessed value to achieve sustainability.

Mrs. Weand thanked everyone for a great, positive meeting. She reminded the board there will be an executive session at the close of the meeting.

It was moved by Mr. Williams and seconded by Ms. Bearden that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 9:45 pm.

**SCHOOL BOARD EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION.**



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
January 22, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, January 22, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose and Mr. Ron Williams. Absent were Ms. Katina Bearden, Mrs. Bonita Barnhill and Mr. Emanuel Wilkerson. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Joseph Schroeder, Mr. Michael Dziura, Mr. Robert Decker, members of the press and interested citizens.

**The Board adjourned for an Executive Session for the purpose of litigation at 7:04 pm.**

**The Board reconvened at 7:17 pm.**

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting held on December 21, 2017 for approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of December 2017 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-046**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for December 2017 to be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-047**.

**2018 MEETING SCHEDULE**

Mrs. Jampo presented the 2018 School Board and Committee meeting schedule for board approval and a copy be filed in the Secretary's office as **Addendum #2017-2018-048**.

It was moved by Mr. Heidel and seconded by Mr. Williams that the minutes from the Regular Board meeting held on December 21, 2017, the list of bills for the period of December 2017, the treasurer's report for December 2017 and the 2018 meeting schedule be approved as presented.

All members present were in favor. None opposed. Ayes: Six. Nays: None. Absent: Three. Motion carried.

**HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board approval.

Dr. Cellini reviewed the Personnel items for board approval.

Mrs. Jampo reviewed the Consent items for board approval

## **Hearings from Patrons of the Schools** (limited to consent items)

None.

## **CONSENT**

It was moved by Mr. Heidel and seconded by Mr. Williams that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **RESIGNATIONS/TERMINATIONS**

#### Classified

Mary Galloway, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement effective June 30, 2018; employed since November 17, 2005.

Jo-Anne Howe, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, effective June 15, 2018; employed since September 16, 1991.

Thomas Zodrow, Classroom Assistant, Pottstown Middle School, resignation effective February 2, 2018; employed since April 18, 2016.

#### Co-Curricular Assignments

Devin Barr, Assistant Boys Basketball Coach, High School, resignation effective January 8, 2018.

## **LEAVES**

### Professional

Ratify Karen Dilliplane, School Nurse, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective January 2, 2018, end date tbd.

Athena Procsal, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be June 7, 2018, end date tbd.

Lauren Himmelreich, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 27, 2018, end date tbd.

Denise Schleicher, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective date January 26, 2018, end date tbd.

Cynthia Ziegler, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 7, 2018, end date tbd.

Ratify Desiree Borusiewicz, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective January 2, 2018, end date tbd.

Amanda Fusco, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective March 28, 2018, end date tbd.

Classified

Ratify Michael Fiorillo, Custodian, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective January 10, 2018, end date tbd.

**CHANGE IN POSITION AND/OR SALARY**

Professional

Cathleen Emerick, from Special Education Teacher to Intervention Specialist, Rupert Elementary, effective February 5, 2018, \$57,700.00/yr. (contract of N. Pileggi)

**ELECTIONS**

Professional

Ratify Danielle Moser, Long Term Substitute Teacher, Barth Elementary, effective January 2, 2018 to the end of the 2017/2018 school year, \$194/day (coverage for T. Miller).

Classified

Ratify Randy Bainbridge, Substitute Support Staff, effective January 17, 2018, hourly rate per schedule.

Ratify Mitzie Brown, Lunch Proctor, Pottstown Middle School, effective January 16, 2018, 2 hrs/day, \$11.74/hr (replacing R. Astheimer).

Co-Curricular Assignments: 2017/2018 Spring Sports \***Addendum #2017-2018-049.**

**TUITION REIMBURSEMENT**

Professional

| <u>Name</u>      | <u>School</u> | <u>12/31/2017 deadline</u> | <u>Name</u>       | <u>School</u> | <u>12/31/2017 deadline</u> |
|------------------|---------------|----------------------------|-------------------|---------------|----------------------------|
| Desiree Schwoyer | PHS           | \$1,040.00                 | Diane Shoffstall  | PHS           | \$1,971.00                 |
| Alexander Diehl  | PMS           | \$1,425.00                 | Jordan Thomas     | PHS           | \$1,125.00                 |
| Theresa Dundon   | PHS           | \$1,410.00                 | Danielle Lawrence | PMS           | \$1,500.00                 |
| Melissa Lopez    | Franklin      | \$1,645.00                 | Amanda Fusco      | PHS           | \$1,500.00                 |
| Britney Oxenford | Rupert        | \$1,200.00                 | Jesse Tupper      | PMS           | \$3,000.00                 |
| Michael Ishler   | PMS           | \$1,650.00                 | Richard Saylor    | PMS           | \$1,650.00                 |
| Leslie Swartz    | Lincoln       | \$1,410.00                 | Diane Fox         | PHS           | \$3,000.00                 |
| Joshua Wagner    | Lincoln       | \$1,410.00                 | Ian Lawrence      | PMS           | \$3,000.00                 |

**PAYMENT OF SICK LEAVE**

Accumulative Sick Leave Payment:

(1) Charles Rhoads, In Accordance with Support Guidelines, \$1,285.00

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg. Name</u>  | <u>Conf. Title</u>                | <u>Location</u> | <u>Dates Attend</u>     | <u>Cost</u>                 |
|--------------------|-----------------------------------|-----------------|-------------------------|-----------------------------|
| PHS Danielle McCoy | Master Schedule Building Workshop | Sparta Twp, NJ  | 02/20/2018 - 02/21/2018 | \$934.00 pd by bldg. budget |

**FIELD TRIPS**

The Superintendent recommends the Board approve/ratify the following field trips:

| # Students/ ..<br>..... Groups | Conference<br>Name/Activity | Destination                               | Date of Trip               | Cost to<br>Student | Cost to<br>District    | Chaperone(s)                    |
|--------------------------------|-----------------------------|---|----------------------------|--------------------|------------------------|---------------------------------|
| 12                             | AP European<br>History      | EF Tours: Paris,<br>Florence, and<br>Rome | 03/22/2019 -<br>03/30-2019 | -\$2,800.00        | \$210.00 -<br>\$230.00 | Kristen Ellis<br>David Caldwell |

**CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary’s office as **Addendum #2017-2018-050:**

1. New Story

**REAL ESTATE TAX EXONERATION RESOLUTION**

The Superintendent recommends the Board approve the Real Estate Tax Exoneration Resolution as presented and a copy be filed in the Secretary’s office as **Addendum #2017-2018-051.**

**TERMINATION HEARING FINAL ORDER**

Motion to affirm the final order issued by the Hearing Officer designated by the Board relating to the termination hearing originally requested by former employee “A” pursuant to Section 5-514 of the School Code and a copy be filed in the Secretary’s office as **Addendum #2017-2018-052.**

Upon roll call vote, all members voted aye for the above consent items. Ayes: Six. Nays: None. Absent: Three. Motion carried

**UNFINISHED BUSINESS**

None.

**Ms. Bearden entered the meeting at 7:16 pm.**

**NEW BUSINESS**

Mr. Heidel asked the Board to consider forming a Budget Ad-Hoc committee that would include community members. The purpose for the committee would be to look at budgetary items, items to cut and look for community input. He recommended Mr. Weand and Mr. Hylton as members of the committee.

Board Members expressed their interest in forming the ad-hoc committee. Members talked about who to invite as members and setting parameters for the committee.

It was determined to add this topic to the Finance Committee for discussion, recognizing the importance of achieving a productive ad-hoc committee.

## **INFORMATION**

1. Monthly Meeting Notice: February 2018
2. Residency Initiative 2017
3. Pottstown Pride Fall 2017

## **FEDERATION REMARKS**

Mr. Decker welcomed the new board members and stated the Federation looks forward to working collaboratively. He voiced his concern that more emphasis is put on co-curricular achievements when the main focus should be on academics. Mr. Decker suggested the Board commit to a long range plan to build the image of the district and set goals. He referred to creating a multi-year comprehensive plan that would be proactive, focus on stability, make the district desirable to families which would promote economic growth and true branding on programs like STEAM. Mr. Decker thanked the board for their time and consideration.

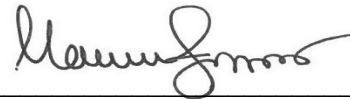
## **ROUND TABLE**

Ms. Lawrence thanked Mr. Decker for his comments. She agreed with a lot of what he said.

Mrs. Francis agreed with a lot of Mr. Decker's comments and liked his ideas.

## **ADJOURNMENT**

It was moved by Mr. Williams and seconded by Mr. Heidel that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 7:47 p.m.



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Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE COMBINED  
COMMITTEE OF WHOLE/REGULAR MEETING  
December 21, 2017**

The Combined Committee of the Whole and Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 21, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mr. Raymond Rose, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent were Ms. Katina Bearden and Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Student Representative, Ms. Courteney Parry, Mr. Brian Hostetler, Mr. Jeff Delaney, Mr. Ryan Oxenford, Mrs. Kelly Leibold, members of the press and interested citizens.

**Ms. Bearden entered the meeting at 7:02 pm.**

**MINUTES**

It was moved by Mr. Williams and seconded by Mr. Heidel that the minutes from the Re-Organization meeting held on December 4, 2017 be approved as presented.

All members present were in favor. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of November 2017 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-040**.

It was moved by Ms. Bearden and seconded by Mr. Williams that the List of Bills be approved as presented. All members present were in favor. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for November 2017 to be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-041**.

It was moved by Mr. Heidel and seconded by Mr. Williams that the List of Bills be approved as presented. All members present were in favor. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

## **COMMITTEE REPORTS**

### CURRICULUM/CO-CURRICULAR/TECHNOLOGY COMMITTEE – Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on December 7. The committee discussed current practices to help students transition from the elementary buildings to the middle school and options on how to improve the transition. The committee is in favor of changing the grading scale to a 10 point grading system. More information and discussion will follow.

### COMMUNITY RELATIONS COMMITTEE – Ms. Bearden

The Community Relations Committee meeting was held on December 7. A major highlight of the meeting was a presentation from the Family Advisory Committee and discussion on how to continue the partnership with the FAC to promote family engagement. The committee supports the district's initiative to continue building the social media platforms and recognizes the positive effects of branding.

### STUDENT BOARD REPRESENTATIVE – Ms. Parry

Ms. Parry gave an updated on various club activities and holiday fundraisers to benefit families in the community. She gave a recap on sports victories and recent college acceptance letters for four seniors including herself which she received two acceptance letters, (1) St. Joseph's and (1) Villanova.

### FACILITIES COMMITTEE – Mr. Heidel

The committee met on December 14. The committee reviewed a proposed plan from Greater Pottstown Tennis & Learning for painting blended lines on the tennis courts. The committee was not in favor of moving forward with the plan and to wait for the proposed commitments to become evident. Updates were given on moving forward with the middle school library lighting, Franklin Fields project and the bid schedule for the 2018 Building Envelope Repairs.

### JOINT FINANCE/PERSONNEL COMMITTEE –

Mrs. Francis reviewed the report from the Joint Finance/Personnel Committee meeting held on December 14. Finance topics were discussion on a proposed policy addressing district initiated real estate assessments and a request by Bethel Community Church for relief of interim taxes. The committee was in favor of a new position, "Certified Community Occupational Therapist Assistant", which can be found on tonight's agenda for board approval. The committee was given an overview of the Autistic Support Classroom at Franklin. Dr. Cellini explained the needs in the classroom, the anticipated additional support and the cost savings of keeping the classroom in the district.

### POLICY - Mr. Wilkerson

The Policy Committee met on November 16 (report can be viewed as an attachment to the board agenda). No additional report was given.

### BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Borough Council passed their 2018 budget which includes a 12% tax increase. The borough will be seeking a new manager as a result of Mr. Flanders retirement.

### MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE - Mr. Williams

Legislation was passed on the tax reduction and jobs bill. The impact to education remains to be seen. Medicare and Medicaid still a target which can impact special need students. Advocacy



is essential to address these issues. It is perceived that due to the significant advocacy initiatives, the state legislators have held back on the voucher bill.

### **APPROVAL OF CONSENT ITEMS**

Mrs. Jampo presented the consent items for Board approval.

### **Hearings from Patrons of the Schools** (limited to consent items)

None.

### **CONSENT**

It was moved by Mr. Williams and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

### **PERSONNEL**

#### POSITION(S)

##### Exempt

Certified Occupational Therapy Assistant, Full Time, 10 month, \$35,000/yr \* **Addendum #2017-2018-042.**

#### RESIGNATIONS/TERMINATIONS

##### Administrative

Lisa Schade, Supervisor of Transportation/Communications Coordinator, resignation for the purpose of retirement, effective June 29, 2018; employed since May 16, 1988.

##### Professional

Krista Slemmer, Secondary Teacher, Pottstown Middle School, resignation effective January 1, 2018; employed since August 22, 2017.

Ratify Rebecca Winson, Long Term Substitute Teacher, Pottstown Middle School, resignation effective December 8, 2017; employed since August 23, 2017.

Natalie Pileggi, Intervention Specialist, Rupert Elementary, resignation effective when position filled February 2, 2018; employed since August 26, 2000.

##### Classified

Ratify Christina Kenny, Classroom Assistant, Barth Elementary, resignation effective August 21, 2017; employed since August 31, 2015.

Louise Daniels, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, effective June 30, 2018; employed since September 6, 1991.

Robert Deckert, Classroom Assistant, Pottstown Middle School, resignation effective January 5, 2018; employed since January 19, 2016.

##### Co-Curricular Assignments: 2017/2018

Ratify Michael Webber, Assistant Football Coach, Pottstown Middle School, resignation effective December 4, 2017.

Ratify John Armato, Assistant Wrestling Coach, Pottstown High School, resignation effective December 4, 2017.

## LEAVES

### Professional

Bernard Gallagher, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective January 22, 2018, end date tbd.

Craig Ollivier, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be February 6, 2018, end date tbd.

Katie Minger, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 3, 2018, end date tbd.

Ratify Rebecca Wyatt, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 5, 2017, end date tbd.

Lauren Himmelreich, Elementary Teacher, Pottstown Middle School, request for educational sabbatical, effective date to be the 2018/2019 school year.

Melinda Regensburg, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be January 14, 2018, end date tbd.

Ratify Karen Lawler, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective December 4, 2017, end date tbd.

### Classified

Ratify Oscar Gans, Classroom Assistant, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective November 9, 2017, end date tbd.

Ratify William Grim, Custodian II, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective date December 2, 2017, end date tbd.

## CHANGE IN POSITION AND/OR SALARY

### Classified

Ratify Reon Astheimer, from Student Proctor to Front Desk Clerk, Pottstown Middle School, effective December 12, 2017, 4 hrs./day, \$12.50/hr (replacing A. Nagle).

## ELECTIONS:

### Professional

Ratify Iris Bucci, Long Term Substitute Teacher, Pottstown Middle School, effective December 11, 2017, \$194/day (coverage for R. Vega).

### Exempt

Ratify David Smith, JROTC Instructor, Pottstown High School, effective December 14, 2017, \$61,000/yr (replacing A. Kears).

Cheryl Wambold, FT Certified Occupational Therapist Assistant, Rupert Elementary, effective January 29, 2018, \$35,000/yr. (replacing PT Occupational Therapist position held by contractor).

Classified

Ratify Ellen Ranco, Classroom Assistant, Pottstown High School, effective December 4, 2017, \$13.65/hr (replacing C. Seidel).

Ratify Maria Cain, Transportation /Communications Clerk, Administration Building, effective December 20, 2017, \$14.04/hr (replacing K. Rhoads).

Ratify Marlene Barrett, Intervention Assistant, Pottstown Middle School, effective December 4, 2017, \$13.65/hr (replacing C. Oister).

Ratify Carol Dugan, Part-time Cafeteria Worker, Pottstown High School, effective December 5, 2017, 4 hrs/day, \$11.74/hr (replacing J. Loeper)

Whitney Williams, Temporary Intervention Assistant, Pottstown Middle School, effective December 21, 2017 to end of 2017/2018 school year, \$13.65/hr, (coverage for J. Swoyer).

21st Century Middle School Program, \$29/hr. (funded by 21st Century Grant)

Michael Ishler, Co-Coordinator

Richard Saylor, Co-Coordinator

Compensation for Missed Planning Time, \$23/hr

Michaela Johnson, PHS, 14 missed planning times , \$322.00 (11/6/17 to 12/1/17)

Co-Curricular Assignments 2017/2018

2017/2018 Winter/Spring Sports Additions/Corrections \* **Addendum #2017-2018-043.**

2017/2018 Additions to Co-Curricular Volunteers: Wrestling: John Armato

2017/2018 Additions to Co-Curricular Game Workers, \$12/hr: Alivia Lopez

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>     | <u>Conf. Title</u>  | <u>Location</u>  | <u>Dates Attend</u>        | <u>Cost</u>                    |
|--------------|-----------------|---------------------|------------------|----------------------------|--------------------------------|
| Admin        | Valerie Jackson | MARC Summit         | Philadelphia, PA | 12/03/2017 -<br>12/05/2017 | \$695.00 pd by<br>WKKF Grant   |
| Admin        | Amanda Finlaw   | VidCon              | Anaheim, CA      | 6/21/2018 -<br>6/23/2018   | \$522.00 pd by<br>WKKF Grant   |
| Admin        | Diane Meck      | 2018 Data<br>Summit | Hershey, PA      | 03/26/2017 -<br>03/28/2017 | \$720.00 pd by<br>dept. budget |

**FIELD TRIPS**

The Superintendent recommends the Board approve/ratify the following field trips:

| # Students/ ..<br>..... Groups | Conference<br>Name/Activity  | Destination           | Date of Trip               | Cost to<br>Student | Cost to<br>District    | Chaperone(s)  |
|--------------------------------|------------------------------|-----------------------|----------------------------|--------------------|------------------------|---|
| 45                             | Environmental<br>Club        | Dingmans Ferry,<br>PA | 05/16/2018 -<br>05/28/2018 | -\$120.00          | \$525.00 -<br>\$575.00 | Ginger Angelo<br>Tracy Pasquale<br>Samuel DeAngeli<br>Aaron Torrence<br>Nicholas Mitchell |
| 20 - 25                        | DECA<br>State<br>Competition | Hershey, PA           | 02/21/2018 -<br>02/23/2018 | -\$400.00          | \$210 -<br>\$230       | Kevin Pascal<br>Lyndsay Hashem  |

### **POLICIES**

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-044:**

1. Policy 918: Title 1 Parent and Family Engagement
2. Policy 249: Bullying/Cyberbullying

### **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-045:**

1. Alvernia University Affiliation Agreement
2. Scattergood Foundation / Consultation Center of Yale (funded through WKKF grant)
3. Health Federation of Philadelphia (funded through WKKF grant)
4. New Story
5. New Story

### **BETHEL COMMUNITY CHURCH: TAX EXONERATION**

Motion to approve request of the Bethel Community Church of Pottstown abatement of interim taxes.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

### **INFORMATION**

1. Monthly Meeting Notice: January 2018

Mrs. Francis stated the board members will receive copies of two meeting options for the 2018 Committee and Board meetings for their consideration and discussion at the Board workshop.

### **FEDERATION REMARKS**

Mrs. Leibold thanked Mr. Hostetler for the excellent SEL In-Service held at the middle school. She thanked the Ms. Parry for recognizing the staff for their efforts to support local families through the various fundraisers and donations.

## **ROUND TABLE**

Ms. Parry thanked the Board for their support and the opportunity to provide a great education to the students.

Mr. Wilkerson expressed interest in posting administrative job descriptions on the district website similar to the Bethlehem School District's . He also suggested implementing a Student Affairs Committee and policy (similar to Pottsgrove School District's) as a voice to the Special Education and Pupil Service Departments.

Mr. Armato spoke about the value of being in Pottstown, the diversity and life experiences that help propel students to success.

Mr. Rose was glad to hear the success of PSD graduates. He thanked everyone for the opportunity to serve on the board and looks forward to the new year.

Ms. Bearden congratulated the seniors on their college acceptances. She expressed her appreciation of Ms. Parry's contributions to the board and community. She thanked the elementary schools, staff and PTO's for their assistance in making the Father/Daughter dance a success.

Mr. Heidel extended congratulations to the seniors on their college acceptance letters. He enjoyed the Father/Daughter dance.

Mrs. Lawrence echoed the comments on being proud of the students. She recognizes and values the aptitudes of the early college students from Pottstown that come to the community college.


Mr. Williams reflected on the 2017 year and looks forward to the new year.

Mr. Rodriguez shared the calendar options via google docs with the board members. He noted that the district's advocacy work is recognized by other districts and educational entities. It is work that is slow to show progress but definitely a significant impact for positive results. Mr. Rodriguez reviewed the upcoming meeting and workshop schedule.

Mrs. Francis extended her wishes to all for a happy holiday.

## **ADJOURNMENT**

It was moved by Mr. Williams and seconded by Mr. Heidel that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 7:47:pm.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary

**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE RE-ORGANIZATION MEETING  
December 4, 2017**

The Re-Organization Meeting for the Board of School Directors of the Pottstown School District was held on Monday, December 4, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand and Mr. Emanuel Wilkerson. Absent was Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Student Representatives, Ms. Johnay Cranford and Ms. Courteney Parry, Dr. Steven Park, Mrs. Calista Boyer, Mrs. Kelly Leibold, Mr. John Armato, a member of the press, and interested citizens.

**MINUTES**

Mrs. Jampo presented the minutes from the Combined Committee of the Whole and Regular Board meeting on November 16, 2017 for Board approval.

It was moved by Mr. Hylton and seconded by Mrs. Weand that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One.  
Motion carried.

**HEARINGS FROM THE PATRONS OF THE SCHOOLS**

None.

**ADJOURN SINE DIE**

The Secretary adjourned the meeting sine die at 7:03 pm.

**BOARD RE-ORGANIZATION**

The Secretary proceeded to call roll of the hold over members. The following were present: Ms. Katina Bearden, Mr. Kurt Heidel and Mr. Wilkerson. Absent was Mr. Ron Williams.

**Notice of the Organization Meeting**

Mrs. Jampo read the Notice of the Organization Meeting as advertised in the Pottstown Mercury.

**Election of Temporary Chairperson**

Mr. Kalis called for the nomination of a Temporary Chairperson. Mr. Heidel nominated Mr. Wilkerson.

There were no further nominations for a Temporary Chairperson. It was moved by Mrs. Bearden and seconded by Mr. Heidel to close the nominations for Temporary Chairperson. All in favor. None opposed. Motion carried.

Mr. Wilkerson was elected as Temporary Chairperson.

**Mr. Williams entered the meeting at 7:13 pm**

### **Oath of Office: Board Members**

Mr. Wilkerson reviewed the certificates of election and presented the newly elected Board Members to Judge Scott Palladino who administered the Oath of Office: Mrs. Amy Francis, Mrs. Susan Lawrence, Mrs. Bonita Barnhill, Mr. Raymond Rose and Mr. John Armato. Certificates of elections will be filed in the Secretary's office as **Addendum #2017-2018-039**.

### **Roll Call**

Mr. Wilkerson requested a roll call on the nine members now comprising the School Board.

Upon roll call the following members were present. Mr. Armato, Mrs. Barnhill, Ms. Bearden, Mrs. Francis, Mr. Heidel, Mrs. Lawrence, Mr. Rose, Mr. Wilkerson and Mr. Williams.

Present: Nine. Absent: None. A quorum was present.

### **Election of President**

The Temporary Chairperson called for nominations for President.

Mr. Heidel nominated Mr. Wilkerson. Mr. Wilkerson nominated Mrs. Francis.

There were no further nominations for the Office of President. It was moved by Mr. Williams and seconded by Ms. Bearden to close the nominations.

Upon roll call, all members present voted aye to close the nominations for the Office of President. Ayes: Nine. Nays: None. Absent: None. Motion carried.

Upon roll call vote each member named the nominee of his/her choice. The vote for the Office of President was recorded as follows: Mr. Williams: Francis, Mr. Wilkerson: Wilkerson, Mr. Rose: Wilkerson, Mrs. Lawrence: Francis, Mr. Heidel: Francis, Mrs. Francis: Francis, Ms. Bearden: Wilkerson, Mrs. Barnhill: Wilkerson, Mr. Armato: Francis. Francis: Five. Wilkerson: Four.

Mrs. Amy Francis was declared the newly elected President.

### **Election of Vice-President**

Mrs. Francis called for nominations for Vice-President.

Mr. Armato nominated Mr. Wilkerson. Mr. Wilkerson declined the nomination.

Mr. Wilkerson nominated Ms. Bearden.

Mrs. Barnhill nominated Mr. Heidel.

There were no further nominations for the Office of Vice-President. It was moved by Mr. Williams and seconded by Mr. Armato to close the nominations.

All members were in favor. None opposed. Ayes: Nine. Nays: None. Motion carried.

Upon roll call, each member named the nominee of his/her choice: Ms. Bearden: Bearden, Mrs. Francis: Bearden, Mr. Heidel: Heidel, Mrs. Lawrence: Bearden, Mr. Rose: Heidel, Mr. Wilkerson: Bearden, Mr. Williams: Bearden, Mr. Armato: Bearden, Mrs. Barnhill: Heidel. Bearden: Six. Heidel: Three.

Ms Katina Bearden was declared the newly elected Vice-President.

### **Parliamentarian Procedures**

#### **Appointment of Parliamentarian**

It was moved by Mr. Williams and second by Mrs. Barnhill that the Board approve the solicitor as parliamentarian.

All members were in favor. Ayes: Nine. Nays: None. Motion carried.

#### **Approve Roberts Rules of Order and Parliamentary Procedure**

It was moved by Mr. Williams and seconded by Mr. Wilkerson, that the Board approve Roberts Rules of Order and Parliamentary Procedure.

All members were in favor. Ayes: Nine. Nays: None. Motion carried.

### **Committee Appointments**

Standing Committees assignment will to be determined at the January 2018 School Board Governance Workshop. Mrs. Francis asked the board members to notify her of their interests in serving on the committees. Mrs. Francis expressed interest in creating a sub-committee for advocacy. All members were in favor of an Advocacy Sub-Committee.

### **Adopt Time And Places for the 2018 Regular Board Meetings**

Board members discussed schedule options for the 2018 board meetings. It was determined that a final calendar will be discussed at the January Board Workshop.

### **Board Member Contact Information for the Website**

Mrs. Francis asked each Board Member to submit their preferred contact information to Mrs. Jampo for publication on the district website.

### **INFORMATION**

School Board Governance Workshop – Mr. Rodriguez proposed January 11, 2018 as the date for the board workshop. The workshop will be for professional development purposes only. All members were in agreement with the January 11, 2018 date.

Borough and School Board Joint Meeting – Mr. Rodriguez stated that the Joint Borough and School Board meeting is scheduled for January 22, 2018. The school board will hold the combined Committee of the Whole and Voting meeting proceeded by the Joint Borough and School Board meeting.

Residency Initiative Program – Mr. Rodriguez announced that the program is now at three applicants that have taken advantage of the program.



## **FEDERATION REMARKS**

Mrs. Leibold, on behalf of the Federation of Pottstown Teachers, thanked the outgoing board members for their service and welcomed the new board members. The Federation looks forward to working collaboratively in the future to provide the best education possible for the students.

## **ROUND TABLE**

Ms. Parry thanked the outgoing members for their service and looks forward to their continued presence at future meetings. She congratulated the new board.

Ms. Cranford congratulated the new board.

Mr. Armato thanked the outgoing members for their dedication and commitment to the community. He thanked everyone who participated in the November elections. He looks forward to working with everyone.

Mr. Rose expressed his appreciation for the opportunity to serve on the board.

Ms. Bearden echoed the remarks of the board thanking the outgoing members and hopes they will continue to offer their support. She looks forward to working with the new board.

Mr. Wilkerson thanked the outgoing board members and looks forward to continue working with them and the new board.

Mr. Heidel congratulated the new board members and looks forward to working together. He will miss the outgoing members.

Mrs. Barnhill expressed her thanks for the opportunity to serve on the board again. She looks forward to working with everyone.

Mrs. Lawrence welcomed the new board members and looks forward to a productive year.

Mr. Williams welcomed the new board members and looks forward to working with the new board as they face the challenges ahead.

Mr. Rodriguez welcomed the new board members. He invited the board members to attend the administration building's holiday luncheon. Mrs. Jampo and he sponsor the event in appreciation to the staff and board.

Mrs. Francis thanked the outgoing board members, noting that she will miss working with them. She looks forward to working with the new board and the challenges ahead.

## **ADJOURNMENT**

It was moved by Mr. Wilkerson and seconded by Mr. Williams that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:12 pm.

  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE COMBINED  
COMMITTEE OF WHOLE/REGULAR MEETING  
November 16 2017**

The Combined Committee of the Whole and Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 16, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent was Ms. Katina Bearden. Also present were Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Student Representatives, Ms. Courteney Parry and Ms. Johnay Cranford; Mr. Brian Hostetler, Mrs. Danielle McCoy, Mr. Steven Anspach, Mr. Kevin Downes, Mr. Robert Decker, Mr. John Armato, members of the press and interested citizens.

**PRESENTATION**

Mr. Anspach presented to the Board details regarding the recent rulings of the PIAA and the impact on the Thanksgiving Football game. He explained the new rulings, as presented to the Co-Curricular Committee during the past year, prohibit the team from playing for 25 days or more if the team does not qualify for the playoffs. This will affect the players moving into winter sports and jeopardizes their well being. A petition was circulated to PIAA to waive this ruling but the petition was denied. Mr. Anspach noted that the district will look at other opportunities to play Owen J. Roberts during the playing season.

Board members questioned the PIAA By-laws allowing 5 practices prior to a competition versus their ruling for the 25 to 27 days of not playing. Board members also questioned their role in making the decision not to play the Thanksgiving game.

It was determined that it is the administration's responsibility to make the decision in the best interest of the students well being.

**MINUTES**

It was moved by Mr. Hylton and seconded by Mr. Williams that the minutes from the Committee of the Whole held on, October 19, 2017 and Regular Board meeting held on October 23, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **LIST OF BILLS**

Mrs. Stilwell presented the list of bills paid from the various funds for the period of October 2017 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-030**.

## **TREASURER'S REPORT**

Mrs. Stilwell presented the Treasurer's Reports for October 2017 to be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-031**.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One.  
Motion carried.

## **HEARINGS FROM PATRONS OF THE SCHOOLS**

Mr. Jeff Moser, 805 North Hanover Street, spoke about ways to get around the PIAA rulings. He explained two options as a means to play the Thanksgiving Day game. He talked about th how important the Turkey Bowl game is to the kids, clubs and community.

## **COMMITTEE REPORTS**

### CURRICULUM/CO-CURRICULAR/TECHNOLOGY COMMITTEE – Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on November 2. Curriculum updates included Career & Technical programs, PDE graduation requirements, the addition of an elementary school counselor provided and funded by the Lincoln Center. Co-Curricular highlights were a report on non-athletic programs, branding, the start of a Middle Scholl softball program and an update on PIAA ruling that impacts the Thanksgiving football game. A full report is included as an attachment to the board agenda.

### COMMUNITY RELATIONS COMMITTEE – Mr. Wilkerson

The Community Relations Committee meeting was held on November 2. The committee finalized preparations for the Father/Daughter dance and is continuing discussions on grass root initiatives.

### STUDENT BOARD REPRESENTATIVE – Ms. Parry and Ms. Cranford

Inductions to DECA and National Honor Society took place this month. The Interact Club conducted a coat drive, collecting 82 coats to donate to clusters and Salvation Army. The Service Club is having a food drive competition with a goal to feed 30 families. The homeroom that raises the most food will win a pizza party. Winter sports starts tomorrow.

### FACILITIES COMMITTEE – Mr. Heidel

The committee met on November 9. Mr. Kripplebauer provided the committee with an overview of the updated seven year plan up to the year 2023. Projects include exterior work and roofing at the schools and administration building. The committee reviewed proposed language changes to the Use of Facilities policy for future discussion with the Policy Committee.

### JOINT FINANCE/PERSONNEL COMMITTEE – Mr. Hylton

The Joint Finance/Personnel Committee meeting was held on November 9. The committee report is can be accessed as an attachment to the board agenda. Mr. Heidel gave an overview of the proposed Beech Street Learning Studio presented by Dr. White.

POLICY - Mr. Wilkerson

The Policy Committee met on October 19. The Policy Committee recommended several policies for Board approval on October 23. The committee asked that Policy 249 be pulled from tonight's agenda for further discussion. The committee recommends the remaining policies for board approval as presented on tonight's agenda.

BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Borough Council voted against an expansion requested by Creative Health. Other action taken by the council included an ordinance creating the Pottstown Borough Land Bank and approval to cap the proposed tax increase at 18.61%.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE - Mr. Williams

The state has found a way to balance the state budget through borrowing and gambling funds.

**APPROVAL OF CONSENT ITEMS**

Mrs. Jampo presented the consent items for Board approval and the non-consent for Board consideration.

**Hearings from Patrons of the Schools** (limited to consent and non-consent items)

Mr. David Miller, 96 Cedar Street, inquired when the District Superintendent Annual Assessment of Performance will be to the public.

**CONSENT**

It was moved by Mr. Hylton and seconded by Mrs. Stilwell that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

RESIGNATIONS/TERMINATIONS

Classified

Ratify Lisa McCann, Part-time School Cleaner, Barth Elementary, resignation effective September 27, 2017; employed since April 2, 2012.

Christine Weiss, Student Proctor, termination due to job abandonment, effective November 16, 2017.

LEAVES

Professional

Ratify Britney Oxenford, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 16, 2017, end date tbd.

Ratify Kelly Smale, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective October 24, 2017, end date tbd.

Kristina Corominas, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be April 30, 2018, end date tbd.

Amanda Fusco, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be March 28, 2018, end date tbd.

Exempt

Ratify Karen Kile, PEAK Pre-K Counts Coordinator, request for intermittent leave of absence covered by Family Medical Leave Act, effective October 5, 2017, end date tbd.

Classified

Ratify Brittany Zacharias, Classroom Assistant, Barth Elementary, request for leave of absence effective November 7, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Classified

Ratify Dionne Phillips, from Substitute Support Staff to Part-time School Cleaner, Barth Elementary, effective October 24, 2017, 4 hr/day, \$11.92/hr. (replacing L. McCann)

Ratify Joanne Loeper, from Part-time Cafeteria Worker to Part-time Elementary School Cleaner, Rupert Elementary, effective October 31, 2017, 4 hrs/day, \$11.92/hr (replacing B. King).

Ratify Philip Thees, from Part-time Elementary School Cleaner to Custodian 1, Pottstown High School, effective November 13, 2017, \$15.07/hr (replacing T. Emmick).

Amy Nagle, from Part-time Front Desk Clerk to Classroom Assistant, Pottstown Middle School, effective November 20, 2017, \$13.65/hr (replacing A. Yeager).

Ratify Melanie Reinert, from Classroom Assistant to Intervention Assistant, Lincoln Elementary, effective November 13, 2017, \$13.99/hr (replacing A. Updegrove).

ELECTIONS:

Professional

Jeanann Irwin, Secondary Teacher, initial assignment to be Pottstown High School, effective November 28, 2017, \$44,500/yr, Step 1- Bach (contract of B.DiPette).

Classified

Ratify Mary Deery, Substitute Support Staff, effective October 11, 2017, hourly rate per schedule.

Marissa Challenger, Classroom Assistant, Franklin Elementary, effective November 20, 2017, \$13.65/hr (replacing M. Reinert).

Paul Davis, Jr. Part-time Elementary Cleaner, Lincoln Elementary, effective November 28, 2017, 4 hrs/day, \$11.92/hr (replacing P. Thees)

Homebound Instruction, \$29/hr

Ratify Krista Corropolese, Pottstown Middle School, from November 6, 2017, end date tbd., assignment not to exceed 5 hrs./week.

Compensation for missed planning time, \$23/hr

Ratify Michaela Johnson, PHS, 9 missed planning times, \$207.00 (9/25/17 to 10/6/17)

Ratify Michaela Johnson, PHS, 16 missed planning times, \$368.00 (10/9/17 to 11/3/17)

PEAK Community Forum (paid through W. K. Kellogg Foundation Grant):

Child Care Worker: All Pottstown School District staff members are approved on an "as need basis", \$20/hr.

Bilingual Moderator: All qualified Pottstown School District staff members are approved on an "as need basis", \$100/event.

Moderator: All qualified Pottstown School District staff members are approved on an "as need basis", \$100/event.

Co-Curricular Assignments : 2017/2018 Winter Sports & Non-Athletics

**\*Addendum #2017-2018-032.**

#### TUITION REIMBURSEMENT

##### Professional

| <u>Name</u>     | <u>School</u> | <u>9/30/2017 deadline</u> |
|-----------------|---------------|---------------------------|
| Alexander Diehl | PMS           | \$150.00                  |
| Theresa Dundon  | PMS           | \$525.00                  |
| Joshua Wagner   | Lincoln       | \$705.00                  |
| Leslie Swartz   | Lincoln       | \$705.00                  |
| Melissa Lopez   | Franklin      | \$705.00                  |

#### **PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>                          | <u>Conf. Title</u>   | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                 |
|--------------|--------------------------------------|--|-----------------|----------------------------|-----------------------------|
| Admin        | Maureen Jampo<br>Robert Kripplebauer | PASBO Annual<br>Conference                                 | Hershey, PA     | 03/07/2018 -<br>03/09/2018 | \$922.00 pd by dept. budget |
| PHS          | Katherine German                     | Midwest Clinic-<br>International Band &<br>Orchestra Conf. | Chicago, IL     | 12/20/2017 -<br>12/22/2017 | \$120.00 pd by dept. budget |

#### **POLICIES**

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-033.**

1. 007: Policy Manual Access
2. 122: Co-Curricular Program for PHS / PMS
3. 247: Hazing

#### **CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-034**

1. MOU: Steel River Playhouse (21st Century)
2. MOU: PHMC (21st Century)
3. MCIU: Title 1
4. People Share

**PLANCON K, General Obligation Note, Series 2017**

The Superintendent recommends the Board approve/ratify the following PlanCon K, General Obligation Note, Series 2017 as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-035.**

**SUBSTITUTE TAX COLLECTOR APPOINTMENT RESOLUTION**

The Superintendent recommends the Board approve the Substitute Tax Collector Appointment Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-036.**

**RESOLUTION TO LIMIT SCHOOL PROPERTY TAX INCREASE**

The Superintendent recommends the Board approve the resolution to limit property tax increase as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-037.**

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

**NON-CONSENT:**

**DISTRICT SUPERINTENDENT ANNUAL ASSESSMENT OF PERFORMANCE**

Motion to accept the District Superintendent Annual Assessment of Performance.

Mr. Kalis stated this is a school code requirement for superintendents. He explained that the assessment is for last year when Mr. Rodriguez served as Acting Superintendent and although not required, was requested by Mr. Rodriguez to proceed with the annual assessment process. When the Board accepts the assessment it will be posted to the district website and a copy be filed in the Secretary's office as **Addendum #2017-2018-038.**

It was moved by Mr. Williams and seconded by Mrs. Stilwell that the Board accept the annual assessment as presented.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried

**UNFINISHED BUSINESS**

Mrs. Weand asked the Board to vote on salary increases for Support Staff and Act 93 and asked Mr. Kalis for legal counsel on the proposed action to be taken.

Mr. Kalis stated the board runs on committees and recommendations come out of committee. Salary increases are a personnel matter and is appropriate for executive session discussion.

Mr. Williams opposed going against protocol.

Mrs. Stilwell, Finance Chairperson, was not in favor of moving forward with a vote.

Mrs. Francis confirmed that it is the committee's chair decision not to move forward with a vote.

## **NEW BUSINESS**

None.

## **INFORMATION**

1. Monthly Meeting Notice: December 2017

## **FEDERATION REMARKS**

Mr. Decker recognized this year's class of National Honor Society inductees' as the largest class. He acknowledged Franklin and Lincoln Elementary for their recent achievements. He thanked the outgoing Board Members for their support to help students be successful.

## **ROUND TABLE**

Mrs. Stilwell stated she enjoyed her four years serving on the board and looks forward to her service as a parent.

Ms. Parry - no comment.

Mr. Cranford - no comment.

Mr. Wilkerson thanked the outgoing board members for their mentoring.

Mr. Heidel recognized the borough's tribute to Mr. Downey for his service, dedication and accomplishments in the community. He thanked the outgoing board members for their service and dedication.

Mrs. Weand expressed her appreciation for the opportunity to serve on the board for the past eight years. She donated a picture from her family to be displayed in the Alumni Gallery.

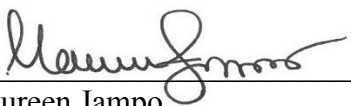
Mrs. Lawrence thanked the outgoing board members for their support.

Mr. Williams spoke about property taxation and the need to fund education in a universal manner.

Mrs. Francis recognized the dedication and commitment of Mr. Downey. She thanked the outgoing board members for their service. She looks forward to working with the newly elected board members.

## **ADJOURNMENT**

It was moved by Mr. Wilkerson and seconded by Mrs. Stilwell that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:31pm.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary





**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
October 23, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, October 23, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand and Mr. Emanuel Wilkerson. Absent was Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Mary Ellen Urquhart; Solicitor, Mr. Stephen Kalis; Student Representative, Ms. Courteney Parry; Mr. Brian Hostetler, Mrs. Danielle McCoy, Mrs. Kelly Leibold, Mr. John Armato, members of the press and interested citizens.

**OATH OF OFFICE: APPOINTMENT OF STUDENT BOARD REPRESENTATIVES**

Mr. Rodriguez presented the following appointed student representatives to Judge Palladino who administered the Oath of Office: Johnay Cranford. Absent was Kayleigh Gibson.

**Mr. Williams entered the meeting at 7:05 pm.**

**MINUTES**

It was moved by Mr. Hylton and seconded by Mr. Heidel that the minutes from the Committee of the Whole held on September 21, 2017 and Regular Board meeting held on September 25, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

**LIST OF BILLS**

It was moved by Mrs. Stilwell and seconded by Mrs. Weand that the list of bills paid from the various funds for the period of September 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-022**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

**TREASURER'S REPORT**

It was moved by Mrs. Stilwell and seconded by Mrs. Weand that the Treasurer's Reports for September 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-023**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

## **HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board approval and the non-consent for Board consideration.

## **CONSENT**

It was moved by Mr. Hylton and seconded by Mrs. Stilwell that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### RESIGNATIONS/TERMINATIONS

#### Administrative

Ratify Aaron Trusky, Director of Technology, rescinded acceptance of position, effective September 1, 2017.

#### Professional

Ratify Kyle O'Neill, Construction Technology Teacher, Career & Technical, resignation effective October 6, 2017; employed since October 2, 2013.

Bernard Gallagher, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective March 1, 2018; employed since August 28, 1995.

#### Exempt

Ratify Amber Deyo, School Psychologist, Lincoln Elementary, resignation effective when position is filled or October 14, 2017; employed since November 8, 2016.

#### Classified

Ratify William Bitler, Technician I, Technology Dept., resignation for the purpose of retirement, effective October 4, 2017; employed since September 6, 2006.

Edna Discullo, Classroom Assistant, Barth Elementary, resignation for the purpose of retirement, effective June 30, 2018; employed since October 23, 2007.

Ratify Brenden King, Elementary School Cleaner, Rupert Elementary, resignation effective October 18, 2017; employed since March 25, 2014.

## LEAVES

#### Professional

Ratify Jared Leimeister, Secondary Teacher, Pottstown Middle School, request for military leave of absence, effective October 4, 2017, end date tbd.

Ratify Diane Halpine, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective October 17, 2017, end date tbd.

Classified

Ratify Sheree Kulp, Classroom Assistant, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 11, 2017, end date tbd.

Ratify Joyce Grebe, Part-time Cafeteria Worker, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective September 21, end date tbd.

Ratify Seth Lawrence, Classroom Assistant, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, effective September 18, 2017, end date tbd.

Jennifer Jarolin, PEAK, request for leave of absence, effective October 24, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Natalya Nodolski, from Substitute Support Staff to Pre-K Classroom Assistant, Franklin Elementary, effective October 24, 2017, \$13.65/hr.

Timothy Emmick, from Custodian I to Head Custodian , Pottstown High School, effective November 23, 2017, \$18.23/hr. (replacing C. Rhoads).

Kaitlynn Bortz, from Classroom assistant to Intervention Assistant, Lincoln Elementary, effective October 23, 2017, 7 hrs/day, no change in hourly compensation rate (replacing G. Alderfer).

Katie Coolong, from Substitute Support Staff to Classroom Assistant, Rupert Elementary, effective October 23, 2017, 7 hrs/day, \$13.65 hr. (replacing D. Auman)

ELECTIONS:

Professional

Ratify Evin Jarrett, Secondary Teacher, initial assignment to be Pottstown High School, effective October 9, 2017, \$44,500/yr, Step 1- Std, (contract of K. O'Neill).

Ratify Kalena Pippert, Elementary Teacher, initial assignment to be Rupert Elementary, effective September 12, 2017, \$45,000/yr, Step 2 - Bach, (contract of M. DiDonato) *\*correction to 9/25/17 board approval*

Nichola Pezzino, Special Education Teacher, initial assignment to be Pottstown Middle School, effective November 2, 2017, \$45,000/yr + \$800 stipend, Step - Bach. (contract of V. Barnaik)

Exempt

Georgia Brasco, School Psychologist, Lincoln Elementary, effective December 10, 2017, \$60,000/yr, (replacing A. Deyo).

Classified

Ratify Patty Nazzaro, Pre-K Counts Classroom Assistant, Lincoln Elementary, effective October 23, 2017, \$13.65/hr (grant funded).

Ratify Mary Deery, Substitute Support Staff, effective October 11, 2017, hourly rate per schedule.

Compensation for Missed Planning Time, 2017/2018 school year, \$23/hr  
Michaela Johnson PHS 18 missed planning times \$414.00 (8/28/17 to 9/22/17)

Homebound Instruction, \$29/hr  
Ratify Danielle Lawrence, Pottstown Middle School, from September 29, 2017, end date tbd, assignment not to exceed 5 hours per week.

Walking School Bus, Temporary Coordinator  
Ratify Shannon Wagner, 11.75 hrs, \$340.75 (9/18/17 to 10/4/17)

Music Accompanist: 2016/2017  
Frances Emrick \$280 (4 rehearsals/4 concerts)  
Chris Sperat \$ 70 (2 concerts)

Additions /Changes to Co-Curricular Assignments: Fall Sports 2017/2018 \* **Addendum #2017-2018-024.**

Co-Curricular Volunteers: Walking School Bus

|                  |                   |                |                |             |
|------------------|-------------------|----------------|----------------|-------------|
| Candace Woessner | Clay Ryce         | Brooke Martin  | Nicole Matz    | Beth Desch  |
| George Takach    | Ruth Hood         | Kathy Kunitis  | Staci McAndrew | Ada Sykes   |
| Micca Patterson  | Francis Hylton    | Jennifer Isett | Tom Gaus       | Sally Iezzi |
| Dave Czarnecki   | Richard Zimmerman | Pat Martinez   | Joe Brown      | Jamie Tyson |
| Cindy Shepherd   | Wendy Wilkinson   | Joseph Wynands | Barbara Brown  |             |

PAYMENT OF SICK LEAVE

Accumulative Sick Leave Payment at Retirement  
Sue Yocom, In Accordance with Exempt Guidelines, \$1,500.00  
William Bitler, In Accordance with Support Guidelines, \$1,415.20

TUITION REIMBURSEMENT

| <u>Professional</u> |               |                         | <u>Support/Exempt Staff</u> |              |               |
|---------------------|---------------|-------------------------|-----------------------------|--------------|---------------|
| <u>Name</u>         | <u>School</u> | <u>9/30/17 deadline</u> | <u>Name</u>                 | <u>Bldg.</u> | <u>Amount</u> |
| Richard Saylor      | PMS           | \$ 1,425.00             | Kimberly White              | Barth        | \$2,000.00    |
| Jordan Thomas       | PHS           | \$ 1,086.75             |                             |              |               |
| Erin Bumbaugh       | PMS           | \$ 2,898.00             |                             |              |               |
| Ian Lawrence        | PMS           | \$ 102.00               |                             |              |               |
| Alexander Diehl     | PMS           | \$ 3,000.00             |                             |              |               |
| Cynthia Kuklinski   | Franklin      | \$ 1,080.00             |                             |              |               |
| Rachel Ficca        | PMS           | \$ 1,010.00             |                             |              |               |
| Theresa Dundon      | PHS           | \$ 885.00               |                             |              |               |
| Danielle Lawrence   | PMS           | \$ 102.00               |                             |              |               |
| David Woodley       | PHS           | \$ 510.00               |                             |              |               |
| Victoria Damiano    | PMS           | \$1,449.00              |                             |              |               |

TENURE/PERMANENT CONTRACT

| <u>Name</u>          | <u>Bldg.</u> | <u>Eligible Date</u> |
|----------------------|--------------|----------------------|
| Britney Oxenford     | Rupert       | 8/15/2016            |
| Corina Miller        | Rupert       | 8/15/2016            |
| Richard Saylor       | PMS          | 8/27/2016            |
| David Woodley        | PHS          | 7/1/2017             |
| Victoria Damiano     | PMS          | 8/26/2017            |
| Margaret Taraboletti | PMS          | 1/21/2017            |
| Bridget Volinskie    | Franklin     | 1/14/2017            |
| Alexander Diehl      | PMS          | 10/1/2017            |

HORIZONTAL MOVEMENTS

| <u>Name</u>       | <u>Bldg</u> | <u>From</u> | <u>Step</u> | <u>Salary</u> | <u>SPE</u> | <u>to</u> | <u>Step</u> | <u>Salary</u> | <u>SPE</u> | <u>New Salary</u> |
|-------------------|-------------|-------------|-------------|---------------|------------|-----------|-------------|---------------|------------|-------------------|
| Melissa Lopez     | Franklin    | B           | 2           | \$45,000.00   |            | B+15      | 2           | \$45,500.00   |            | \$45,500.00       |
| Jordan Thomas     | PMS         | B           | 2           | \$45,000.00   |            | B+15      | 2           | \$45,500.00   |            | \$45,500.00       |
| Aaron Hinnershitz | PMS         | B           | 2           | \$45,000.00   |            | B+15      | 2           | \$45,500.00   |            | \$45,500.00       |
| Corey Trego       | Franklin    | B+15        | 2           | \$45,500.00   | \$800      | M         | 2           | \$49,000.00   | \$800      | \$49,800.00       |
| David Woodley     | PHS         | B           | 3           | \$45,500.00   |            | B+15      | 3           | \$46,000.00   |            | \$46,000.00       |
| Richard Saylor    | PMS         | B           | 2           | \$45,000.00   |            | B+15      | 2           | \$45,500.00   |            | \$45,500.00       |
| Katherine German  | PMS         | M+15        | 8           | \$57,000.00   |            | M+30      | 8           | \$60,000.00   |            | \$60,000.00       |
| Kari Kindig       | Lincoln     | M+15        | 8.67        | \$58,340.00   |            | M+30      | 8.67        | \$61,340.00   |            | \$61,340.00       |
| Cynthia Kuklinski | Franklin    | B+15        | 15          | \$60,000.00   |            | M         | 15          | \$71,000.00   |            | \$71,000.00       |
| Andrea Roberts    | PMS         | M+15        | 5.63        | \$52,630.00   |            | M+30      | 5.63        | \$55,260.00   |            | \$55,260.00       |
| Corina Miller     | Rupert      | B+15        | 3           | \$46,000.00   |            | M         | 3           | \$49,000.00   |            | \$49,000.00       |
| Diane Hahn        | Lincoln     | M+15        | 19          | \$88,000.00   |            | M+30      | 19          | \$91,000.00   |            | \$91,000.00       |

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>   | <u>Conf. Title</u>       | <u>Location</u>   | <u>Dates Attend</u>        | <u>Cost</u>                          |
|--------------|---|--------------------------|-------------------|----------------------------|--------------------------------------|
| Admin        | Deena Cellini   | PASPA Annual Conf        | Harrisburg, PA    | 02/28/2018 -<br>03/02/2018 | \$815.00 pd by dept<br>budget        |
| Admin        | Diane Meck  | PASBO Annual Conf.       | Hershey, PA       | 03/07/2018 -<br>03/09/2018 | \$679.00 pd by dept.<br>budget       |
| Admin        | Valerie Jackson   | ECE Summit               | Penn State        | 10/16/2017 -<br>10/18/2017 | \$200.00 pd by Pre-K<br>Counts Grant |
| PHS          | Steve Park<br>Michael Hewitt<br>Sean McNamara<br>Michael Pagano<br>Dave Woodley | Integrated Learning Conf | State College, PA | 11/08/2017 –<br>11/10/2017 | \$1,444.00 pd by<br>Perkins grant    |

**CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-025**.

- |                              |                       |                                  |
|------------------------------|-----------------------|----------------------------------|
| 1. Berks County Intermediate | 4. Melmark, Inc.      | 7. BC Joint Purchasing Agreement |
| 2. Lincoln Center            | 5. Melmark, Inc.      | 8. Accountable School Staffing   |
| 3. New Story                 | 6. The Pathway School |                                  |

**BANK ACCOUNT SIGNATURE RESOLUTION (Consent)**

The Superintendent recommends the Board approve the bank card signature resolution as presented and a copy be filed in the Secretary’s office as **Addendum #2017-2018-026**.

**AMENDMENT TO ACT 93 AGREEMENT**

The Superintendent recommends the Board approve/ratify the amendment to the Act 93 agreement as presented at the October Finance/Personnel Committee meeting and a copy be filed in the Secretary’s office as **Addendum #2017-2018-027**.

**HS ELEMENTARY KITCHEN FREEZER REBUILD PROPOSAL (Consent)**

The Superintendent recommends the Board approve moving forward with the elementary kitchen freezer rebuild proposal as presented at the October 12 Facilities Committee and a copy be filed in the Secretary’s office as **Addendum #2017-2018-028**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried

**NON-CONSENT:**

**RETIREMENT AND SEPARATION AGREEMENT**

The Superintendent recommends the Board approve/ratify the retirement and separation agreement for Employee "A" and a copy be filed in the Secretary’s office as **Addendum #2017-2018-029**.

Upon roll call vote, all members present voted aye. Ayes: Nine. Nays: None. Motion carried

**UNFINISHED BUSINESS** – none.

**NEW BUSINESS** – none.

**INFORMATION**

1. Monthly Meeting Notice: October 2017

**FEDERATION REMARKS**

Mrs. Leibold reminded the Board of the turkey bowl co-sponsored by the Federation of Pottstown Teachers and Pottstown Athletic League.

**ROUND TABLE**

Mr. Heidel – no comment.

Mrs. Weand commented on the Marshall movie and the Colebrookdale Railroad’s recent purchase of a new engine.

Mrs. Lawrence welcomed the new Junior Student Board Representative, Johnay Cranford.

Mr. Williams attended the PSBA Conference in Hershey. There is a strong advocacy developing, and soon to join is Bethlehem School District. He emphasized the importance of educating communities about the responsibilities and obligations to educating students.

Ms. Cranford thanked the Board for the opportunity to serve as a Student Board Representative.

Ms. Parry congratulated Ms. Cranford on her appointment and was pleased to have received two college acceptance letters.

Mrs. Stilwell – no comment.

Mr. Hylton – no comment.

Ms. Bearden congratulated Ms. Cranford and Ms. Parry. She talked about the November 17 Father Daughter Dance and welcomes any donations for the event.

Mr. Wilkerson congratulated Ms. Cranford and Ms. Parry.

Mr. Rodriguez commented on the Alumni Honor Roll Ceremony. The state deputy secretary of education visited Rupert's Farm to School event and was impressed with the students and the healthy snacks grown by the students.

Mrs. Francis congratulated Ms. Cranford and Ms. Parry.

### ADJOURNMENT

Mrs. Francis called for the meeting to adjourn. All in favor. None opposed. Motion carried. The meeting adjourned at 7:17 pm.

  
Mary Ellen Urquhart  
Assistant Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
COMMITTEE OF THE WHOLE MEETING  
October 19, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, October 19, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand, and Mr. Emanuel Wilkerson. Absent were: Mr. Kurt Heidel and Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Mary Ellen Urquhart; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mr. Michael Baker; Mr. Steven Anspach, Mr. Brian Hostetler, Mr. Ryan Regensburg, Mrs. Kelly Leibold, Mr. John Armato,, members of the press, and interested citizens.

**MINUTES**

Mrs. Urquhart reviewed the minutes of the Committee of the Whole held on September 21, 2017 and the minutes from the Regular Board meeting held on September 25, 2017 to be placed on the October 23, 2017 Board Agenda for approval.

**LIST OF BILLS**

Mrs. Stilwell presented the list of bills from the various funds for the period of September 2017 to be placed on the October 23, 2017 Board Agenda for approval.

**TREASURER'S REPORT**

Mrs. Stilwell presented the Treasurer's Report for September 2017 to be placed on the October 23, 2017 Board Agenda for approval.

**APPOINTMENT OF ASSISTANT BOARD SECRETARY (action to be taken)**

The Superintendent recommends the Board approve the following resolution appointing the Assistant Business Manager as the Assistant Board Secretary

*BE IT RESOLVED, that the Assistant Business Manager be appointed to serve as the Assistant Board Secretary, and hereby is authorized to perform the duties of the Board Secretary in accordance with Policy 005.*

It was moved by Mr. Hylton and seconded by Mrs. Stilwell that the Board approve the resolution as presented.

**HEARING FROM PATRON OF THE SCHOOLS (limited to the above)**

None.

Upon roll call vote, all members present voted aye: Ayes: Seven. Nays: None. Absent: Two. Motion carried.



## **HEARING FROM PATRON OF THE SCHOOLS (General)**

None.

## **COMMITTEE REPORTS**

### CURRICULUM /CO-CURRICULAR/TECHNOLOGY COMMITTEE – Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on October 5. Mrs. Lawrence reviewed highlights from the meeting: new hires in PEAK, including a new Wellness Coordinator. The committee discussed way to generate more attendance at the Family Literacy nights and a developing a grade policy.

### COMMUNITY RELATIONS COMMITTEE – Ms Bearden

The Community Relations Committee meeting was held on October 5. The committee finalized the flyer for the Father/Daughter Dance to be held on November 17. Donations are welcomed. The committee adjourned to an executive session to conduct student board representative interviews.

### STUDENT BOARD REPRESENTATIVE – Mr. Baker

There are 64 student participating in Fall Sports. The Interact Club conducted a fundraiser to collect trick or treats donated to the Salvation Army. The homecoming and pep rally was a big success.

### FACILITIES COMMITTEE – Mr. Heidel

No report due to the absence of Mr. Heidel.

### JOINT FINANCE/PERSONNEL COMMITTEE – Mrs. Stilwell

The Joint Finance/Personnel Committee meeting was held on October 12. The bank loan refinancing is moving forward. The loan is a fixed rate for 10 years with an approximated savings is \$573,591. The contracts and resolution were reviewed by the committee to be placed on the October 23 agenda for Board approval. Mr. Rodriguez is working with the Mr. Flanders to schedule the next joint meeting sometime in early 2018.

### POLICY - Mr. Wilkerson

The Policy Committee met on September 21. Policy 815 was recommended by the committee and approved at the September 25 meeting.. The committee discussed a cell phone policy and uniform policy. Discussion is continuing. Policy 007 was reviewed at tonight's Policy meeting. The committee is recommending this policy for board approval.

### BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

No report.

### MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE - Mr. Williams

## **HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

## **CONSENT AND NON-CONSENT ITEMS**

Dr. Cellini reviewed the following consent items as presented to be placed on the October 23, 2017 Board Agenda for approval:

- PERSONNEL
- PROFESSIONAL LEAVES
- POLICIES

Mrs. Urquhart and Mr. Rodriguez reviewed the following consent and non-consent items as presented to be placed on the October 23, 2017 Board Agenda for approval:

CONSENT:

- CONTRACTS
- BANK ACCOUNT SIGNATURE RESOLUTION
- AMENDMENT TO ACT 93 AGREEMENT
- HS ELEMENTARY KITCHEN FREEZER REBUILD PROPOSAL

NON-CONSENT

- RETIREMENT AND SEPARATION AGREEMENT

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Mr. Wilkerson spoke about the recent sale of the hospital and the loss of revenue as a result of the tax exempt status. He suggested adding to future board agendas an opportunity to hear public comment on ideas for generating revenue to compensate for the loss.

All Board Members present were in favor. Mrs. Francis directed the administration to add the public comment at each voting meeting. Any ideas presented by the public will be assigned to the appropriate Committee to discuss and bring back to the full board.

**INFORMATION**

1. Proposed Constitutional Amendment: Mr. Rodriguez reviewed the proposed amendment regarding property taxes. The proposed amendment is not for property tax relief but simply a tax shift, allowing school districts to get funding from other sources than property taxes.
2. Residency Initiative: Mr. Rodriguez shared a picture of the recent residency initiative recipient, Na'imah Rhodes, on the successful purchase of her Pottstown home.
3. 2017 Alumni Honor Roll Biographical Sketches: Mr. Rodriguez spoke about the upcoming Alumni Honor Roll ceremony to take place tomorrow at the high school.

**FEDERATION REMARKS**

Mrs. Leibold announced the second annual PAL Flag Football Turkey Bowl will be held on October 28<sup>th</sup>. This Federation is proud to be a co-sponsor for the event. On behalf of the Federation, Mrs. Leibold expressed their appreciation to the Board and Administrator for supporting the SEL Program. She is pleased with the program and looks forward to the many benefits.

## ROUND TABLE

Mrs. Weand was glad to participate in the Business Leaders, "I Pick Pottstown" event and was impressed with the technology and her first experience with a drone.

Mrs. Lawrence – no comment.

Mr. Baker recognized the Cross Country for participating in the ACA for Alexa . It was a fun event.

Mrs. Stilwell – no comment.

Mr. Hylton – no comment.

Ms. Bearden is in need of donations for the Father / Daughter dance.


Mr. Wilkerson – no comment

Mr. Rodriguez announced the Junior Student Board Representatives will be sworn in by Judge Palladino at Monday's Board meeting. He spoke about the proposed legislative cuts to the FCC which will affect the E-Grants. The proposed cuts would have a significant negative impact on the district budget. The Marshall movie will be shown this weekend at the Upland Square. He encouraged everyone to attend. Mr. Rodriguez recognized the principals and their good leadership as part of Nation Principals & Administrators Month. He expressed concern for the recent House of Representatives revenue bill that could have a potential to affect the budget's bottom line. On November 2, the Bethlehem Area School District will be visiting to discuss how to partner in advocacy.

Mrs. Francis announced there will be an Executive Session for the purpose of personnel.

## ADJOURNMENT

Mrs. Francis called the meeting to adjourn. It was moved by Mr. Hylton and seconded by Mrs. Stilwell. All members present were in favor. None opposed. The meeting adjourned at 7:34 pm.

  
Mary Ellen Urquhart  
Assistant Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
September 25, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, September 25, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent were Ms. Katina Bearden, Mrs. Kimberly Stilwell and Mrs. Polly Weand. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Representative, Mr. Michael Baker; Mr. Ryan Oxenford, Mr. Brian Hostetler, Mrs. Danielle McCoy, Mr. John Armato, Mr. Robert Decker, Mrs. Elisabeth Yoder, members of the press and interested citizens.

**Ms. Bearden entered the meeting at 7:03 pm.**

**PRESENTATION**

Blades Edge - Mr. Tony Betts

Mr. Betts, owner of Blades Edge Unisex Salon, spoke about his life decisions and his determination to make positive changes in his life. His shop is dedicated to engaging students and encouraging them to push forward to learn all they can and to help them appreciate the work of the teachers. The services the shop provides helps to build good self esteem. His goal is to encourage other businesses to get involved and support the students and district. Mr. Betts expressed his appreciation and gratitude to the all that the staff, administration and school board does for the students and community.

**SUPERINTENDENT AWARD**

Mr. Rodriguez presented Mr. Betts with the Superintendent Award in recognition of his dedication and service to the students and community.

**MINUTES**

It was moved by Mr. Williams and seconded by Mr. Hylton that the minutes from the Committee of the Whole held on August 17, 2017 and Regular Board meeting held on August 21, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Two: None. Motion carried.

**LIST OF BILLS**

It was moved by Mr. Williams and seconded by Mr. Hylton that the list of bills paid from the various funds for the period of August 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-014.**

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Two: None. Motion carried.

### **TREASURER'S REPORT**

It was moved by Mr. Williams and seconded by Mr. Hylton that the Treasurer's Reports for August 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-015**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Two: None. Motion carried.

### **HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

### **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board approval and the non-consent for Board consideration.

### **CONSENT**

It was moved by Mr. Williams and seconded by Mr. Hylton that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

### **PERSONNEL**

#### **RESIGNATIONS/TERMINATIONS**

##### Administrative

Anne Frederick, Head School Nurse, Pottstown Middle School, resignation for the purpose of retirement, effective June 30, 2018; employed since August 30, 1999.

##### Professional

Ratify Connie Belin, Intervention Specialist, Lincoln Elementary, resignation for the purpose of retirement, effective August 20, 2017; employed since January 3, 2000.

Karen Kemmerer, Special Education Teacher, Pottstown High School, resignation for the purpose of retirement, effective August 22, 2018; employed since November 16, 1998.

Patricia Dewald, Learning Support Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective February 2, 2018; employed since September 4, 1985.

##### Classified

Charles Rhoads, Custodian II-Head Custodian, Pottstown High School, resignation for the purpose of retirement, effective January 3, 2018; employed since February 13, 2002.

Ratify Andrea Hillen, Intervention Assistant, Rupert Elementary, resignation effective September 5, 2017, employed since February 15, 2017.

Ratify Kathy Rhoads, Transportation/Communications Clerk, Transportation Dept., resignation effective September 1, 2017; employed since July 3, 2017

Ratify Nicollette Smith, Classroom Assistant, Pottstown High School, resignation effective September 15, 2017; employed since August 24, 2016.

Ratify Christine Hay, Classroom Assistant, Pottstown Middle School, resignation effective August 22, 2017; employed since May 15, 2017.

Ratify Melinda Black, Substitute Support Staff, termination due to no work activity for over a year, effective September 21, 2017.

## LEAVES

### Professional

Rebecca Vega, Elementary Teacher, Pottstown Middle School, request for Professional Sabbatical, effective January 22, 2018, end date to the end of the 2017-2018 school year.

Jacquelyn Mathias. Culinary Arts Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be November 12, 2017, end date tbd.

## CHANGE IN POSITION AND/OR SALARY

### Professional

Ratify Karen Dilliplane, from School Nurse and Certified School Nurse, Barth Elementary, effective August 30, 2017, \$46,000/yr, Step 4 - Bach (contract of A. Gruenling)

Ratify Johanna Swoyer, from Intervention Assistant to Extended Per Diem Substitute Teacher, Pottstown Middle School, effective August 28, 2017, \$115/day (coverage for D.DiDonato). Upon completion of her assignment, she will assume the role of Long Term Substitute Teacher, Pottstown Middle School, \$194/day, (coverage for V. Redmond). Upon completion of Long Term Substitute Teacher assignment, she will return to Intervention Assistant.

### Classified

Ratify Laderah Reinhart, Part-time Student Proctor to Classroom Assistant, Franklin Elementary, effective August 29, 2017, \$13.65/hr (replacing A. Magyar).

## ELECTIONS:

### Administrative

Mary Ellen Urquhart, Assistant Business Manager, Administration Bldg., effective September 25, 2017, \$85,000/yr (replacing M. Jampo, filling vacancy due to retirement of L. Adams).

### Professional

Ratify Kalena Pippert, Elementary Teacher, initial assignment to be Rupert Elementary, effective September 12, 2017, \$49,000/yr, Step 2 - Mast (contract of M. DiDonato).

Ratify Christine Chase, Secondary Teacher, initial assignment to be Pottstown High School, effective September 18, 2017, \$49,000/yr, Step 4 - Mast (contract of M. Stocker)

Ratify Lyndsay Hashem, Secondary Teacher, initial assignment to be Pottstown High School, effective September 11, 2017, \$51,000/yr, Step 2 M+30 (contract of A. Santangelo).

Modify Jesse Tupper, Elementary Teacher, effective date from October 6, 2017 to August 29, 2017.  
\*previously approved on August 21, 2017

Tyler Kammerle, Elementary Teacher, initial assignment to be Pottstown Middle School, effective October 5, 2017, \$44,500/yr, Step 1 - Bach (contract of M. Storiti).

Stephanie Malfaro, Elementary Teacher, initial assignment to be Franklin Elementary, effective October 5, 2017, \$44,500/yr, + Special Education stipend in accordance with Professional Agreement (contract of K. Hilbert)

Jennifer Frattarelli, Special Education Teacher, initial assignment to be Franklin Elementary, effective October 5, 2017, \$50,000/yr, + Special Education stipend in accordance with Professional Agreement, Master +15, Step 1 (contract of C. Trego)

Gwenanne Hartshorn, Long Term Substitute Teacher, Barth Elementary, effective September 27, 2017, \$194/day. (coverage for H. Quigley).

#### Exempt

Heather Moyer, 21st Century Development Specialist/Grant Writer, Admin.Bldg., effective September 26, 2017, \$62,000/yr (replaces S. Yocom).

Michilea Patterson, PEAK Community Engagement Coordinator, effective October 2, 2017, \$40,000/yr. (grant funded). (Replacing V. Jackson, filling the vacancy due to retirement of M. Rieck).

Shelby Iezzi, Wellness Coordinator, Administration Building, effective October 4, 2017, \$48,000/yr. replacing D. Genova).

Rena Manela, Virtual Learning Facilitator, Pottstown Middle School, effective October 2, 2017, \$49,000/yr.(1 year position)

#### Classified

Ratify Mollie Heverly, Part-time Student Proctor, Franklin Elementary, effective August 31, 2017, 2 hrs/day, \$11.74/hr. (replacing D. Marcheski).

Ratify Christina Weiss, Part-time Student Proctor, Rupert Elementary, effective September 11, 2017, 2 hrs/day, \$11.74/hr. (replaces M. Somich)

Tracy Groff-Camacho, Pre-K Classroom Assistant, Rupert Elementary, effective September 25, 2017, 7.5 hrs/day, \$13.65/hr (grant funded).

Ratify Sharon Gery, Part-time Kindergarten Assistant, Barth Elementary, effective September 12, 2017 1.75 hrs/day, \$13.65/hr (replacing M. Blank). This is in addition to her role as Student Proctor, 3 hrs/day.

Ryan Glenn, Classroom Assistant, Rupert Elementary, effective October 2, 2017, 7 hrs/ day, \$13.65/hr. (replacing D. Auman).

Samantha Duncan, Intervention Assistant, Rupert Elementary, effective October 2, 2017, \$13.65/hr. (replacing A. Hillen).

Ratify Kimberly Howerter, PEAK Pre-K Counts Coach, effective September 20, 2017, 20 hrs/wk, \$25/hr. (grant funded).

Ratify Lisa Campbell, Substitute Support Staff, effective September 20, 2017, hourly rate per schedule.

Ratify Yanira Morales, Substitute Support Staff, effective September 18, 2017, hourly rate per schedule.

Danielle Moser, Substitute Support Staff, effective September 25, 2017, hourly rate per schedule.

Pottstown High School Learning Center Program, \$29/hr.

Learning Center Teachers: Scott Braunsberg , Jolie Martinez, Theresa Dundon

All Pottstown High School Teacher-Certified staff are approved as Substitute Teachers on an as-needed basis.

21st Century Tutoring 2017-2018: funded by 21st Century Grant

All Pottstown School District Teacher-Certified staff members are approved on an "as needed" basis as 21<sup>st</sup> Century Tutors, \$29/hr. and as 21st Century Classroom Assistants, \$13.65/hr.

All Pottstown School District Classroom Assistants are approved on an "as needed" basis as 21st Century Classroom Assistants, \$13.65/hr.

#### Medical Services

All Pottstown School District Nurses are approved for all after-school programs and activities including 21st Century, on as as-need basis, compensation to commensurate with salary rate.

Co-Curricular Assignments: Fall Sports 2017/2018 \* **Addendum #2017-2018-016**

#### Co-Curricular Volunteers

##### Volunteer Coaches

|                 |                  |
|-----------------|------------------|
| Todd Endy       | Olatunde Oladipo |
| Kelsey Shumaker | Kiersten Cruz    |
| Kenneth Butler  | Kevin Krause     |
| Steve Oliver    | Nathan Smith     |

##### Band Drivers

|                |                 |
|----------------|-----------------|
| Dave Endy      | Eugene Lafferty |
| Lonnie Kratzer | Kevin Ownes     |
| Todd Thorne    | Kevin Krause    |

#### PAYMENT OF SICK LEAVE

##### Accumulated Sick Leave Payment:

Anita Santangelo, In accordance with the Professional Agreement, \$2,295.00

Linda S. Adams, In accordance with the Act 93 Agreement, \$1,850.00



## PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg</u> | <u>Name</u>                       | <u>Conference Title/Location</u>             |                  | <u>Dates to attend</u>  | <u>Cost</u>                              |
|-------------|-----------------------------------|--|------------------|-------------------------|--|
| Admin       | Maureen Jampo                     | Four County Business Officials Fall Workshop | Skytop, PA       | 10/04/2017 – 10/06/2017 | \$390.00 pd by dept. budget              |
| Admin       | Diane Meck<br>Carol Miller        | A/CAPA Fall Conference                       | Hershey, PA      | 11/01/2017-11/03/2017   | \$691.00 pd from department budget.      |
| Admin       | Laurie Kolka<br>Stephen Rodriguez | Building Community Resilience                | Portland, Oregon | 11/13/2017-11/17/2017   | \$1,660.00 pd by Scattergood Foundation. |

## POLICY(S)

The Superintendent recommends the Board approve Policy 815: Use of Technology as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-017**.

## CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2017-2018-018**.

1. Martin Luther School
2. Buxmont Academy Slots
3. Camphill Special School
4. Elwyn Opportunities School
5. Elwyn Opportunities School
6. Opportunities School
7. Opportunities School
8. Opportunities School
9. Opportunities School
10. Opportunities School
11. New Story Schools & Servs
12. MOU: Green Valleys Watershed
13. Pitney Bowes Lease Agreement

## SETTLEMENT OF 2016 PER CAPITA & OCCUPATIONAL TAX DUPLICATE

The Superintendent recommends the Board adopt a resolution exonerating the Tax Collector from the balance of the 2016 Per Capita and 2016 Occupational Tax Duplicate as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-019**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

## NON-CONSENT:

## PSBA ELECTION OF OFFICERS

The Superintendent recommends the Board participate in the voting procedures of PSBA Election of Officers endorsing the candidates of choice: (1) President-Elect: Otto W. Voit III and (2) Vice President: Gary Michael Smedley and a copy of the voting ballot be filed in the Secretary's office as **Addendum #2017-2018-020**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried

## **O & S ASSOCIATES 2018 BUILDING ENVELOPE REPAIR PROGRAM**

The Board authorizes the Business Administrator/Board Secretary to move forward with O & S Associates services for the 2018 Building Envelope Repair Program as presented at the September 14, 2017 Facilities Committee meeting and a copy of the proposal be filed in the Secretary's office as **Addendum #2017-2018-021**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two.  
Motion carried

**UNFINISHED BUSINESS** – none.

**NEW BUSINESS** – none.

## **INFORMATION**

1. Monthly Meeting Notice: October 2017

## **FEDERATION REMARKS**

Mrs. Yoder introduced the Mrs. Kelly Leibold, the new Vice-President of the Federation of Pottstown Teachers. She thanked Mrs. Weand for her dedication to the Save the Lights campaign. Mrs. Yoder addressed the Board with concerns about the hiring of a new Director of Technology. She stated the Federation Building representatives are pleased with the great job Carol Brightbill is doing and expressed interest in preparing a petition to promote her to the director position. Mrs. Yoder also asked the Board to consider hiring more teachers to relieve the larger class sizes and workload of the teachers.

## **ROUND TABLE**

Mr. Baker noted the Cross Country team will be playing away on September 26 at Norristown.

Mr. Hylton – no comment.

Ms. Bearden thanked Mr. Betts and other community leaders for their leadership and commitment.

Mr. Wilkerson wished Mrs. Francis a happy birthday. He supports the need for Guidance Counselors at the elementary schools and thanked Mr. Betts for dedication to the students and support of the district.

Mr. Heidel – no comment.

Mrs. Lawrence agreed with Mr. Wilkerson's comment on Guidance Counselors at the elementary schools. She supports the teachers and Mrs. Yoder's request.


Mr. Williams – no comment.

Mr. Rodriguez reported the Carousel of Flavors was a big success and 125 students participated in the Pottstown Cares event. He encouraged everyone to advocate for the students by contacting their legislators. The schools are in serious financial trouble. The legislators' decisions affect the students and taxpayers.

Mrs. Francis extended her appreciation to Mr. Betts and all he has done for the students and community. She announced an executive session will be held tonight for the purpose of personnel.

**ADJOURNMENT**

It was moved by Ms. Bearden and seconded by Mr. Wilkerson that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:25 pm.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
COMMITTEE OF THE WHOLE MEETING  
September 21, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, September 21, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Polly Weand, Mr. Emanuel Wilkerson, and Mr. Ron Williams. Absent were: Ms. Katina Bearden, Mr. Kurt Heidel and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Ms. Courteney Parry and Mr. Michael Baker; Mr. Michael Dziura, Mr. Kevin Downes, Mr. Joseph Schroeder, Mr. Robert Decker, Mr. John Armato,, members of the press, and interested citizens.

**Mr. Heidel entered the meeting at 7:04 pm.**

**PRESENTATIONS**

Arts in the Community - Mrs. Erika Hornburg-Cooper

Mrs. Hornburg-Cooper gave some background on Art Fusion 19464 and its commitment to the community. They have recently moved from their High Street location to 341 Beech Street. She shared information on various programs offered at Art Fusion 19464 and its partnership with 21<sup>st</sup> Century, YMCA, Creative Health, education exhibits and other community organizations. She asked the Board to commit and support the community. She stressed the need to grow the community.

**SUPERINTENDENT AWARD**

Mr. Rodriguez presented the Superintendent Award to Mrs. Erika Hornburg-Cooper in recognition of her dedication and commitment to the community.

**PSBA CERTIFICATE OF APPRECIATION**

Mr. Rodriguez presented Mrs. Weand and Mr. Hylton with PSBA Certificates of Appreciation for their years of service as School Board Directors.

**MINUTES**

Mrs. Jampo reviewed the minutes of the Committee of the Whole held on August 17, 2017 and the minutes from the Regular Board meeting held on August 21, 2017 to be placed on the September 25, 2017 Board Agenda for approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills from the various funds for the period of August 2017 to be placed on the September 25, 2017 Board Agenda for approval.

## **TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Report for August 2017 to be placed on the September 25, 2017 Board Agenda for approval.

## **HEARING FROM PATRON OF THE SCHOOLS**

None.

## **COMMITTEE REPORTS**

### CURRICULUM /CO-CURRICULAR/TECHNOLOGY COMMITTEE – Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on September 5. Mrs. Lawrence reviewed highlights from the meeting. Curriculum updates included PEAK, Literacy, STEAM and Wellness. The committee was provided with a copy of a Co-Curricular Clubs and Activity Report and updated version of the salary schedule for co-curricular assignments. Topics for discussion included branding and improving sports programs.

### COMMUNITY RELATIONS COMMITTEE – Mrs. Lawrence

The Community Relations Committee meeting was held on September 5. A presentation on the Giant A+Plus Reward Program was made to the committee. The committee was interested in the program, pending review by the administration. Plans continue for the Father/Daughter dance and ideas for the end of year gift.

### STUDENT BOARD REPRESENTATIVE – Ms. Parry

Student Government was able to raise \$50 for victims of Hurricane Harvey with their lollipop sales at the September 8 football game. The Girls Cross Country, Girls Tennis and the Varsity Football teams had winning games; the Boys Varsity Soccer team tied with Owen J Roberts.

### FACILITIES COMMITTEE – Mr. Heidel

The Facilities Committee meeting was held on September 14. The new Auxiliary Field poles came in damaged; replacement poles are due to arrive by Sept 29<sup>th</sup>. Future needs for consideration include replacing refrigeration equipment at the High School and the chiller at the Administration Building. The Facility Committee reviewed the O & S 2018 masonry and roof work proposal and is recommending moving forward with the repair program. The O & S 2018 Building Envelope Repair Program is recommended to be placed on the September 25, 2017 Board agenda for approval.

### JOINT FINANCE/PERSONNEL COMMITTEE – Mr. Hylton

The Joint Finance/Personnel Committee meeting was held on September 14. The committee report can be viewed via an attachment to tonight's agenda.

### POLICY - Mr. Wilkerson

The Policy Committee met on August 17. Policy 815: Use of Technology was reviewed and is being recommended by the committee for approval on the September 25 agenda. The committee discussed Policy 007 at tonight's Policy meeting for approval at next month's board meeting.

### BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

No report.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE - Mr. Williams

The Senate and House Representatives have not been able to commit to a state budget. The MCIU has secured two leases for their old building, Head Start and Pre-K program. PSBA Election of Officers is now open for school districts to submit their votes. The Student Delegate Program that is usually held during the annual conference has been postponed this year.

**HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

**CONSENT AND NON-CONSENT ITEMS**

Dr. Cellini reviewed the following consent items as presented to be placed on the September 25, 2017 Board Agenda for approval:

- PERSONNEL
- PROFESSIONAL LEAVES
- POLICIES

Mrs. Jampo reviewed the following consent and non-consent items as presented to be placed on the September 25, 2017 Board Agenda for approval:

CONSENT:

- CONTRACTS
- SETTLEMENT OF 2016 PER CAPITA & OCCUPATIONAL DELINQUENT TAX

NON-CONSENT

- PSBA ELECTION OF OFFICERS

Mr. William's recommendation from the list of candidates is President-Elect, Otto W. Voit III and Vice President, Gary Michael Smedley.

All members were in agreement to support these candidates of choice.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**INFORMATION**

1. Bank Loan Proposals Summary – Mrs. Jampo provided a summary of the bank loan proposals that were submitted on September 20. The District received thirteen options from five different banks. PFM reviewed the proposals and is recommending moving forward with the 10 year 2.55% fixed rate option from Republic Bank. The total net savings to the District is \$574,021.

2. Pottstown Pride: Spring/Summer 2017

**FEDERATION REMARKS**

Mr. Decker thanked Mrs. Weand and Mr. Hylton for their dedication to our district and students. He was pleased with a good start of the new year. He recognized the Pre-K teachers for their work getting set up for the full-day program and the middle school leadership as they start the new year. The high school musical is off to a good start with 112 roles offered to people and is the largest production to take place in a school.

**ROUND TABLE**

Mr. Heidel – no comment.

Mrs. Weand – no comment.

Mrs. Lawrence – no comment.

Mr. Williams asked everyone to keep the victims affected by the world tragedies in their thoughts and prayers.

Ms. Parry – no comment.

Mr. Baker – no comment.

Mr. Hylton – no comment.

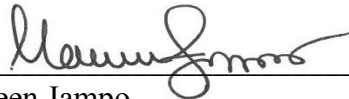
Mr. Wilkerson thanked Mrs. Weand and Mr. Hylton for their years of service on the school board. He congratulated Mr. Zurak on his role as the Assistant Principal at the Middle School.

Mr. Rodriguez thanked the staff and teachers for a smooth opening to the new school year. He was pleased to announce the district has been approved by the state for a new Career and Technical program, “Entrepreneurship”. This program will provide more state and federal funding and better opportunities for the students.

Mrs. Francis announced that the First Responders will be recognized at Friday’s football game. There will be an Executive Session for the purpose of personnel.

**ADJOURNMENT**

Mrs. Francis called the meeting to adjourn. All members present were in favor. None opposed. The meeting adjourned at 7:39 pm.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
August 21, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, August 21, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand, and Mr. Emanuel Wilkerson. Absent were Mr. Kurt Heidel, Mr. Thomas Hylton, and Mr. Ron William. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Representative, Ms. Courteney Parry; Mr. Matthew Moyer, Mrs. Danielle McCoy, Mr. John Armato, Mr. Michael DiDonato, members of the Press and interested citizens.

**MINUTES**

It was moved by Mr. Wilkerson and seconded by Mrs. Weand that the minutes from the Committee of the Whole held on June 15, 2017 and Regular Board meeting held on June 19, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Six. Nays: None. Three: None. Motion carried.

**LIST OF BILLS**

It was moved by Mrs. Stilwell and seconded by Mrs. Lawrence that the list of bills paid from the various funds for the period of June 2017 (unaudited) and July 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-001**.

All members present voted aye. None opposed. Ayes: Six. Nays: None. Three: None. Motion carried.

**TREASURER'S REPORT**

It was moved by Mrs. Stilwell and seconded by Mr. Wilkerson that the Treasurer's Reports for June 2017 (unaudited) and July 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2017-2018-002**.

All members present voted aye. None opposed. Ayes: Six. Nays: None. Three: None. Motion carried.

**Mr. Hylton entered the meeting at 7:04 pm.**

**HEARINGS FROM PATRONS OF THE SCHOOLS**

None.



## APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval and the non-consent for Board consideration.

## CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

Mr. Hylton asked that the P.A.I.D Support 2017/2018 be moved to non-consent.

## PERSONNEL

### POSITION(S)

#### Exempt

Assistant Director of Technology \***Addendum #2017-2018-003**

### RESIGNATIONS/TERMINATIONS

#### Professional

Ratify William Gumby, Secondary Guidance Counselor, Pottstown Middle School, resignation effective July 19, 2017; employed since June 6, 2006.

Molly Storti, Special Education Teacher, Pottstown Middle School, resignation effective when position is filled or October 5, 2017; employed since September 9, 2013.

Maureen Stocker, Secondary Teacher, Pottstown High School, resignation effective when position is filled or October 6, 2017; employed since August 25, 2009.

Nicole Foraker, Elementary Teacher, Pottstown Middle School, resignation effective when position is filled or October 5, 2017; employed since February 14, 2013.

Corey Trego, Elementary Special Education Teacher, Franklin Elementary, resignation effective when position is filled or October 12, 2017; employed since January 4, 2016.

Michael DiDonato, Elementary Teacher, Rupert Elementary, resignation effective when position is filled or October 14, 2017; employed since August 23, 2006.

James Rine Strohecker, Elementary Teacher, Rupert Elementary, resignation effective August 15, 2017; employed since September 11, 2013.

#### Exempt

Ratify Anthony Kearse, AFJROTC Instructor, Pottstown High School, termination effective June 23, 2017; made inactive via Air-Force.

David Genova, Wellness Coordinator, Administration Building, resignation effective September 11, 2017; employed since May 21, 2012.

Classified

Ratify Diane Mossman, Substitute Van Driver/Assistant, resignation effective July 17, 2017; employed since April 17, 2017.

Marietta Somich, Lunch Proctor, Rupert Elementary, resignation effective August 28, 2017.

LEAVES

Classified

Ratify Timothy Emmick, Custodian, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective June 20, 2017, end date tbd.

Ratify Mary Price, Secretary to Director of Curriculum, request for leave of absence, effective July 17, 2017, anticipated end date to be July 28, 2017.

M. Cristina Kane, Cafeteria Manager, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective September 5, 2017, anticipated end date to be September 29, 2017.

CHANGE IN POSITION AND/OR SALARY

Administrative

Ryan Regensburg, from 10 month to 12 month Assistant Principal, Pottstown Middle School, effective August 22, 2017; \$82,781/yr.

Professional

Gerauldine Alderfer, from Intervention Assistant to Intervention Specialist, Lincoln Elementary, effective August 22, 2017, \$49,000/yr., Step 1 - Mast (contract of C. Belin).

Molly Callaghan, from Intervention Assistant to Elementary Teacher, initial assignment to be Rupert Elementary, effective August 22, 2017, \$45,000/yr, Step 2 - Bach (contract of J. Strohecker).

Exempt

Carol Brightbill from Technology Trainer/Help Desk to Assistant Director of Technology, Administration Building, effective August 22, 2017, \$68,000/yr.

Classified

Brooke DiMarcello, from Substitute Support Staff to Intervention Assistant, Rupert Elementary, effective August 22, 2017, \$13.65/hr (replacing J. Paris position at Rupert).

Ratify Susan Ross, from Part-time Secretary to Administrative Assistant to the Director of Student Services, Administration Building, effective July 31, 2017, \$14.46/hr.

Stacie Horne, from Substitute Support Staff to Part-time Lunch Proctor, Rupert Elementary, effective August 22, 2017, 2 hrs/day, \$11.74/hr.(replacing L. Willman).

Ratify Ruth Rambo, from Substitute Van Driver to Part-time Van Driver, Transportation Dept., effective August 10, 2017, 4 hrs/day, \$15.04/hr (replacing L. Gibbs).

Andrea Hillen, from Substitute Support Staff to Intervention Assistant, Rupert Elementary, effective August 22, 2017, \$13.65/hr. (replacing M. Callaghan).

Emily Hunsberger, from Substitute Support Staff to Classroom Assistant, Barth Elementary, effective August 22, 2017, \$13.65/hr. (replacing B. Stinson).

Carrie Love, from Part-time Breakfast /Lunch Proctor to Classroom Assistant, Barth Elementary, effective August 22, 2107, \$13.65/hr. (replacing C. Kenney).

#### ELECTIONS:

##### Administrative

Ratify Erin S. Jacobs, Director of Special Education, effective August 9, 2017, \$95,000/yr (replacing M. O'Neill).

Ratify Mary O'Neill, Daily Director of Special Education, effective July 24, 2017, 2 days/week, \$365.38/day, end date to be August 8, 2017.

Brian Hostetler, Principal, Pottstown Middle School, effective August 9, 2017, \$104,500/yr (replacing D. Todd).

Aaron Trusky Director of Technology, Administration Building, effective October 2, 2017, \$95,000/yr., (replacing R. Hug).

Michael Dziura, Assistant Principal (12 month), Pottstown Middle School, effective August 22, 2017, \$82,781/yr (replacing M. Boyer).

##### Professional

Marci Bieber, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2017, \$52,000/yr, Step 7 -Master (contract of D. Solliday).

Carol Livingston, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2017, \$45,000/yr, Step 2 - Bach (contract of E. Duffy).

Christy Nau, Secondary Teacher, initial assignment to be Pottstown High School, effective August 21, 2017, \$49,000/yr, Step 1 - Master (contract of L. Blackwell).

Stephanie Roethlisberger, Elementary Teacher, initial assignment to be Barth Elementary, effective August 21, 2017, \$50,000/yr, Step 2 - M+15 (contract of M. Beer).

Eric Brian Santiago, Long Term Substitute Teacher, Pottstown Middle School, effective August 22, 2017, \$194/day (coverage for A. Roberts).

Kristin Slemmer, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 22, 2017, \$50,000/yr, Step 7 B+15 (contract of J. Thompson)

Ashley Baker, Long Term Substitute Teacher, Pottstown High School, effective August 22, 2017, \$194/day, (coverage for A. Schlowinski).

Ashley Bellevou, Elementary Teacher, initial assignment to be Rupert Elementary, effective August 22, 2017, \$45,000/yr., Step 1-B+15, (contract of S. Paul).

Jesse Tupper, Elementary Teacher, initial assignment to be Pottstown Middle School, anticipated effective date to be October 16, 2017, \$45,5000/yr, Step 2, B+15 (contract of N. Foracker).

Krista Smith-Corropolese, Elementary Teacher, initial assignment to be Pottstown Middle school, effective August 22, 2017, \$45,000/yr., Step 2 - Bach (contract of S. Paravis).

Matthew Samohod, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2017, \$49,000/yr, Step 3 - Mast (Contract of K. Bucca).

Rebecca Winson, Long Term Substitute Teacher, Pottstown Middle School, effective August 21, 2017, \$194/day, (coverage for R. Vega).

Classified

Aprille Doherty, Office Clerk, Pottstown Middle School, effective September 5, 2017, \$14.04/hr. (replacing H. Yabroski).

Ratify Thomas Coyle, Part-Time Van Driver, Transportation Dept., effective August 16, 2017, 5.75 hrs/day, \$14.04/hr (replacing L. Stillings).

Terrence Shawell, Classroom Assistant, Pottstown Middle School, effective August 22, 2017, \$13.65/hr.(replacing D. Brown).

Ginger Tiner, Classroom Assistant, Pottstown Middle School, effective August 22, 2017, \$13.65/hr. (replacing F. Mulvihill).

Summer Programs: Food Service

Ratify Lynda Lutz, Substitute Cafeteria Worker, \$12.28/hr

Compensation for Missed Planning Time, \$23/hr

Ratify Lisa Royer PHS 3 missed planning periods \$69.00 (6/6/17 through 6/7/2017 )

Ratify Summer Middle School Guidance Scheduling Hours, \$29/hr.

Kelly Leibold, Ian Lawrence, Kim Petro, Arden Moore, Cynthia Ziegler

CO-CURRICULAR ASSIGNMENTS

2017-2018 Co-Curricular Assignments: Fall Sports \* Addendum #2017-2019-004

2017-2018 Co-Curricular Game Workers , \$12/hr

|             |                 |                 |
|-------------|-----------------|-----------------|
| Tom Coyle   | Todd Wallace    | Ron D'Arcangelo |
| Maggie Munz | John Armato     | Jim Schaaf      |
| Mike Zipay  | Matt O'Blosser  | Matt Morton     |
|             | Connor Benfield | Kevin Krause    |

PAYMENT OF SICK LEAVE

Accumulated Sick Leave Payment at Retirement:

Leslye Blackwell, In Accordance with the Professional Agreement, \$3,900.00

TUITION REIMBURSEMENT

| <u>Name</u>       | <u>School</u> | <u>06/30/16 deadline</u> |
|-------------------|---------------|--------------------------|
| David Woodley     | PHS           | \$ 1,245.00              |
| David Roberts     | PMS           | \$ 1,362.00              |
| Diane Shoffstall  | PHS           | \$ 1,335.00              |
| Melissa Lopez     | Franklin      | \$ 180.00                |
| Cynthia Kuklinski | Franklin      | \$ 1,920.00              |
| Ian Lawrence      | PMS           | \$ 1,449.00              |
| Danielle Lawrence | PMS           | \$ 1,449.00              |
| Jordan Thomas     | PMS           | \$ 1,086.75              |
| Jacquelyn Mathias | PHS           | \$ 561.00                |
| Theresa Dundon    | PHS           | \$ 1,410.00              |
| Aaron Hinnershitz | PMS           | \$ 1,449.00              |
| Amanda Fusco      | PHS           | \$ 1,449.00              |
| Leslie Swartz     | Lincoln       | \$ 180.00                |
| Michael Ishler    | PMS           | \$ 1,425.00              |
| Joshua Wagner     | Lincoln       | \$ 180.00                |

| <u>Name</u>    | <u>Bldg.</u> | <u>Amount</u> |
|----------------|--------------|---------------|
| Danielle McCoy | PHS          | \$ 2,820.00   |
| Laurie Kolka   | Admin        | \$ 2,910.00   |

| <u>Name</u>     | <u>Bldg.</u> | <u>Amount</u> |
|-----------------|--------------|---------------|
| Jaime Parris    | Rupert       | \$ 1,920.00   |
| Janice Bobst    | PHS          | \$ 432.00     |
| Sheria Somerset | Admin        | \$ 2,000.00   |

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u> | <u>Conf. Title</u>         | <u>Location</u>  | <u>Dates Attend</u>     | <u>Cost</u>           |
|--------------|-------------|----------------------------|------------------|-------------------------|-----------------------|
| Admin        | Sue Yocom   | 21st CCLC Summer Institute | Philadelphia, PA | 07/25/2017 - 07/27/2017 | \$880 pd by 21st CCLC |

**FIELD TRIPS**

The Superintendent recommends the Board approve/ratify the following field trips:

| <u># Students/...Groups</u> | <u>Conference Name / Activity</u> | <u>Destination</u> | <u>Date of Trip</u> | <u>Cost: to Student</u> | <u>District</u> | <u>Chaperone(s)</u> |
|-----------------------------|-----------------------------------|--------------------|---------------------|-------------------------|-----------------|---------------------|
|-----------------------------|-----------------------------------|--------------------|---------------------|-------------------------|-----------------|---------------------|

|    |                       |   |                            |          |        |                                      |
|----|-----------------------|---|----------------------------|----------|--------|--------------------------------------|
| 21 | HS Cheerleading       | J.P.Sports Traditions Box<br>Olyphant, PA | 08/13/2017 -<br>08/16/2017 | \$260.00 | \$0.00 | Megan Miller<br>Amy Nagle<br>(1) TBD |
| 25 | Cross Country<br>Team | Camp Canadinsis                           | 08/18/2017 -<br>08/21/2017 | \$50.00  | \$0.00 | Mark Agnew<br>Mary Ann Hill          |

**DISTRICT SPONSORED CO-CURRICULAR ACTIVITIES**

The Superintendent recommends the Board approve the 2017-2018 Co-Curricular Activities sponsored by the Pottstown School District as presented and a copy be filed in the Secretary’s office as **Addendum #2017-2018-005**.

**ATTENDANCE OFFICERS 2017-2018**

The Superintendent recommends the individuals filling the following positions be approved as the 2017-2018 Attendance Officers:

- |                                       |                       |                    |
|---------------------------------------|-----------------------|--------------------|
| Principals:                           | Mr. Ryan Oxenford     | Mr. Matthew Boyer  |
|                                       | Mr. Kevin Downes      | Mr. Bran Hostetler |
|                                       | Mrs. Calista Boyer    | Mrs.Danielle McCoy |
|                                       | Mr. Matthew Moyer     |                    |
| Assistant Principals:                 | Mr. Jeffrey Delaney   | Mr. Michael Dziura |
|                                       | Mr. Ryan Regensburg   |                    |
| Director of Career & Tech. Ed         | Dr. Steven Park       |                    |
| ISS/Temporary Placement Center Coord. | Mr. Oscar Gans        |                    |
| PMS Student Services Coordinator      | Mr. Levert Hughes     |                    |
| Out of District Placement Coordinator | Ms. Amanda Fraterman  |                    |
| High School Guidance Secretary I      | Ms. Christina Sellers |                    |
| Middle School Secretary I             | Ms .Aprille Doherty   |                    |
| School Resource Office                | Officer David Mull    |                    |
| High School Attendance Clerk          | Mr. Randy Blackwell   |                    |
| Director of Student Services          | Dr. LaTanya White     |                    |

**PRE-K PROGRAM TO FULL DAY**

The Superintendent recommends the Board approve the Pre-K Program district wide from half day to full day.

**RESIDENCY INITIATIVE**

The Superintendent recommends the Board approve the transfer of funds in the total amount of \$100,000 in order to support the residency initiative program offered through the Foundation for Pottstown Education.

**CONTRACTS**

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary’s office as **Addendum #2017-2018-006**:

- |                                      |                        |                                      |
|--------------------------------------|------------------------|--------------------------------------|
| 1. MOU: Pottstown Police Authority   | 11. New Story Schools  | 21. River Rock                       |
| 2. MCIU: Service Agreement           | 12. New Story Schools  | 22. Woods Services Inc - ESY         |
| 3. MOU: Family Services MC           | 13. New Story Schools  | 23. Woods Services Inc               |
| 4. MOU: FSMC Bilingual               | 14. New Story Schools  | 24. Cottage Seven Slot Agreement     |
| 5. MOU: Creative Health Services Inc | 15. New Story Schools  | 25. Peason Online & Blended Learning |
| 6. MOU: Scattergood Foundation       | 16. New Story Schools  | 26. Melmark Inc.                     |
| 7. Invo HealthCare Associates        | 17. New Story Schools  | 27. Melmark Inc.                     |
| 8. Martin Luther School - ESY        | 18. Progression School | 28. Herbein +Company Inc.            |
| 9. The Academy                       | 19. NHS - ESY          | 29. Staffing Plus                    |
| 10. The Meadows                      | 20. Timothy School     |                                      |

**ATHELETIC PROGRAM TICKET PRICES**

The Superintendent recommends the Board the athletic program ticket prices for 2017-2018 school year be adopted as presented. Prices reflect no change from 2016-2017.

2017-2018 Athletic Program Ticket Prices:

|   |        |
|---|--------|
| General Admission & Thanksgiving Game (All Tickets) | \$5.00 |
| Student Admission                                   | \$4.00 |

**SCHOOL PHYSICIAN AND DENTIST RATES**

The Superintendent recommends the Board approve the 2017-2018 school physician and school dentist for fees as listed:

|                          |                   |                  |                                    |
|--------------------------|-------------------|------------------|------------------------------------|
| <u>School Physician:</u> | Dr. John Anderson | 933 N. Charlotte | \$11.00 <i>per school physical</i> |
|                          |                   |                  | \$75.00 <i>consultant</i>          |
| <u>School Dentist:</u>   | Dr. Louis Raven   | 63 N Hanover     | \$4.80 <i>per exam</i>             |

**SCHOOL RESOURCE OFFICER RESOLUTION**

The Superintendent recommends the Board approve the School Resource Officer Resolution as presented and a copy by file in the Secretary’s office as **Addendum #2017-2018-007**.

**TAX ASSESSEMENT APPEALS MATTERS RESOLUTION**

The Superintendent recommends the Board approve the resolution ratifying tax assessment appeals and authorize action by the solicitor and business office in furtherance of tax assessment appeal matters and a copy be filed in the Secretary’s office as **Addendum #2017-2018-008**.

**TAX COLLECTION COMMITTEE DELEGATE APPOINTMENT**

The Superintendent recommends the Board approve the Tax Collection Committee delegate appointment resolution as presented and a copy be filed in the Secretary’s office as **Addendum #2017-2018-009**.

**PDE APPROVAL; PLANCON K PROJECT REFINANCING**

The Board acknowledges PDE approval of PlanCon K Project Refinancing for the General Obligation Bonds, Series of 2016 as presented and a copy be filed in the Secretary’s office as **Addendum #2017-2018-010**.

## **EXTERIOR WALL & SITE REPAIR 2016: CHANGE ORDER**

The Superintendent recommends the Board approve the/ratify the following Exterior Wall & Site Repair 2016 change order as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-011**.

## **SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Motion to approve a Special Education award settlement involving Student "R" pursuant to the terms and conditions outlined in the confidential settlement release agreement and a copy be filed in the Secretary's office as **Addendum #2017-2018-012**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the board.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **NON-CONSENT:**

### **P.A.I.D SUPPORT 2017/2018**

It was moved by Mr. Hylton and seconded by Mrs. Weand that the Board approve increasing the level of support to the Pottstown Area Industrial Development from \$10,000 to \$20,000 for 2017-2018.

Ms. Bearden stated that she cannot justify the increase in lieu of other things that require attention.

Mr. Hylton stated he is willing to take the risk this year.

Mrs. Weand stated she supports the increase.

Upon roll call, the vote was recorded as follows: Mrs. Francis: aye, Mrs. Wilkerson: nay, Mrs. Weand: aye, Ms. Bearden: nay, Mrs. Stilwell: aye, Mrs. Lawrence: aye, Mr. Hylton: aye. Ayes: Five. Nays: Two. Absent: Two. Motion carried.

## **PERSONNEL**

The Superintendent recommends the Board approve/ratify the following personnel items as presented:

- Approval of 2017/2018 Act 93 Salaries
- Approval of 2017/2018 Exempt Salaries
- Approval of 2017/2018 Support Salaries

It was moved by Mrs. Weand and seconded by Mrs. Lawrence that the Board table and send back to the Finance Committee the above personnel salary increases.

Upon roll call vote, all members voted aye to table the above personnel salary increases. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **PARAMETERS RESOLUTION: REFINANCE 2017**

The Superintendent recommends the Board approve the Parameters Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2017-2018-013**.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.



**UNFINISHED BUSINESS** – none.

**NEW BUSINESS** – none.

**INFORMATION**

1. Monthly Meeting Notice: September 2017

**FEDERATION REMARKS**

Mr. DiDonato wished everyone a happy new school year. The teachers extended their thanks and appreciation to the maintenance crew for a great job preparing the buildings for the new school year. The Healthy Body, Healthy Minds conference provided positive feedback to the teachers. He thanked the Pottstown Area Health and Wellness Foundation conducting the conference. Mr. DiDonato thanked the Board in advance for hosting the staff breakfast. The Federation appreciates the Board’s direction to table the salary increases, expressing “what is fair for one side is fair for all sides”. He stressed the value of the support staff to the teachers and expressed the Federation’s desire to give the support staff the opportunity to receive an increase. Mr. DiDonato spoke about his decision to resign from his teaching position and his appreciation for the opportunity to serve the students and district.

**ROUND TABLE**

Mrs. Lawrence stated she is excited for the new school year. She voiced her concerns to keep good people in the district.

Mrs. Stilwell – no comment.

Mr. Hylton – no comment.

Ms. Bearden thanked the Board for the efforts to support the staff appreciation breakfast. She stated that the Board is not always able to give perks, salaries, etc. She asked that the Community Relations committee add a presentation to their September agenda. The presentation would be made by a local supermarket store representative regarding at the Community Relations Committee meeting regarding an funding opportunities


Mr. Wilkerson was sad to hear of Mr. DiDonato’s resignation. He is looking forward to the staff breakfast.

Mr. Rodriguez introduced the new Middle School Principal, Mr. Hostetler.

Mrs. Francis welcomed Mr. Hostetler. She looks forward to the staff appreciation breakfast.

**ADJOURNMENT**

It was moved by Mr. Hylton and seconded by Ms. Bearden that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:26 pm.

  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
COMMITTEE OF THE WHOLE MEETING  
August 17, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 17, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell and Mrs. Polly Weand. Absent were: Ms. Katina Bearden, Mr. Emanuel Wilkerson, and Mr. Ron Williams. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Courtney Parris; Mr. Jamie Schlesinger, Public Financial Management; Mr. Robert Decker, Mr. John Armato, members of the press, and interested citizens.

**PRESENTATIONS**

**Residency Initiative: Foundation for Pottstown Education**

Mr. Rusiewicz reviewed the approval process for the residency initiative loan program. Seven packets have been sent out. One of the applicants is currently set to go to closing in September and one applicant has received funds to assist with a home purchase that took place in July. Heather Kurtz, an elementary teacher, recently purchased her parents home.

Foundation Updates: The Foundation's Board of Directors have approved a new scholarship program beginning with the Class of 2018. The Forrest Scholarship is in recognition of Dr. Forrest's service to the Foundation. The Foundation is moving forward with an annual support campaign headed by Mr. Art Green.

**MINUTES**

Mrs. Jampo reviewed the minutes of the Committee of the Whole held on June 15, 2017 and the minutes from the Regular Board meeting held on June 19, 2017 to be placed on the August 21, 2017 Board Agenda for approval.

**LIST OF BILLS**

Mrs. Stilwell presented the list of bills from the various funds for the period of June 2017 (unaudited) and July 2017 to be placed on the August 21, 2017 Board Agenda for approval.

**TREASURER'S REPORT**

Mrs. Stilwell presented the Treasurer's Report for June 2017 (unaudited) and July 2017 to be placed on the August 21, 2017 Board Agenda for approval.

**Ms. Bearden and Mr. Wilkerson entered the meeting at 7:11 pm.**

## **HEARING FROM PATRON OF THE SCHOOLS**

None.

## **COMMITTEE REPORTS**

### CURRICULUM/TECHNOLOGY COMMITTEE – Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on August 3. Mrs. Lawrence reviewed highlights from the committee meeting. Outlines for the 2017/2018 school year for Literacy, STEAM and Wellness were presented including Data & Assessment reviewing procedures and focusing on student outcome. The Technology Department has received support from the Montgomery County Intermediate during the summer transition.

### COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The Community Relations Committee meeting was held on August 3. The committee has scheduled a staff breakfast for August 22. Community initiatives were discussed including the selection process for Junior Student Board Representatives. Other events in progress include the Father/Daughter Dance and an end of year community gift from the board.

### STUDENT BOARD REPRESENTATIVE – Ms. Parry

The Interact Club held a recruitment picnic on August 9 and have begun plans for the new school year. Fall sports and band practices began this week. Cross County raised funds to help teammates attend the July camp. Some new seniors will be taking the SAT on August 26.

### FACILITIES COMMITTEE – Mr. Heidel

The Facilities Committee meeting was held on August 10. The committee reviewed project schedules for the masonry roof work, cosmetology a/c replacement, auxiliary field lights and the stadium lights. The committee recommends the change order for the Exterior Wall & Site Repair project for board approval. Mr. Hylton gave an update on the plans for the meadow at Edgewood. Plans will be sent to the Board for review by November. Signage will be displayed to let the community know about the meadow and be aware of the first application to kill the grass which will take place this calendar year.

### JOINT FINANCE/PERSONNEL COMMITTEE – Mrs. Stilwell

The Joint Finance/Personnel Committee meeting was held on August 10. The committee heard a presentation from PFM about a 2017 bond refinance. The committee was in agreement to move forward with the refinance process as outlined. The committee supports paying out the funds for the residency initiative and recommends the tax assessment appeal resolution as presented on tonight's agenda including the Pre-K Counts full day program.

### POLICY - Mr. Wilkerson

The Policy Committee met on June 15. Policies reviewed and recommended by the committee were approved at the June 19 Regular Board meeting. The Policy Committee held a public meeting on July 24 for the purpose of public input on district wide uniforms and dress code policy.

### BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Highlights from the Borough Council's Committee of the Whole meeting included acceptance of a \$30,000

grant to build a natural playground in Memorial Park, Rockwell Development Group's proposal to support their shirt factory conversion, and approval of Sly Fox's Biergarten at the October 7 Citadel Palooza to benefit CHOP.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE - no report

**HEARINGS FROM PATRONS OF THE SCHOOLS**

None.

**CONSENT AND NON-CONSENT ITEMS**

Dr. Cellini reviewed the following consent items as presented to be placed on the August 21, 2017 Board Agenda for approval:

- o PERSONNEL
- o PROFESSIONAL LEAVES
- o FIELD TRIPS
- o DISTRICT SPONSORED CO-CURRICULAR ACTIVITIES

Mr. Rodriguez reviewed the following consent and non-consent items to be placed on the August 21, 2017 Board Agenda for approval:

- o ATTENDANCE OFFICERS
- o PRE-K PROGRAM TO FULL DAY
- o RESIDENCY INITIATIVE
- o NON-CONSENT: PERSONNEL

Mrs. Jampo reviewed the following consent and non-consent items as presented to be placed on the August 21, 2017 Board Agenda for approval:

**CONSENT:**

- o CONTRACTS
- o ATHLETIC PROGRAM TICKET PRICES
- o PSD WORKER'S COMPENSATION MEDICAL PROVIDERS
- o SCHOOL PHYSICIAN AND DENTIST RATES
- o SCHOOL RESOURCE OFFICER RESOLUTION
- o TAX ASSESSMENT APPEAL MATTERS RESOLUTION
- o TAX COLLECTION COMMITTEE DELEGATE APPOINTMENT
- o PDE APPROVAL: PLANCON K PROJECT REFINANCING
- o EXTERIOR WALL & SITE REPAIR 2016 – CHANGE ORDER

Mr. Kalis reviewed the Special Education Settlement Agreement to be placed on the August 21, 2017 Board Agenda for approval.

Mrs. Weand asked the Board to consider tabling the non-consent personnel salary increases and send it back to the committee. It was the general consensus of the Board Members present to address the topic at Monday's Board meeting.

### **UNFINISHED BUSINESS**

#### **P.A.I.D. ( Pottstown Area Industrial Development) Support**

Mr. Rodriguez reviewed the request made by P.A.I.D. for a increase in financial support from \$10,000 to \$20,000. He stated that a report from Ms. Lee-Clark was presented at the June Joint Borough and School Board meeting as requested by the school board. The 2017-2018 financial support is being presented for approval at the August 21, 2017 Board meeting.

Mr. Wilkerson asked that the report be emailed to all board members. Mr. Rodriguez confirmed the report will be sent out.

### **NEW BUSINESS**

#### **Parameters Resolution**

Mrs. Jampo reviewed the Parameters Resolution as presented to be placed on the August 21, 2017 Board Agenda for approval.

Mr. Schlesinger gave a summary of the resolution. The maximum principal is \$12 million, the maximum interest rate would be 5 ½% for approximately 2% savings. The resolution gives flexibility to structure the refinancing for the most savings.

### **INFORMATION**

PSBA Election of Officers – Mrs. Jampo reviewed the selection process for the PSBA Election of Officers. The election of officers will be placed on the September 25, 2017 Board agenda for approval.

### **FEDERATION REMARKS**

Mr. Decker thanked the Board in advance for the staff breakfast on the teacher's first day of school. He noted the summer is a busy time getting ready for the start of the new school year.

### **ROUND TABLE**

Mrs. Stilwell looks forward to the new school year and her remaining months to serve on the board.

Mr. Hylton – no comment.

Ms. Bearden thanked the Board Members who were able to attend the unity event and the administration for their support. She looks to continue moving forward.

Mr. Wilkerson agreed with Ms. Bearden's comment and is glad to have the SEL program in the district. He welcomed the new middle school principal and would like to an entrance plan.

Mr. Heidel thanked Ms. Bearden and Mr. Wilkerson for attending the unity event. He is excited for the new school year.

Mrs. Weand thanked all the donors that helped make the stadium light's dream come true. The lights are a symbol of the spirit of the community.


Mrs. Lawrence – no comment.

Mr. Rodriguez thanked Mrs. Weand for her leadership in the stadium lights campaign. A return of the lights ceremony will take place at the September 8 football game. All donors are invited to line the Stadium prior to the start of the game. Mr. Rodriguez thanked the teachers for participating in the healthy Body, healthy minds conference. All board members are invited to attend the August 22 staff "Welcome Back" event.

Mrs. Francis thanked everyone who attended the unity event. She is excited for the new school year.

**ADJOURNMENT**

Mrs. Francis called the meeting to adjourn. All members present were in favor. None opposed. The meeting adjourned at 7:55 pm.

  
Maureen Jampo  
Board Secretary